

**AGENDA**  
**TOWN OF JUPITER ISLAND**  
**TOWN COMMISSION MEETING**  
**THURSDAY, JANUARY 9, 2025, 9:00 AM**  
**ISLAND ROOM – TOWN HALL – 2 BRIDGE ROAD**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**COMMENTS\***

Mayor/Commissioner Comments

- a. Town Coffee Update
- b. Commissioner Comments
- c. Agenda Approval (*Note 1pm time certain - Agenda Item 7a*)
- d. Other Comments

Public Comment (Non-Agenda Related)

*Public Comment is an opportunity for the Mayor and Town Commissioners to listen to any issue(s) of importance to you. Public Comment is offered at the beginning of our meetings, in the event attendees cannot stay in chamber for the agenda item or meeting duration. If you elect to address an item on today's agenda during opening Public Comment, we ask that you please refrain from re-addressing the item during Public Comment at the agenda item. Residents also may submit comments, at any time, to the Mayor and Commissioners into the public record: [THMail@tji.martin.fl.us](mailto:THMail@tji.martin.fl.us). (Please email Public Comment at least one business day prior to the meeting to ensure timely distribution to the Mayor and Commissioners.)*

**NOTE: The Town Commission meeting will recess at 10:00am to conduct a closed-door Attorney Client Session in the Town Hall Conference Room, which is estimated to last approximately one hour, but may continue as long as necessary to conduct the required business. The Town Commission will reconvene once the session has adjourned. Additionally, a closed-door Executive Session pertaining to Collective Bargaining will follow the Town Commission meeting in the Town Hall Conference Room. The Executive Session is estimated to last no longer than one hour, but may continue as long as necessary to conduct required business.**

**CONSENT ITEMS**

1. Consent Agenda

Category A- To be reviewed and approved (as is or as edited) by the Town Commission

- a. Minutes of the December 6, 2024, Town Commission Meeting
- b. Fixed Asset Disposals
- c. Spending Authorization for External Relations Consultant Contract Extension

Category B- Other Informational Materials (No Action Required)

- a. No items in this category this month.\*

**PRIORITY MATTERS & PRESENTATIONS**

2. Comprehensive Plan Discussion
3. Waterfront Setback Line Study Update (following the Attorney Client session that begins at 10am)

**COMMISSION ACTION ITEMS**

4. Resolution No 925 - Announcing Municipal Election 2025
5. Board and Committee Vacancies

**ADDITIONAL COMMISSION MATTERS**

6. Remote Participation/ Live Stream Capabilities

**STAFF REPORTS**

7. Town Manager's Report
  - a. Tackling Toxic Algae: The Problem and a Pathway Forward (*Time Certain 1PM*)
  - b. Leaf Blowers\*
  - c. Special Event Permits\*
  - d. Other Items\*
8. Town Attorney Report
  - a. Litigation Update\*
  - b. Other Items\*
9. Financial Report
  - a. Monthly Financial Report
  - b. Other Items\*
10. Building Department Reports
  - a. Building Department Report
  - b. Code Enforcement Report
  - c. Other Items\*
11. Public Safety
  - a. Police Activity Report

b. Other Items\*

**OTHER ITEMS**

12. Meeting Dates

- January 23, 2025 - Comprehensive Plan Workshop - 9AM
- January 29, 2025 - Waterfront Setback Line Study Workshop - 9AM
- February 18, 2025 – Town Coffee with Commissioner Taddeo – 9AM
- February 18, 2025 – SMRU / Beach Protection District Meeting – 10AM
- February 19, 2025 – Town Commission Meeting – 9AM
- March 18, 2025 – Municipal Election (3 seats)
- March 20, 2025 – Town Coffee with Mayor Townsend – 9AM
- March 20, 2025 – Beach Protection District Meetings – 10AM
- March 21, 2025 – Town Commission Meeting and Swearing in of newly elected officials

13. Other Items\*

*\* No advanced materials provided*

**TOWN COMMISSION**

Penny Townsend, Mayor  
Marshall Field VI, Vice Mayor  
Anne Scott, Commissioner  
Patricia Warner, Commissioner  
Joseph Taddeo, Commissioner

**ADMINISTRATIVE STAFF**

Town Manager, Robert Garlo  
Town Attorney, Thomas J. Baird  
Town Clerk, Kimberly Kogos

**TOWN VISION**

The Town of Jupiter Island is a barrier island community, between the Indian River Lagoon and the Atlantic Ocean, where the beauty of nature will always dominate the presence of man. Our vision for the future is illustrated by the traditions of the past, formed by a community of caring individuals who, with imagination and heart, have combined the island's beautiful gifts of nature with those of tradition and family. Inherent in the character of the Town are tranquility, seclusion and safety. The residents of Jupiter Island will faithfully endeavor to preserve and nurture their unique community for all future generations

**STATE MANDATED STATEMENT**

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Hall, 2 Bridge Road, Hobe Sound, FL 33455, telephone (772) 545-0103.