

AGENDA
TOWN OF JUPITER ISLAND
TOWN COMMISSION MEETING
MONDAY, JULY 21, 2025, 10:00 AM
ISLAND ROOM – TOWN HALL – 2 BRIDGE ROAD
SOUTH MARTIN REGIONAL UTILITY (SMRU) MEETING

CONSENT ITEMS

1. Consent Agenda

Category A- To be reviewed and approved (as is or as edited) by the Town Commission

- a. Minutes of SMRU Board Meeting of May 19, 2025

Category B - Other Information Materials (No Action Required)

Fixed Assets Disposal

ADMINISTRATIVE AGENDA

2. Customer Service Monthly Reports - Period Ending June 2025

3. Revenue and Production Charts - Period Ending June 2025

4. FY 24/25 SMRU Budget Status and Balance Sheet - Period Ending June 2025

5. FY 25/26 SMRU Proposed Budget Draft

COMMISSION ACTION ITEMS

6. Synagro Contract Piggyback - Wastewater Sludge Dewatering and Disposal

7. Centerline Drilling, Inc. - Well 15S Acidization - Spending Authorization

8. FGUA Interlocal Agreement - Utility Support Services

9. Purchase Approvals

a. Vehicle Purchases/Vehicle Replacements

- i. Dodge Service Truck -Lift Station Maintenance Crew
ii. Ford Ranger - WWTP Staff Vehicle

b. Generator Transfer Switch Replacement - South Water Plant

c. Clarifier Rehabilitation Equipment - Wastewater Plant

d. PFAS Skid Rental Authorization - Direct Solicitation

10. Grant Funding Opportunities*

11. Other Items*

** No advanced materials provided*

TOWN COMMISSION / SMRU BOARD

Penny Townsend, Mayor
Anne Scott, Vice Mayor
Marshall Field VI, Commissioner
Patricia Warner, Commissioner
Joseph Taddeo, Commissioner

ADMINISTRATIVE STAFF

Town Manager, Robert Garlo
SMRU Attorney, Phillip Gildan
Utility Director, Stuart Trent

TOWN VISION

The Town of Jupiter Island is a barrier island community, between the Indian River Lagoon and the Atlantic Ocean, where the beauty of nature will always dominate the presence of man. Our vision for the future is illustrated by the traditions of the past, formed by a community of caring individuals who, with imagination and heart, have combined the island's beautiful gifts of nature with those of tradition and family. Inherent in the character of the Town are tranquility, seclusion and safety. The residents of Jupiter Island will faithfully endeavor to preserve and nurture their unique community for all future generations.

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Hall, 2 Bridge Road, Hobe Sound, FL 33455, telephone (772) 545-0103.

MINUTES
SOUTH MARTIN REGIONAL UTILITY MEETING
MONDAY, MAY 19, 2025
JUPITER ISLAND TOWN HALL

Called to Order: 10:00 am

Present:

Town Commission

Penny Townsend, Mayor
Anne Scott, Vice Mayor
Marshall Field, VI, Commissioner
Patsy Warner, Commissioner
Joe Taddeo, Commissioner

Also Present:

Robert Garlo, Town Manager
Matthew Pazanski, Finance Director
Stuart Trent, Public Services & Utilities Director
Jason Lee, Professional Engineer, Kimley-Horn
Curtis Robinson, Professional Engineer, Holtz Consulting
Jim Anderson, JLA Geosciences
Anser Consulting
Phil Gildan, SMRU Attorney

1. CONSENT AGENDA

Category A- To be reviewed and approved (as is or as edited) by the SMRU Board

a. Minutes of SMRU Board Meeting of April 15, 2025

Motion to Approve Consent Agenda: Vice Mayor Scott

Second: Commissioner Warner

Carried: 4-0 (Commissioner Field, not in attendance at this time)

ADMINISTRATIVE AGENDA

2. Customer Service Monthly Reports – Period Ending April 2025
3. Revenue and Production Charts – Period Ending April 2025
4. FY 24/25 SMRU Budget Status and Balance Sheet – Period Ending April 2025
5. SMRU Debt Service Obligations

COMMISSION ACTION ITEMS

6. Holtz Consulting, Inc. – WWTP Master Plan Update*

Discussion: Curtis Robinson from Holtz Consulting presented a current update on the WWTP Master Plan.

7. Kimley Horn and Associates, Inc.

- a. PFAS alternative follow-up*
- b. Pilot Program Spending Authorization

Discussion: Jason Lee with Kimley Horn and Associates presented an overview of PFAS recommendations and pilot testing. Director Trent requests that SMRU Board allow KHA and Staff to authorize the pilot testing of selected alternatives.

Motion to Approve Kimley Horn Pilot Program: Vice Mayor Scott
Second: Commissioner Taddeo
Carried: 4-1

8. JLA Geosciences – Wellfield Overview*

Discussion: Jim Anderson with JLA Geosciences presented an overview of the Wellfields overview and permits. SMRU Board proposed Director Trent provide a request for an authorization to move forward with preparing for permit renewal for upcoming July 2025 Meeting.

