MINUTES
TOWN OF JUPITER ISLAND
TOWN COMMISSION MEETING
THURSDAY, OCTOBER 3, 2024

TIME: Thursday, October 3, 2024 – 9:00 AM
PLACE: Town Hall Island Room – 2 Bridge Rd., Hobe Sound, FL
PRESENT: Present were Mayor Penny Townsend, Vice Mayor Marshall Field VI, and Commissioners Anne Scott, Patricia Warner and Joseph Taddeo. Also present were Town Manager Robert Garlo, Town Clerk Kimberly Kogos, Town Attorney Thomas Baird and IT Director Bill Sutton.

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS*
Mayor Townsend called the meeting to order at 9:00am.

Mayor/Commissioner Comments
Mayor Townsend read the Town Vision Statement.

a. Town Coffee Update

Mayor Townsend reviewed the Town Coffee meeting held yesterday, October 2. Discussion topics included the recently passed Ordinances, Comprehensive Plan review, JDSP, WFSBL study, and the devastation affecting areas and people in the eastern United States due to Hurricane Helene.

b. Commissioner Comments

Commissioner Warner complimented Mayor Townsend on recent and informative communications.

c. Agenda Approval

Mayor Townsend announced several changes to the agenda.

pulled item 3, Ocean Rescue and item 12b, Resolution 925 regarding the National Railway Safety Act

MOTION: ***Vice Mayor Field/Commissioner Taddeo moved to approve the agenda changes as discussed.***
ACTION: ***Motion Passed 5-0.***

d. Other Comments

Public Comment (Non-Agenda Related)
No public comment and 13 people on line.

Public Comment is an opportunity for the Mayor and Town Commissioners to listen to any issue(s) of importance to you. Public Comment is offered at the beginning of our meetings, in the event attendees cannot stay in chamber for the agenda item or meeting duration. If you elect to address an item on today's agenda during opening Public Comment, we ask that you please refrain from re-addressing the item during Public Comment at the agenda item. Residents also may submit comments, at any time, to the Mayor and Commissioners into the public record: THMail@tji.martin.fl.us. (Please email Public Comment at least one business day prior to the meeting to ensure timely distribution to the

Mayor and Commissioners.)

NOTE: The Town Commission meeting will recess at 12:00pm to conduct a closed-door Attorney Client session in the Town Hall Conference Room, which is estimated to last approximately one hour, but may continue as long as necessary to conduct the required business. The Town Commission will reconvene once the session has adjourned.

CONSENT ITEMS

1. Consent Agenda

MOTION: ***Vice Mayor Field/Commissioner Taddeo moved to approve the consent agenda as presented.***

ACTION: ***Motion Passed 5-0.***

Category A- To be reviewed and approved (as is or as edited) by the Town Commission

a. Minutes of the September 9, 2024, Town Commission

b. Minutes of the September 9, 2024, Tentative Millage and Budget Hearing

c. Minutes of the September 12, 2024, Final Millage and Budget Hearing

d. Fixed Asset Disposals

Category B- Other Informational Materials (No Action Required)

a. Minutes of the August 15, 2024, Pension Board Meeting

PRIORITY MATTERS & PRESENTATIONS

2. South Florida Water Management District - Updates on Restoration Programs & Regional Activities - Drew Bartlett, Executive Director*

Kelly Layman, legislative and external relations consultant, explained two referendums that would be proposed on the upcoming Martin County ballot.
Referendum for 1/2 cent sales tax for conservation land.
Referendum for 1/2 cent sales tax for the school board.
She discussed a mailer sent by the Conservation Fund, a national group, who has partnered with Martin County Forever who supports their efforts.
Commissioner Scott stated concerns regarding the 1/2 cent sales tax, specifically if the funds are mis-spent.
Ms. Layman explained that there will be an independent oversight committee made up of 9 members to manage the funds.

