

**AGENDA
TOWN OF JUPITER ISLAND
BEACH PROTECTION DISTRICT MEETING
MONDAY, SEPTEMBER 9, 2024
ISLAND ROOM – TOWN HALL – 2 BRIDGE ROAD - 5:01PM
TENTATIVE MILLAGE AND BUDGET PUBLIC HEARING**

1. Open Public Hearing

- a. Discussion - Percentage Change in Proposed Millage Over/Under the Rolled-Back Rate Necessary to Fund the 2024-2025 Budget
- b. Discussion of the 2024-2025 Beach Protection District Budget
- c. Public Comments

2. Close Public Hearing

3. Adopt Tentative Millage Rate 2024-2025 Fiscal Year - Beach Protection District

4. Adopt Tentative 2024-2025 Beach Protection District Operating Budget

5. Other Items*

** No advanced materials provided*

Town Commission

Penny Townsend, Mayor
Marshall Field, VI, Vice Mayor
Anne Scott, Commissioner
Patricia Warner, Commissioner
Joseph Taddeo, Commissioner

Town Staff

Town Manager, Robert Garlo
Town Attorney, Thomas J. Baird
Town Clerk, Kimberly Kogos

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Hall, 2 Bridge Road, Hobe Sound, FL 33455, telephone (772) 545-0103.



MEMORANDUM

TO: TOWN OF JUPITER ISLAND, COMMISSION
THRU: ROBERT GARLO, TOWN MANAGER
FROM: MATTHEW PAZANSKI, FINANCE/HR DIRECTOR
DATE: AUGUST 28, 2024
SUBJECT: ADOPT FY 2024-2025 BEACH PROTECTION DISTRICT TENTATIVE
MILLAGE RATE AND TENTATIVE ANNUAL BUDGET

Background

At the June 12 and July 17, 2024, Town Commission Meetings, the Commission approved setting the proposed (maximum) and tentative ad valorem millage tax rate for FY 2024-2025 at:

- .9593 mills for the Beach Protection District, this millage rate represents an 8.57% increase over the rolled back rate of .8836 and is the same millage rate as the current year's rate.

In addition, over the past few months town staff has followed the State of Florida Truth in Millage (TRIM) process by presenting the millage rate and budget to the Town Commission for their consideration.

Discussion

Attached are Resolution No. 920-Adopting a Beach Protection District Fund Millage Rate and Resolution No. 921-Adopting the Beach Protection District Annual Budget for Fiscal Year 2024/2025 for your review and consideration.

These two (2) Resolutions that formally adopt the millage rate and annual budget will be approved at the second public hearing, on September 12, 2024. The TRIM process requires two (2) public hearings to adopt the millage rate and budget, during this first public hearing the governing body is required to adopt the tentative ad valorem millage rate and tentative annual budget.

Recommendations

Staff recommends the Town Commission consider a motion to adopt a Tentative Beach Protection District Millage Rate of .9593 which is 8.57% higher than the rolled-back rate of .8836.

Staff recommends the Town Commission consider a motion to adopt the Tentative Beach Protection District Annual Budget for Fiscal Year 2024/2025 at \$31,435,963.

RESOLUTION NO. 920

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, ADOPTING THE MILLAGE RATE FOR THE JUPITER ISLAND BEACH PROTECTION DISTRICT, TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, FOR FISCAL YEAR 2024/2025; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Jupiter Island, Martin County, Florida, on September 12, 2024, adopted Fiscal Year 2024/2025 Final Millage Rate for the Jupiter Island Beach Protection District following a public hearing as required by Florida Statute 200.065; and

WHEREAS, The Town Commission of the Town of Jupiter Island, Martin County, Florida, held a public hearing as required by Florida Statue 200.062; and

WHEREAS, the gross taxable value for operating the Jupiter Island Beach Protection District for purposes not exempt from taxation within the Town of Jupiter Island, Martin County, Florida has been certified by the Martin County Property Appraiser to the Town Commission of the Town of Jupiter Island as \$ 3,671,045,698.