9. Anser Consulting Recommendations*

Discussion: Anser Consulting presented Priority Capital Recommendations for SMRU.

Motion for staff to create reports on why Town has the Utility including all costs, benefits and worth of utility: Vice Mayor Scott
Second: None
Motion Failed

Motion to Create Advisory Community of residents to assist the commissioners to decide if the Town should keep SMRU: Vice Mayor Scott
Second: None
Motion Failed

Motion for Town Manager to bring back an interlocal agreement with FGUA for services to work with SMRU-Capital projects: Commissioner Taddeo
Second: Vice Mayor Scott
Carried: 5-0

10. Bid Awards

- a. Horizontal Directional Boring

Discussion: Director Trent requested the SMRU Board accept all bids as presented for Horizontal Directional Boring and allow the Mayor to sign the agreements. Funds will be expended from Water Distribution: 403-412-563.102 (Water Lines), 403-412-563.104 (System Repairs), 403-412-564.124 (Projects) and Wastewater Collection: 403-413-563.103 (Wastewater Lines), 403-413-563.104 (System Repairs), and 403-413-564.124 (Projects).

Motion to Approve Horizontal Direction Boring Bids: Commissioner Fields
Second: Commissioner Taddeo
Carried: 5-0

b. SMRU Landscaping Services

Discussion: Director Trent requests the SMRU Board approve this award to Sontrust Lawnscape, LLC, for Utility Landscape Services in the amount of \$55,200.00 per year, for an initial term of three (3) years, with the option for two (2) additional one (1) year terms. Services are to be funded from Budget Line items: 401-412-534.115 (Water Distribution), 401-413-534.115 (Wastewater Collection), 401-414-534.115 (Infrastructure), and 401-415-534.115 (Customer Service) in Contracted Services – Grounds Maintenance.

Motion to Approve SMRU Landscaping Service: Vice Mayor Scott
Second: Commissioner Field
Carried: 5-0

11. Contract Renewals

a. Meeks Plumbing – Emergency Vac-Truck Services

Discussion: Director Trent requests that the SMRU Board approves this contract renewal agreement with Meeks Plumbing, Inc. and allow the Mayor to sign the agreement. Funds will be expended from Infrastructure Repair/Maintenance, GL Line 403-414-546.107.

Motion to Approve Meek Plumbing – Emergency Vac-Truck Service: Vice Mayor Scott
Second: Commissioner Warner
Carried: 5-0

b. Stuart Plumbing– Emergency Vac-Truck Services

Discussion: SMRU staff requests that the SMRU Board approve the fourth renewal of the contract with Stuart Plumbing, LLC., and allow the Mayor to sign the agreement. Funds will be expended from Infrastructure Repair/Maintenance, GL Line 403-414-546.107.

Motion to Approve Stuart Plumbing – Emergency Vac-Truck Service: Vice Mayor Scott
Second: Commissioner Field
Carried: 5-0

c. Eurofins Environmental Testing Southeast, LLC – Laboratory Services

Discussion: SMRU staff requests that the SMRU Board approve the second of two one-year renewals of the contract for Laboratory Services with Eurofins Environmental

Testing Southeast, LLC and allow the Mayor to sign the agreement. Funds will be expended from Wastewater Collection Lab Testing, GL Line 403-413-534.133.

Motion to Approve Eurofins Environmental Testing – Laboratory Services: Vice Mayor Scott

Second: Commissioner Taddeo

Carried: 5-0

d. Lawrence Lee Construction Services, Inc.- Continuing Contractor Services

Discussion: Director Trent requested that the SMRU Board approve and allow the Mayor to execute the contract renewal from Lawrence Lee Construction Services, Inc. as described. Funds will be expended from Wastewater Collection Projects, GL Line 403-413-564.124 and from Water Distribution System Projects, GL Line 403-412-564.124 respectively.

Motion to Approve Lawrence Lee Construction Services: Commissioner Field

Second: Commissioner Taddeo

Carried: 5-0

e. FL Detroit Diesel – Generator Repair & Maintenance Services

Discussion: Director Trent requested that the SMRU Board approve and allow the Mayor to execute the contract renewal from Florida Detroit Diesel-Allison, Inc. as described. Funds will be expended from Water Department Generator Repair/Maintenance, GL Line 403-412.546.108, from Wastewater Generator Repair/Maintenance, GL Line 401-413-546.108 and Infrastructure Generator Repair/Maintenance GL Line 401-414-546.108 respectively.

Motion to Approve FL Detroit Diesel- Generator Repair & Maintenance Services: Commissioner Field

Second: Vice Mayor Scott

Carried: 5-0

12. Town/SMRU Properties Review*

13. Other Items*

PUBLIC COMMENTS

There were no public comments.

Mayor Townsend adjourned the meeting at 12:54 pm

Attested by:

Sabrina Fahrner, SMRU Commission Meeting Secretary

** No advance Materials provided*

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Hall, 2 Bridge Road, Hobe Sound, FL 33455, telephone (772) 545-0100.