Ms. Layman acknowledged regional officials including Senators Ken Pruett, Jeff Atwater, and Joe Negron.
She Introduced meeting attendees LPA District 3 Rep Bob Thornton and John Male? running all eco projects in Martin County.
She introduced SFWMD (South Florida Water Management District) Executive Director Drew Bartlett and his team.

Mr. Bartlett greeted the commission and announced that flamingos returned to South Florida this year and is hopeful they will return again next year as this is an indicator of positive environmental conditions. He provided historical information regarding SFWMD, followed by where the infrastructure is today. He explained the flood system includes more than 2,175 miles of canals, levees/berms, water control structures, culverts and pumping stations. He explained the mission of the five water management districts in florida is to safeguard and restore South Florida's water resources and ecosystem, protect our communities from flooding and the regions water needs while connecting with the public and stakeholders. He explained the historic everglades flow, what it looks like today, and what the restored flow will look like in the future. He explained the EAA Reservoir Project that will assist with the everglades flow restoration. He explained an additional project to move water west of Lake Okeechobee. Mr. Bartlett added explanation of water storage north of Lake Okeechobee that includes both underground storage that is currently under construction and above ground storage which is pending authorization. He noted additional projects to restore the health of Lake Okeechobee.

Mr. Bartlett discussed the Comprehensive Everglades Restoration Project (CERP) pertaining to the Indian River Lagoon South which uses canals and reservoirs to help restore and protect the estuary system. He noted similar CERP pertaining to the Loxahatchee River. He finished by listing a number of projects that will be underway in 2025.

Commissioner Scott expressed concern regarding sea level rise and if the money is well spent if we are going to lose the everglades anyway.
She referred to the population influx and asked how the SFWMD is addressing such growth.

Mr. Bartlett addressed the sea level rise and changing weather pattern concern. He explained the need to protect and restore the everglades now. He also addressed the districts comprehensive plan for managing the population influx. He explained that there will not be a lack of water, but perhaps there will be a lack of cheap water. He emphasized the need to strike a balance between the natural and human systems.

Town Manager Garlo expressed that the Town would be interested in helping the SFWMD with their efforts.

3. <u>Ocean Rescue Proposed Facility - Martin County Commissioner Harold Jenkins and Fire Rescue</u>

This presentation has been postponed. Mayor Townsend noted that there are numerous regular visitors to the public beach pavilion,including disabled veterans and expressed concern that the proposed structure closes in the area on two sides obstructing views and ocean breeze. She expressed hope that the county will speak with the public who regularly visit the pavilion, not the beach. Commissioner Scott expressed frustration with the proposed structure and noted that if a storage building is needed, then build a storage building without taking away from the residents who utilize the pavilion. Vice Mayor Field explained that resident Scott Hughes acted as a professional liaison between the Island and the county. Mayor Townsend also mentioned concern that currently there is visibility of every space under the pavilion, while the proposed structure does not, which may be a public safety concern. Commissioner Taddeo agreed with Commissioner Scott's concern regarding what the impacts will be on the community and didn't understand why the construction is being rushed. Commissioner Warner stated her support of the structure, with a few exceptions includig the size and architectural design. Town Manager Garlo asked Chief Ewing to bring data regarding medical calls to the public beach.

<u>COMMISSION ACTION ITEMS</u>

4. <u>Ordinance No. 400 - Restoring Local Planning Agency (LPA) Authority - 2nd Reading</u>

Attorney Baird read Ordinance No. 400 by title:

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, AMENDING ARTICLE I, DIVISION III, SECTION 3.00 B 1 "LOCAL PLANNING AGENCY" TO AMEND THE AUTHORITY AND DUTY OF THE LOCAL PLANNING AGENCY; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

Public Comment:
There was no public comment.