NOW, THEREFORE BE IT RESOLVED by the Town Commission of the Town of Jupiter Island, Martin County, Florida, that:

1. The Fiscal Year 2024/2025 operating millage rate for the Jupiter Island Beach Protection District is .9593 mills which is an increase of 8.57% above the rolled-back rate of .8836 mills.
2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 12th day of September 2024.

TOWN OF JUPITER ISLAND

Mayor

Vice Mayor

Commissioner

Commissioner

Commissioner

ATTEST:

Town Clerk

RESOLUTION NO. 921

A RESOLUTION OF THE TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, ADOPTING THE BUDGET FOR THE JUPITER ISLAND BEACH PROTECTION DISTRICT FOR THE 2024/2025 FISCAL YEAR; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Jupiter Island, Martin County, Florida on September 12, 2024, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town Commission of the Town of Jupiter Island, Martin, County Florida, set forth the appropriations and revenue estimates for the Budget of the Jupiter Island Beach Protection District of the Town of Jupiter Island for Fiscal Year 2024/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, AS FOLLOWS;

Section 1. That the following amounts, as shown under their respective headings or designations in this section, are hereby appropriated for the expense of operating the Jupiter Island Beach Protection District of the Town of Jupiter Island, Florida and the debts of said Town of Jupiter Island Beach Protection District for the fiscal year beginning October 1, 2024 and ending September 30, 2025.

Details of Budget

See "Exhibit "A" Attached

Section 2. That the Town Manager, in the administration of this budget, is authorized to use such amount of the Contingency Fund, as needed, to supplement items in the Budget where there is danger of over-expenditure. The Town Manager is also authorized to supplement the Contingency Fund by items where there has been no expenditure and where there is no probability of expenditure, and provided there shall be no overall increase in the Budget.

Section 3. That the Town Manager, in the administration of the various amounts is authorized to make temporary transfer of funds (Loans) from the Jupiter Island Beach Protection District to the General Fund should the requirement arise.

Section 4. The Fiscal Year 2024/2025 Final Budget for the Jupiter Island Beach Protection District as referenced hereinabove is hereby adopted.

Section 5. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 12th day of September 2024.

TOWN OF JUPITER ISLAND

Mayor

Vice Mayor

Commissioner

Commissioner

Commissioner

ATTEST:

Town Clerk

“Exhibit A”

Beach Protection District Fund FY 2024-2025 Annual Budget

2025 Beach Protection District Revenues

Account Description	Adopted Budget 2023-2024	Budget 2024-2025	Difference	% Change
Ad Valorem Taxes (Proposed .9593 Mills)	\$ 3,105,398	\$ 3,380,769	\$ 275,371	8.9%
FEMA Reimbursement	\$ 25,116,353	\$ 23,666,698	\$ (1,449,655)	-5.8%
State Grant-Beach Renourishment	\$ 145,224	\$ -	\$ (145,224)	-100.0%
State Disaster Relief	\$ 1,519,010	\$ 3,380,957	\$ 1,861,947	122.6%
Interest Income	\$ -	\$ 200,000	\$ 200,000	0.0%
County Cost Share	\$ -	\$ -	\$ -	0.0%
Transfer-Design for Beach Renourishment	\$ -	\$ 807,539	\$ 807,539	0.0%
Total Revenues	\$ 29,885,985	\$ 31,435,963	\$ 1,549,978	5.2%