South Martin Regional Utility
 Asset/Inventory Disposal Listing
 July 21, 2025

ASSET INFORMATION

| Date Added | Location | Asset/Inventory/ Surplus | Asset ID# | Quantity | Description #1 | Description #2 | Manufacturer | Model # | Serial # | Estimated Salvage Value |
|------------|----------|-----------------------------|-----------|----------|-----------------------|----------------|--------------------|--------------|----------|----------------------------|
| 3/31/25 | DIST | Asset | N/A | 23 | ¾" brass water meters | | Precision/Invensys | none | Multi | \$ 138.00 |
| 3/31/25 | DIST | Asset | N/A | 3 | 1" brass water meters | | Precision/Invensys | none | Multi | \$ 18.00 |
| 3/31/25 | DIST | Asset | N/A | 1 | 2" brass water meter | | Precision/Invensys | none | Multi | \$ 6.00 |
| 4/30/25 | DIST | Asset | N/A | 22 | ¾" brass water meters | | Precision/Invensys | none | Multi | \$ 132.00 |
| 4/30/25 | DIST | Asset | N/A | 1 | 1" brass water meters | | Precision/Invensys | none | Multi | \$ 6.00 |
| 5/31/25 | DIST | Asset | N/A | 10 | ¾" brass water meters | | Precision/Invensys | none | Multi | \$ 60.00 |
| 5/31/25 | DIST | Asset | N/A | 1 | 2" brass water meters | | Precision/Invensys | none | Multi | \$ 6.00 |
| 6/23/25 | COLL | Asset | 422106 | 1 | C34-86, Pump #1 | Osprey Cove | Barnes | 4SE15034L | T1332400 | \$ 5.00 |
| 6/23/25 | COLL | Asset | N/A | 1 | C40-93, Pump #1 | FEA | Hydromatic | H4H1500M34DS | 10696393 | \$ 5.00 |

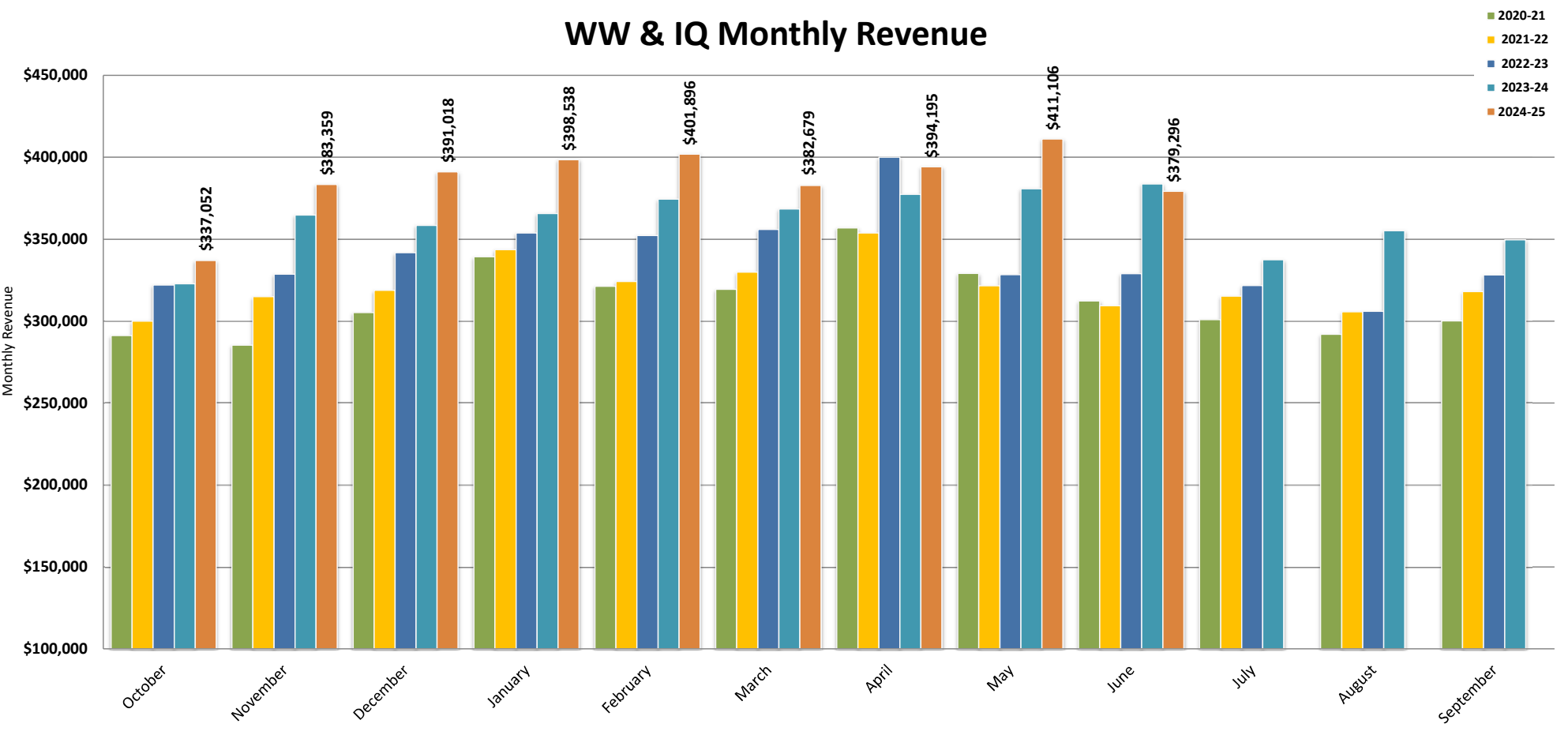
Customer Service Activity Log - June 2025