MOTION: ***Vice Mayor Field/Commissioner Taddeo moved to approve and adopt Ordinance No. 400 on second reading.***
ACTION: ***Motion Passed 5-0.***

5. Comprehensive Plan / LDR Review Contract Agreement (Kimley Horn)

Director Duchock provided an update on the Commission's directive to staff and council to work with Kimley-Horn on a contract for the Comprehensive Plan and LDR revisions. He noted that Town Attorney Baird, in coordination with Building Director Harding, reviewed the scope of work with Kimley-Horn, considering the ongoing in-house LDR work. Kimley-Horn provided an updated scope based on these discussions. The proposed fixed fee for the project is $180,891. Director Duchock mentioned that Ms. Ali Palmer of Kimley Horn was not able to attend in person but was available online for any questions. Mayor Townsend referred to the kick-off meeting and expressed interest in the Town Commission being involved in setting the goals and expectations, as the Town's policy setting body. She listed a number of concerns including population and number of dwellings; citizen workshop; (10:28am) review of proposed changes

Vice Mayor Field expressed the responsibility of the outside consultant is to bring forward their recommendations based on best practices, and then the commissioners make the final decisions. He expressed the need to be involved in the process along the way.

Commissioner Taddeo expressed the need for continuing and regular updates, over and above the monthly updates, so the consultants will stay on track.

Ms. Ali Palmer with Kimley Horn, participating remotely, addressed the comments. She assured the commissioners that they will be provided with numerous deliverables and would have many opportunities to participate in the process. She added that the public will be kept abreast via public commission meetings.

Commissioner Scott expressed concern regarding changing the Comprehensive Plan, observing what is being done at the County level.
Commissioner Taddeo expressed that the vision statement should remain as is, not word-smithed.
VM Field stated that the vision statement is only as useful as what stands behind it. He noted that the Comprehensive Plan and LDR is the actual guard rails for the community.

Pulic Comment:
There was no public comment at this time.

MOTION: **Vice Mayor Field*/Commissioner Scott moved to approve engaging with Kimley Horn to review the Comprehensive Plan and LDR. $180***
ACTION: ***Motion Passed 5-0.***

6. Commission and Board/Committee Vacancies
(Scholarship Committee - Missy Crisp; Impact Review Committee - Christina Whitney)

Mayor Townsend explained that board and committee appointments to the Impact Review Committee (IRC) and Board of Adjustment (BOA) had been delayed until the responsibilities of those roles were clearer.

Mayor Townsend also announced that Charlotte Johnson, the longest-serving member and chair of the scholarship committee had resigned, as had Sarah Colley. Barbara Carr, now the most senior member, was recommended for the role of chair. Mayor Townsend also recommended the appointments of Missy Crisp, known for her work at Banner Lake Academy, and Kirsten Devlin, who had submitted a statement expressing interest in serving.

Additionally, she proposed appointing Christina Whitney as an alternate for the Impact Review Committee, referring to her statement included in the commission's packet. Mayor Townsend recommended that the commission affirm these appointments.

MOTION: **Commissioner Scott*/Commissioner Warner moved to approve the recommended appointments as presented.***
ACTION: ***Motion Passed 5-0.***

Mayor Townsend also noted the BOA vacancy was still outstanding.

Discussion ensued regarding BOA and IRC working with the County regarding the proposed ocean rescue structure. Confirmation is needed to identify who is the governing body for variances and approvals for nonresidential buildings in the Conservation/Preservation District (CPD). Town Attorney Baird stated that a section may be added to the code to clarify if needed.

The Town Commission recessed at 10:52 AM.
The Town Commission reconvened at 10:56 AM.

7. Capital Purchase Authorization

   a. Public Safety Vehicle Authorization

Chief Ewing explained the request for public safety vehicle purchasing authorization. He noted the cost for each individual vehicle is $46,269.62, and the cost of the unfit and equipment for both vehicles is $36,189.14 for a total amount of $128,728.38. He explained that the agency gets 5-7 years of life out of each vehicle and noted the increased demand for these vehicles.

