

**MINUTES
TOWN OF JUPITER ISLAND
IMPACT REVIEW COMMITTEE MEETING
MONDAY, JANUARY 29, 2024**

1. Call to Order

The meeting was called to order at 2:01 pm.

2. Public Comment

Public Comment:

There was no public comment.

3. Review Draft Recommendations to Certain Land Development Regulations

The Committee and Building Department will engage in an informal review of draft recommendations to certain land development regulations. Input will be submitted to the Commission during the February 13, 2024, Town Commission meeting.

Community Development Director Catherine Harding welcomed the members of the Impact Review Committee, and each committee member introduced themselves. Director Harding noted that the purpose of the meeting was to introduce specific recommended modifications in the LDR language for the Board's consideration. Recommendations include further refining Building Code verbiage, while other recommendations are in response to more recent events. Ms. Harding added that she would welcome questions from the public or questions may be sent to her via email.

Director Harding began noting the need for further clarification of the several items, including the more clearly defining the term Living Space, consideration of the Town utilizing a CCO (Certificate of Continued Occupancy), language regarding NAVD 88 and benchmarks, and defining the maximum parking space allowance for a residence. In addition, home-based businesses must register with the Town and adhere to relative policies; and more clearly defining construction fencing guidelines, and work site parameters. Ms. Harding proposed further clarification of maximum floor area for a principle dwelling, specifications for additional buildings on the property, and the necessity for potential alternative development standards. Director Harding noted there would be further dialogue with the Town's Attorney, Town Manager Garlo, and with the Town Commission

Ms. Schiralli summarized the timeliness of each topic discussed and the importance of consistency, while noting the lack of authority to implement the decisions as a committee. Several members expressed concern for unintended consequences to those currently in the design stage. Attorney Baird advised that only properties submitted after the proposed regulations would be subject to new regulations should they be approved. Ms. Gaylord questioned if the proposed regulation changes will be presented to the LPA before submitted for Commission approval, which Attorney Baird confirmed to be correct.

Director Harding encouraged any other questions to be emailed directly to her for comment.

4. Adjourn

Chair Schiralli adjourned the meeting at 2:40 pm.