| | | Current Month | Monthly Average | Rolling 12 Month Total |
|---|-----|---------------|-----------------|------------------------|
| UTILITY GENERATED SERVICE ORDERS | | | | |
| | | 156 | 157 | 1886 |
| Complaint - customer complaints about an SMRU employee | 0 | | | |
| Get Read - get current meter reading | 22 | | | |
| Miscellaneous - Lead & copper water sample pickups and other | 0 | | | |
| Inquiry - check locked meters or investigate meter conditions | 29 | | | |
| Hydrant Maintenance | 0 | | | |
| Replace Meters - replace old, damaged or hard to read meters | 12 | | | |
| Maintenance - replacement of meter boxes and lids, pruning vegetation | 8 | | | |
| Meters locked for nonpayment | 43 | | | |
| Meters unlocked after payment has been made | 42 | | | |
| CUSTOMER REQUESTED WATER METER SERVICE ORDERS | | | | |
| | | 99 | 86 | 1028 |
| Bench Test Meter - testing meter for accuracy at customer's request | 0 | | | |
| Cost and Availability - cost/availability to provide water and/or sewer service | 7 | | | |
| Final Read - final reading for customer | 39 | | | |
| Install Meter/Inspect Meter/Inspect Sewer/Verify Backflow | 17 | | | |
| Request On/Request Off - customer requested meter locked/unlocked | 5 | | | |
| Turn Meter On/Off - for customers to make repairs to their water lines | 13 | | | |
| Pull Meter - nonpayment, tampering, take out of service | 1 | | | |
| Meeting with customer | 0 | | | |
| Customer Requested Read - read meter for customer | 17 | | | |
| PHONE CALLS FOR WATER QUALITY REQUIRING A SERVICE ORDER | | | | |
| | | 9 | 7 | 78 |
| Water Quality - customer requested testing by water plant operator | 0 | | | |
| Water Pressure - drop in water pressure | 5 | | | |
| Water Breaks - water main breaks/repairs | 0 | | | |
| Flushing Fire Hydrants - for water quality purposes | 4 | | | |
| PHONE CALLS FOR SEWER REQUIRING A SERVICE ORDER | | | | |
| | | 8 | 11 | 126 |
| Odor Complaints | 0 | | | |
| Lift Station - alarm calls/Lift Station Maintenance | 3 | | | |
| Sewer Backups - sewer water backing up into customers home | 5 | | | |
| TOTAL SERVICE ORDERS | | | | |
| | | 272 | 260 | 3,118 |
| Door Hangers, boil water or other notices | 2 | | 43 | 510 |
| SMRU Rereads - reread meter reading for billing | 258 | | 201 | 2409 |
| | | | | |
| | | | | |
| | | | | |
| J; Customer Service; Monthly Board Packet | | | | |