MOTION: ***Commissioner Scott/Commissioner Taddeo moved to approve the purchase of two (2) Ford Interceptor Utility Patrol vehicles in the total amount of $128,728.38***
ACTION: ***Motion Passed 5-0.***

   b. Public Safety Marine Unit Authorization

Chief Ewing explained the request to replace an existing marine unit that had reached the end of its useful life and added that the proposed purchase was more in line with the current requirements. He noted the current vessel would be publicly auctioned.

Mayor Townsend inquired about moving from a hard hull to a hard bottom inflatable vessel. Chief Ewing explained that the inflatable collar protects the vessel from damage as it approaches another vessel.

Vice Mayor Field asked if the size of the boat would be sufficient, considering the possible need of a fire pump, etc. Chief Ewing explained that a pump may be added later if needed, and the agency still maintains a second boat that was equipped with a fire pump. Discussion ensued.

MOTION: ***Commissioner Scott/Commissioner Taddeo moved to approve the purchase of a new Fluid 29 Patrol Boat in the amount of $218,472.20.***
ACTION: ***Motion Passed 5-0.***

ADDITIONAL COMMISSION MATTERS

8. Waterfront Setback Line Study Update

Director Duchock provided a brief update to the Waterfront Setback Line (WFSBL) study. He referred to Task 3 deliverable of maps and timing of public presentations and final mapping. Preliminary maps would be available in November and could be posted on the website for review and public input meeting in January. He explained that first and second readings could be in March and April and referred to the existing Zoning in Progress that expires on March 1, 2025 unless extended.

The Commission stressed the need for clear communication with residents to prevent misunderstandings about changes like setback lines, noting past messages may have downplayed their importance. Coordination with the Florida DEP was seen as key for scientific credibility, while maintaining local control over policy decisions was emphasized. Appreciation was expressed for the consultants' review, but the Commission wants to retain final decision-making authority. Upcoming discussions will focus on understanding preliminary maps and ensuring decisions are based on accurate, scientific data.
Top of Form
Bottom of Form

Commissioner Taddeo expressed comfort working with the DEP to identify the WFSBL.

Mayor Townsend expressed the concern of a state agency dictating the location of a municipal WFSBL.

Commissioner Scott asked if Director Duchock could provide information on how the current study differs from the previous study.

Mayor Townsend noted that the new criteria was listed in the minutes of the last meeting (ref. page 10).

Discussion ensued regarding scheduling public presentation meetings in December and January.

Public Comment:
Resident Adena Testa thanked the commission for their serious consideration of this important matter. She stated she would encourage public participation in the public presentations.

9. Septic to Sewer Discussion*

Director Stuart Trent provided a brief update on the Septic to Sewer project. He noted that Holtz consultants were engaged to conduct a study to review cost feasibility. He stated that he anticipates having an update from the consultant for the November SMRU meeting.

Commissioner Taddeo stated that he feels the study is premature and prefers a study of the pros and cons of a septic to sewer conversion. Vice Mayor expressed disagreement and stated that the Town should be a leader in this matter instead of waiting for a state mandate. He noted the sewer conversion is factually an improvement. Commissioner taddeo stated that the Town should know more about a conversion first. Vice Mayor explained that the technology is already in place and is already being done in Hobe Sound. Director Trent confirmed that the process is trenchless. He added that the project includes getting the pipe in front of the house, not connected to the home. Discussion ensued.

Public Comment:
A question was raised about why North Beach Road was considered "low-hanging fruit." Director Trent explained that the area was very low-lying and identified three study areas, noting two 8-inch pipes, one under a bridge and another at the club.

Ms. Layman mentioned that other municipalities face similar issues and suggested a "septic to sewer backup service" planning approach, offering three options for residents. She emphasized the importance of communicating the Town's efforts to state legislators and noted increased competition for grants and funds following Hurricane Helene.