2025 Beach Protection District Operating Expenditures					
Account Description	Adopted Budget 2023-2024	Budget 2024-2025	Difference	% Change	
Salaries & Wages	\$ 242,025	\$ 321,000	\$ 78,975	32.6%	
Auto Allowance	\$ 6,000	\$ 6,000	\$ -	0.0%	
FICA	\$ 16,795	\$ 22,470	\$ 5,675	33.8%	
Medicare	\$ 3,136	\$ 4,173	\$ 1,037	33.1%	
Pension Contribution	\$ 25,463	\$ 37,000	\$ 11,538	45.3%	
Health / Dental Insurance	\$ 39,621	\$ 43,583	\$ 3,962	10.0%	
Cafeteria	\$ 1,825	\$ 1,825	\$ -	0.0%	
Short-Term Disability	\$ 200	\$ 200	\$ -	0.0%	
Long Term Disability/Life	\$ 1,850	\$ 1,850	\$ -	0.0%	
Employee Assistance	\$ 100	\$ 100	\$ -	0.0%	
Workers Comp	\$ 4,242	\$ 4,242	\$ -	0.0%	
Personnel Cost	\$ 341,257	\$ 442,443	\$ 101,186	29.7%	
Prof Svcs-Legal/General	\$ 25,000	\$ 25,000	\$ -	0.0%	
Finance/ Accounting	\$ 7,500	\$ 7,500	\$ -	0.0%	
Prof Svcs-Eng Consultants	\$ 100,000	\$ 100,000	\$ -	0.0%	
Prof Svcs-Lobbying	\$ 25,000	\$ 25,000	\$ -	0.0%	
Contracted Services - IT	\$ -	\$ -	\$ -	0.0%	
Travel & Per Diem	\$ 3,000	\$ 3,000	\$ -	0.0%	
Telephone	\$ 1,020	\$ 1,020	\$ -	0.0%	
Equipment Maintenance	\$ 5,000	\$ 7,500	\$ 2,500	50.0%	
Prof Svcs-Public Relations	\$ -	\$ -	\$ -	0.0%	
Other Misc Chgs & Obligations	\$ 6,000	\$ 6,000	\$ -	0.0%	
Bank Charges	\$ 500	\$ 500	\$ -	0.0%	
Beach Cleaning	\$ 31,200	\$ 30,000	\$ (1,200)	-3.8%	
Books, Pubs, Subs & Memberships	\$ 1,000	\$ 1,000	\$ -	0.0%	
Personnel Training	\$ 3,000	\$ 3,000	\$ -	0.0%	
Machinery & Equipment	\$ 9,000	\$ 9,000	\$ -	0.0%	
Transfer to General Fund	\$ 75,000	\$ 75,000	\$ -	0.0%	
Debt Service	\$ -	\$ -	\$ -	0.0%	
Total General Government	\$ 292,220	\$ 293,520	\$ 1,300	0.4%	

2025 Beach Project Expenditures

Account Description	Adopted Budget 2023-2024	Budget 2024-2025	Difference	% Change
Prof Svcs-Eng Consultants	\$ 55,000	\$ 310,000	\$ 255,000	463.6%
Turtle Monitoring/Shorebird Monitoring	\$ -	\$ -	\$ -	0.0%
Reef Monitoring	\$ 200,000	\$ 175,000	\$ (25,000)	-12.5%
Beach Surveys	\$ 100,000	\$ 250,000	\$ 150,000	150.0%
Beach Maintenance	\$ 12,000	\$ -	\$ (12,000)	-100.0%
Dune Restoration	\$ -	\$ 400,000	\$ 400,000	0.0%
Beach Renourishment Project	\$ 25,520,352	\$ 28,565,000	\$ 3,044,648	0.0%
Beach Renourishment Project (MC Cost Share)	\$ -	\$ -	\$ -	0.0%
Debt Service	\$ -	\$ -	\$ -	0.0%
Transfer to Designated for Beach Renourishment	\$ -	\$ -	\$ -	0.0%
Transfer to Undesignated Reserves	\$ -	\$ -	\$ -	0.0%
Contingency	\$ 1,000,000	\$ 1,000,000	\$ -	0.0%
Total Beach Protection Project Expenditures	\$ 26,887,352	\$ 30,700,000	\$ 3,812,648	14.2%
Total Beach Protection District Expenditures	\$ 27,520,829	\$ 31,435,963	\$ 3,915,134	14.2%
Transfer to Reserves for Future Beach Projects	\$ 2,365,157	\$ (0)	\$ (2,365,157)	-100.0%
Total Reserves and Expenditures	\$ 29,885,985	\$ 31,435,963	\$ 1,549,978	5.2%