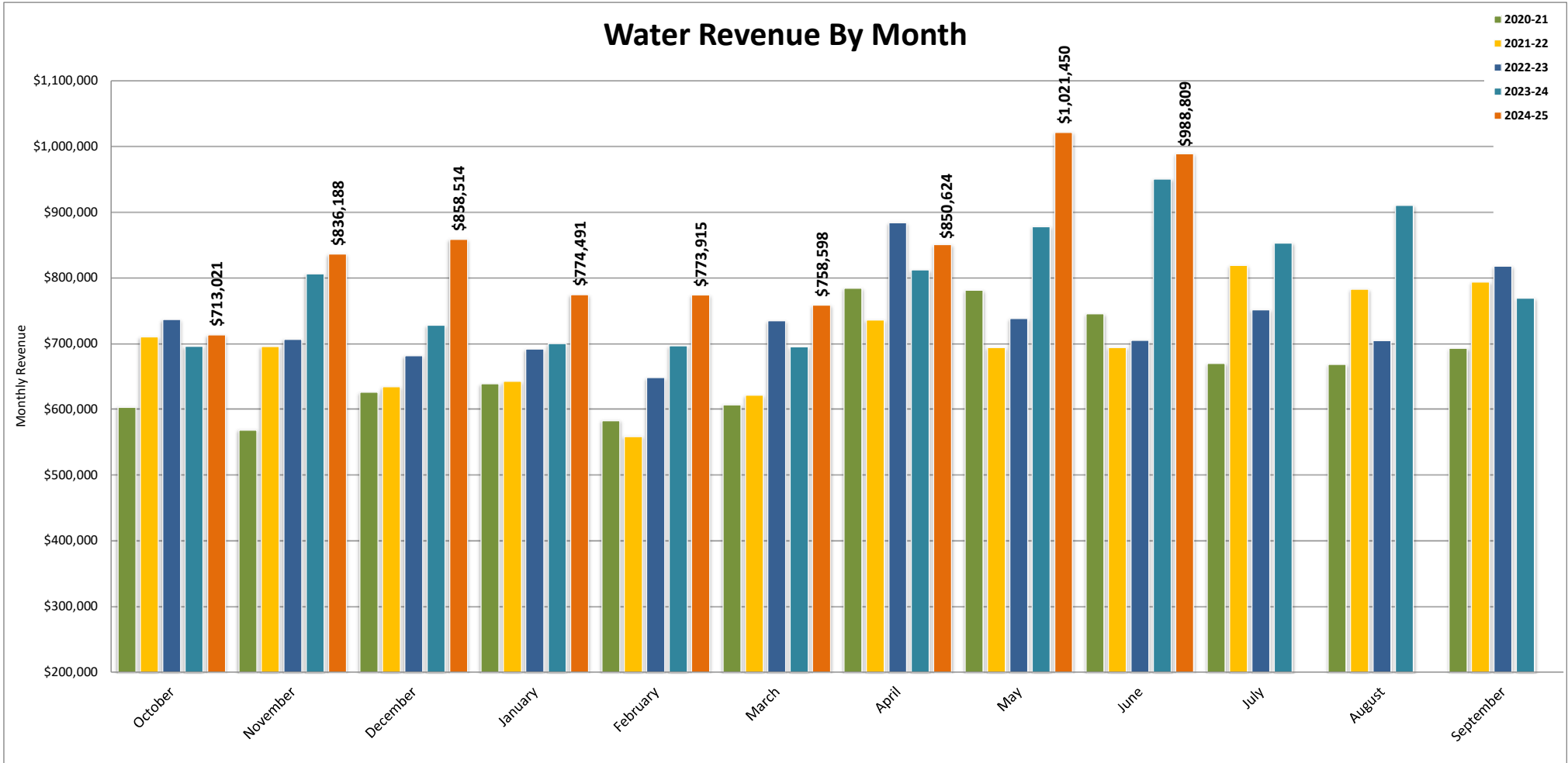
Customer Service Activity Log - May 2025

| | | Current Month | Monthly Average | Rolling 12 Month Total |
|---|-----|---------------|-----------------|------------------------|
| UTILITY GENERATED SERVICE ORDERS | | | | |
| | | 138 | 156 | 1870 |
| Complaint - customer complaints about an SMRU employee | 0 | | | |
| Get Read - get current meter reading | 26 | | | |
| Miscellaneous - Lead & copper water sample pickups and other | 0 | | | |
| Inquiry - check locked meters or investigate meter conditions | 36 | | | |
| Hydrant Maintenance | 0 | | | |
| Replace Meters - replace old, damaged or hard to read meters | 13 | | | |
| Maintenance - replacement of meter boxes and lids, pruning vegetation | 2 | | | |
| Meters locked for nonpayment | 30 | | | |
| Meters unlocked after payment has been made | 31 | | | |
| CUSTOMER REQUESTED WATER METER SERVICE ORDERS | | | | |
| | | 76 | 84 | 1012 |
| Bench Test Meter - testing meter for accuracy at customer's request | 0 | | | |
| Cost and Availability - cost/availability to provide water and/or sewer service | 3 | | | |
| Final Read - final reading for customer | 41 | | | |
| Install Meter/Inspect Meter/Inspect Sewer/Verify Backflow | 14 | | | |
| Request On/Request Off - customer requested meter locked/unlocked | 5 | | | |
| Turn Meter On/Off - for customers to make repairs to their water lines | 1 | | | |
| Pull Meter - nonpayment, tampering, take out of service | 0 | | | |
| Meeting with customer | 0 | | | |
| Customer Requested Read - read meter for customer | 12 | | | |
| PHONE CALLS FOR WATER QUALITY REQUIRING A SERVICE ORDER | | | | |
| | | 9 | 6 | 75 |
| Water Quality - customer requested testing by water plant operator | 2 | | | |
| Water Pressure - drop in water pressure | 6 | | | |
| Water Breaks - water main breaks/repairs | 1 | | | |
| Flushing Fire Hydrants - for water quality purposes | 0 | | | |
| PHONE CALLS FOR SEWER REQUIRING A SERVICE ORDER | | | | |
| | | 10 | 11 | 128 |
| Odor Complaints | 0 | | | |
| Lift Station - alarm calls/Lift Station Maintenance | 6 | | | |
| Sewer Backups - sewer water backing up into customers home | 4 | | | |
| TOTAL SERVICE ORDERS | | | | |
| | | 233 | 257 | 3,085 |
| Door Hangers, boil water or other notices | 16 | | 51 | 614 |
| SMRU Rereads - reread meter reading for billing | 290 | | 201 | 2409 |
| | | | | |
| | | | | |
| | | | | |
| J; Customer Service; Monthly Board Packet | | | | |