10. Town Manager Evaluation 2024 / Commission Objectives FY 2025

a. Town Manager Evaluation 2024

Commissioner Taddeo emphasized that the town charter clearly assigns management of the town to the Town Manager, while the Commission's role is to ensure effective and efficient management. To better evaluate this, the Commission implemented a structured, objective, written evaluation process. This included a two-part assessment: the first based on 15 criteria from the town charter, and the second on 51 specific objectives from the Town Manager's job description. The Commission's evaluation found Town Manager Garlo's performance to be exceptional. Commissioner Taddeo congratulated the Town Manager on this achievement.

Mayor Townsend thanked Town Manager Garlo for his efforts, emphasizing the importance of the Commission's role as the policy-making body and recognizing him as the primary contact for staff and policy execution. Town Manager Garlo found the evaluation process helpful and expressed anticipation for the Commission's input on objectives for the upcoming year, which would guide his planning.

MOTION: ***Commissioner Taddeo/Vice Mayor Field moved to award the Town Manager a 10% bonus for his excellent performance this last year.***
ACTION: ***Motion Passed 5-0.***

Mayor Townsend stated that some of the questions on the evaluation seemed repetitive and challenging, and suggested tweaking them. She asked all commissioners to list their suggestions and submit to the Town Clerk for further revision.

Recess at 11:54am to convene the Closed Door Attorney Client Session.
Reconvened at 2:02pm

Mayor Townsend announced that the commission had concluded the Attorney Client Session and had provided the Town Attorney with the information required.

b. Commission Objectives FY 2025*

Director Duchock commented on long-range planning for the beach, highlighting a history of actions and a maintained list of necessary action items. He noted that sand supply was a key issue requiring further attention. He suggested developing a more formal plan with input from consultants while emphasizing that much of the work could also be done internally, with coordination from external experts.

Director Duchock confirmed that he does provide a 12-year financial plan and explained the state reporting requirements. He stated that he can provide more in-depth information. He added that FEMA would start to require additional forecasting reports so he could provide that information to the commission as well.

Commissioner Taddeo also mentioned septic to sewer which has already been discussed, as well as enhanced response times for emergencies, and house-to-hospital improvements if possible.

Chief Ewing noted that the report had not yet been run but explained that response times were linked to Fire Rescue's location and the ambulance's origin. He confirmed that tracking response times and hospital delivery times was possible.

Mayor Townsend suggested that the Commission should review the costs paid to Martin County for Fire Rescue services, noting its relevance to the discussion.

Commissioner Scott suggested they should look at total square footage of residences and basements. She distributed copies of the book *Sea Level Rise and Options* to all commissioners.

Vice Mayor Field expressed a desire for a uniform building code that considered basements while ensuring property rights were not compromised.

Commissioner Scott emphasized that no actions be taken without a majority quorum of the commission, clarifying that decisions should never be made by just two individuals.

Commissioner Scott emphasized the importance of requiring disclosure of property owners in building applications, expressing a preference for transparency rather than dealing with LLCs. She suggested it was both reasonable and legal to require disclosure of the real parties in interest. Town Attorney Baird agreed that requiring owner disclosure was permissible but noted uncertainty regarding the requirement for disclosure of all real parties in interest, especially when the owner was an LLC or a real estate trust, as these structures were often designed to protect those parties.

Commissioner Scott raised concern about the current parking restriction regulations for residences, suggesting that they needed reanalysis. The issue centered on the allowance for up to 14 parking spaces, indicating that this might require further review and adjustment.

Commissioner Scott emphasized that the Town Commission should dedicate time to discussing their individual visions for the island. She noted that discussions were often not civil and stressed the importance of reaching a common set of goals. She believed that working toward consensus and exploring each other's ideas respectfully would help the Commission become more cohesive. Discussion ensued.

Commissioner Taddeo suggested enhancing security on the Intracoastal and beach areas, potentially using drones as a solution. Chief Ewing acknowledged that expanding resources (boats, more cameras, and drones) is possible but dependent on funding. He noted that with South Florida's growth, such steps are likely necessary. He highlighted that this year marks the first with a full-time Marine officer, serving as a proof of concept by tracking activities and reports to assess future needs, including potentially adding more personnel. He emphasized the importance of balancing resources with the growing demands.

