

**MINUTES
TOWN OF JUPITER ISLAND
BEACH PROTECTION DISTRICT MEETING
WEDNESDAY, JANUARY 8, 2025**

TIME: Wednesday, January 8, 2025 – 9:00 AM
PLACE: Town Hall Island Room – 2 Bridge Rd., Hobe Sound, FL
PRESENT: Present were Mayor Penny Townsend, Vice Mayor Marshall Field VI, and Commissioner Patricia Warner. Also present were Town Manager Robert Garlo, Town Clerk Kimberly Kogos, Town Attorney Thomas Baird and IT Director Bill Sutton.

1. Consent Agenda

Category A- To be reviewed and approved (as is or as edited) by the Town Commission

MOTION: *Vice Mayor Field/Commissioner Warner moved to approve the consent agenda as presented.*

ACTION: *Motion Passed 3-0.*

- a. Minutes of the December 4, 2024, Beach Protection District Meeting

2. Beach Project Update*

Director Duchock reviewed the Beach Project and potential project expansion needs. He explained that staff will evaluate and may bring back a modified proposal for Commission consideration if needed and feasible (including costs, grants, etc.) during the February Beach Protection District meeting. He reviewed the project construction schedule, stating that mobilization of shore-based equipment and preparation of the north staging area will begin the week of January 13-17, followed by the delivery of pipe around January 17-30 and arrival of the dredge around February 1-7. Discussion ensued regarding a possible extension past May 1.

3. Turtle Monitoring Program

Director Duchock provided background information regarding the Turtle Monitoring Program and the Town's Invitation to Bid (ITB) 2025-01. He explained the current costs of the program versus contracting the program out to a third party. Discussion ensued regarding the costs and options such as the use of interns. Director Duchock noted that he considered pros and cons of keeping the program in-house. Discussion ensued. Town Manager Garlo stated his agreement with Director Duchock in recommending shifting the program management to an outside third party.

Director Duchock explained that three (3) qualified bids were received and reviewed by Town staff on December 20, 2024. He noted that, based on an evaluation of costs for monitoring over the five-year period, Ecological Associates provided the lowest qualified bid at a total cost of \$1,434,656.90. He stated that staff is seeking approval to enter into a contract agreement and spending authorization for \$368,100.01 for the first year.

MOTION: *Vice Mayor Field/Commissioner Warner moved to approve contracting with Ecological associates to provide sea turtle and shorebird monitoring services.*

ACTION: *Motion Passed 3-0.*

MOTION: *Commissioner Warner/Vice Mayor Field moved to approve a spending authorization in the amount of \$368,100.01 for the 2025 monitoring season.*

ACTION: Motion Passed 3-0.

4. Beach Status*

Director Duchock reviewed the current beach conditions stating that there is a steep and rolling beach face with mild and isolated escarpments. He explained that there has been isolated loss of dune toes in hot spot areas and noted the various hot spot and potential hot spot areas. He stated that there has been minor to moderate erosion over the past month related to nor'easter conditions. He followed with aerial drone views and beach-level photographs of the shoreline.

5. Other Items*

No other items were discussed, and there was no public comment.

Mayor Townsend adjourned the meeting at 12:28pm.

Respectfully Submitted,

Kimberly Kogos, Town Clerk