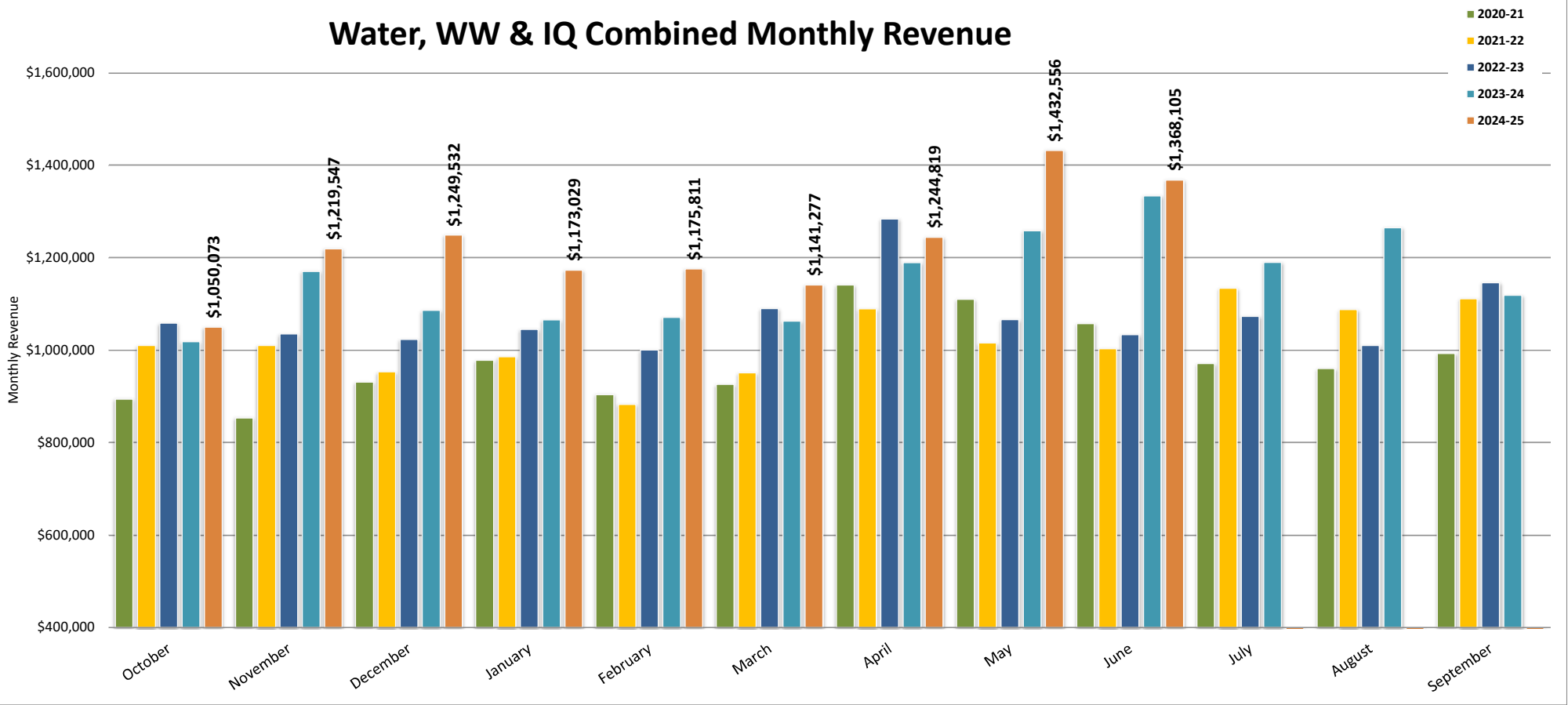
WW & IQ Monthly Revenue



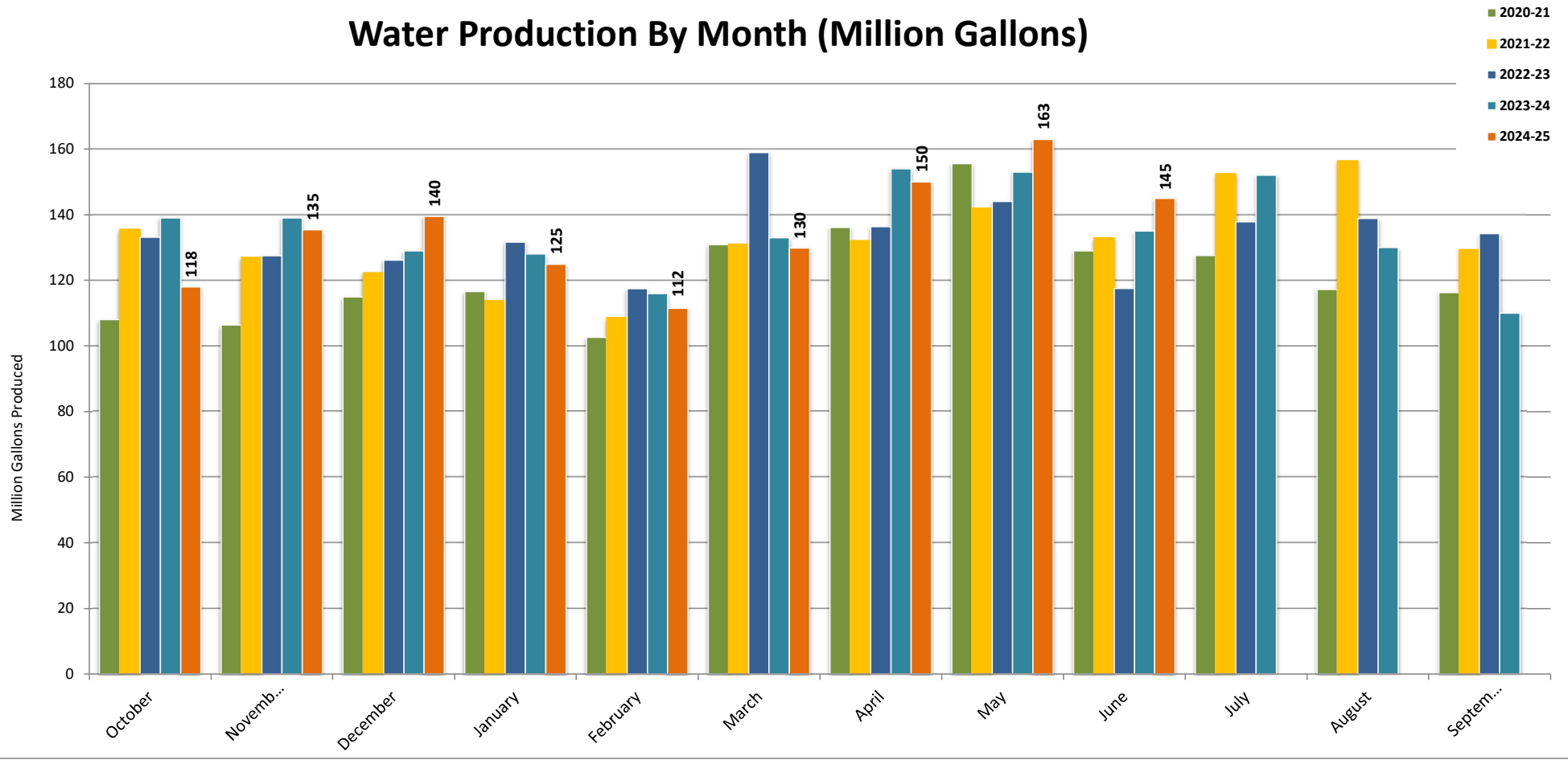
Water Revenue By Month

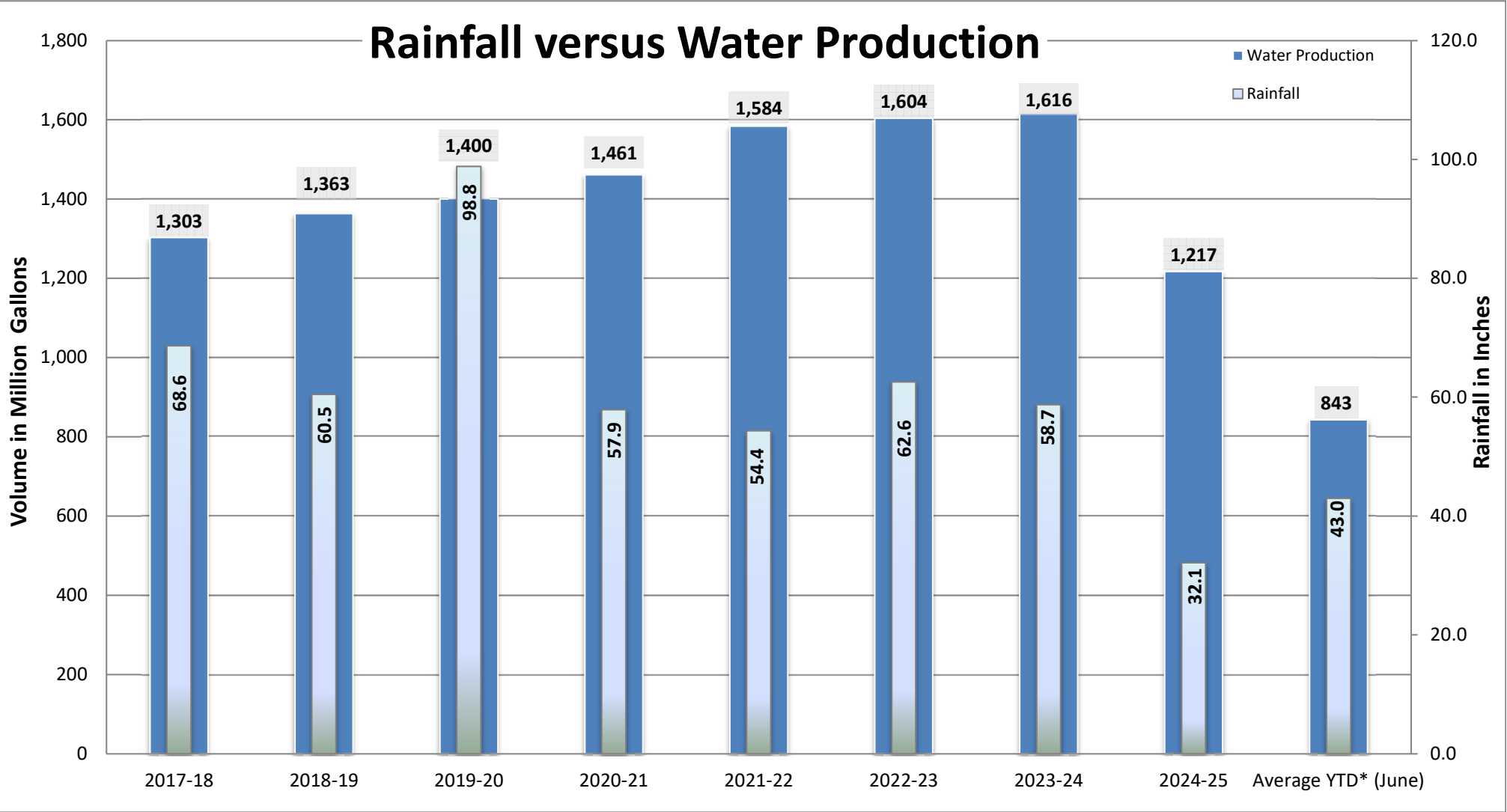


Water, WW & IQ Combined Monthly Revenue



Water Production By Month (Million Gallons)





*Average of same months in prior fiscal years

| SOUTH MARTIN REGIONAL UTILITY BUDGET FY 2025 | | | | |
|---|---------------------------|--|--|-------------------|
| Account Description | FY 2025 Adopted Budget | 2023-2024 Prior Year to Date 6/30/2024 | 2024-2025 Year to Date 6/30/2025 | YTD 75% Target |
| Revenue | | | | |
| Water Revenues | 8,289,525 | 6,590,891 | 7,147,366 | 86% |
| Waste Water Revenue | 3,836,108 | 2,822,280 | 2,960,473 | 77% |
| Other Services | 647,399 | 584,237 | 856,854 | 132% |
| Grants and Donations | 0 | 0 | 355,000 | 0% |