Commissioner Scott proposed the acquisition of South Beach Road.

Commissioner Warner advocated for tighter restrictions or stricter enforcement of golf cart regulations, as well as addressing the use of electric bikes.

Mayor Townsend emphasized the importance of having a transparent process for the waterfront setback line study, ensuring that the results are clearly communicated and that there are opportunities for public input. She highlighted the need for the Commission to reach consensus with the community and to incorporate feedback into the Comprehensive Plan and Land Development Regulations (LDRs). Mayor Townsend also focused on ensuring that the town's vision aligns with community input, while maintaining a respectful and collaborative atmosphere within the Commission.

She expressed the hope for a smooth election process and a seamless transition to maintain effective governance. Additionally, Mayor Townsend discussed the importance of addressing key infrastructure projects, including PFAs, the water and wastewater treatment master plan, and the transition from septic to sewer systems. She stressed the need for ongoing engagement with county and state authorities to minimize impacts on Jupiter Island.

Mayor Townsend also emphasized the importance of managing external relations, including seeking greater representation on local boards and pursuing grant opportunities. She mentioned the need to finalize the Ficus plan and develop clear timelines and cost estimates. Finally, she highlighted the importance of managing litigation strategically to protect the town's volunteers and employees, ensuring the town is not seen as an easy target while managing legal costs effectively.

Commissioner Taddeo shared that he met with most of the candidates who ran for the County Commission and discussed the possibility of improving beach access at the end of Cove Road. He mentioned that this idea had been considered before, but not actively pursued for many years. His aim was to alleviate pressure on the town's beach by encouraging Martin County to offer more access points for its residents. He suggested that presenting this as a benefit for Martin County could make it more appealing and saw potential in moving forward with the idea. Commissioner Taddeo also recommended involving Ms. Layman in outreach efforts to Martin County to help advance this initiative.

Town Clerk Kogos was tasked with compiling the list and highlight items already in process.

Commissioner Taddeo stated that the Town Manager could take these ideas and include in his personal objectives.

Public Comment:
None

11. <u>Short Term Rentals Discussion</u>

Town Manager Garlo explained that there are several homes on the island that are rented out at a month at a time, vs. homes that are rented out as transient lodging establishments.

Mayor Townsend referred to an ordinance in place in Palm Beach Shores noting that they are on sewer while the island is not. She added that she would like a copy of their registration form.

Town Manager Garlo clarified that the current focus was on identifying transient lodging addresses, not on restricting or regulating them.

There was consensus for the Town Attorney and Town Manager to bring back as an ordinance for consideration.

STANDING REPORTS

12. Town Manager's Report

    a. Vulnerability Assessment Update

Director Duchock stated that the first two tasks were complete and provided a timeline of tasks and deliverables.

Director Duchock provided an update on the progress, noting that an internal staff meeting was completed in August. The team planned a steering committee meeting for early November, including staff and external stakeholders like Blowing Rocks Preserve representatives and county experts. While Dr. Kriebel had participated as a technical expert, Bill Miller awaits approval to join.

Tasks four through nine were mapped for completion by March 2026, with ongoing data collection on town-owned and related critical assets, such as FPL lines. Two public outreach meetings were part of the grant, with the first tentatively set for December 2024 but possibly moved to January for better participation.

The data would inform the exposure analysis (task six) and sensitivity analysis (task seven), assessing asset vulnerability to sea level rise, with completion targeted for November 2025. A second public outreach meeting was planned for late 2025 or early 2026, with the final report due by March 2026. The schedule included some flexibility for early completion. Two additional tasks, a project story map and quarterly milestone reports, were set to begin in September 2025.
Public Comment:
None

    b. Bipartisan National Railway Safety Act (S.576) & Consideration of Town Resolution No. 925 Supporting the National League of Cities (Kelly Layman)

Item 12b was pulled.

13. Town Attorney Report*

Town Attorney Baird requested an attorney client session to be set at the next commission meeting for cases:
Slan vs. Town of Jupiter Island, Testa vs. Town of Jupiter Island ("notice case"), and Feldsine vs. Townsend with Town of Jupiter Island (filed notice to dismiss the Town from the case)

Town Attorney Baird reported that the DEP administrative hearing cases, initially scheduled to begin in late September, were delayed due to disruptions caused by Hurricane Helene. The hearings were rescheduled for January 2025.

Town Attorney Baird noted the Finance Director brought to his attention a memo from the Inspector

General regarding bonuses for town employees, which may impact the Town Manager's bonus, and stated he will review for clarification.

Town Attorney Baird provided updates on two mandamus cases: Dolphin Suites vs. Town of Jupiter Island and Feldsine vs. Town of Jupiter Island. Decisions on these cases were expected soon, but if not resolved or requiring further action, they would be noted in the upcoming notice.

14. Financial Report

Director Pazanski reviewed the monthly financial report for September with total revenues at $12,932,921 and expenditures at $12,179,10. He explained that payroll was not complete last week, so he was providing updated data. Director Pazanski reviewed expenditures by department and the overall balance sheet.

Commissioner Taddeo inquired about the policy for reserves. Director Pazanski explained that the current policy recommends maintaining 3-6 months of operating reserves, but the town is presently maintaining 9-12 months. He mentioned that he would present the policy for the Commission's reference. Mayor Townsend suggested revisiting the reserve policy and adding it to the list of objectives.

Director Pazanski noted that the previously requested attorney/legal fees would be presented next month, as they were waiting for the year-end data. He also agreed to differentiate between recurring expenses and other expenses.

15. Building Department Report

Director Harding provided a review of the building department and code enforcement reports. She explained that permit requests will pick up in the fall. She reviewed the hurricane preparations that were sent out to construction sites and managers. She reviewed the ordinances that were presented and adopted.

Mayor Townsend noted that some lots on North Beach Road are only 100' wide which presents an issue for service/construction parking.

16. Public Safety

Chief Ewing noted a typo in the PSD report clarifying that there were no robberies last month. He explained a burglary and vandalism in the home/construction site next to the public beach.

Chief Ewing stated that a post storm report was sent out via public notice, and provided a brief summary.

OTHER ITEMS

17. Meeting Dates

- *October 2, 2024 – Town Coffee with Mayor Townsend – 9AM*
- *October 2, 2024 – Beach Protection District – 10AM*
- *October 3, 2024 – Town Commission Meeting – 9AM*
- *November 5, 2024 – General Election – 7AM – 7PM (Island Room)*
- *November 5, 2024 – Town Coffee with Commissioner Warner – 9AM (Conference Room)*
- *November 5, 2024 – SMRU Board – 10AM (Conference Room)*
- *November 6, 2024 – Town Commission Meeting / Beach Protection District – 9AM*
- *December 4, 2024 – Town Coffee with Vice Mayor Field – 9AM*
- *December 4, 2024 – Beach Protection District – 10AM*

- December 6, 2024- Town Commission Meeting – 9AM
- December 12, 2024 – Board/Committee Member/ Town Employee Appreciation Luncheon – 12PM
- March 18, 2025 – Municipal Election (3 seats)

In December, the annual luncheon will be held on December 12th.
Asked for TM excuse on December 6 - all agreed OK

Oct 16 TCRLC - need volunteer to attend - 10:30am - Commissioner Warner - Clerk will inform external relations consultant and provide agenda and materials to Commissioner Warner.

January meeting: 8 Coffee w/ Commissioner Scott/ Beach/ SMRU
9 TC meeting

March meeting: March 20 Coffee w Comm Scott / Beach/ SMRU
March 21 TC Meeting and swearing in

18. Other Items*

There were no other items.

Mayor Townsend adjourned the meeting at 3:22pm.

Respectfully submitted,

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Kimberly Kogos, Town Clerk