| Misc. Revenues/Interest Income | 275,000 | 1,209,892 | 1,203,688 | 438% |
| Total Operating Revenues | 13,048,032 | 11,207,301 | 12,523,381 | 96% |
| | | | | |
| Connection Fees | 110,000 | 202,481 | 496,394 | 451% |
| Contribution in Aid of Construction | 620,000 | 0 | 122,430 | 20% |
| Transfer From Prior Yr Budget | 2,923,628 | 0 | 0 | 0% |
| Transfer from Reserves | 955,176 | 1,300,000 | 0 | 0% |
| Connection Fee Reserves | 1,000,000 | 0 | 0 | 0% |
| Transfer from Debt Service | 0 | 0 | 0 | 0% |
| Total Revenues | 18,656,836 | 12,709,782 | 13,142,205 | 70% |
| Expenses | | | | |
| Payroll | 3,256,846 | 2,158,052 | 2,297,765 | 71% |
| Pension | 438,261 | 86,717 | 33,188 | 8% |
| Benefits | 1,018,922 | 628,221 | 738,093 | 72% |
| Total Personnel | 4,714,029 | 2,872,989 | 3,069,046 | 65% |
| | | | | |
| Total Operating | 5,276,879 | 3,120,631 | 3,558,235 | 67% |
| | | | | |
| Total Personnel and Operating | 9,990,908 | 5,993,620 | 6,627,281 | 66% |
| | | | | |
| Capital Fund (402) | 620,000 | 73,942 | 121,727 | 20% |
| Capital Fund (406 & 407) | 1,110,000 | 0 | 0 | 0% |
| Renewal & Replacement Fund (403) | 5,055,928 | 1,692,558 | 1,356,087 | 27% |
| Debt Service Fund (404) | 1,880,000 | 1,343,670 | 1,391,055 | 74% |
| Transfer from O&M (403, 404 Net) | | 1,300,000 | 0 | |
| | | | | |
| Total Non - Operating | 8,665,928 | 4,410,170 | 2,868,869 | 33% |
| | | | | |
| Total Expenses | 18,656,836 | 10,403,789 | 9,496,151 | 51% |
| | | | | |
| Total +/- | 0 | 2,305,993 | 3,646,054 | |

BALANCE SHEET FOR TOWN OF JUPITER ISLAND
Period Ending 06/30/2025

| GL Number | Description | Balance |
|---|---|-----------------------------|
| Fund 401 - UTILITY OPERATIONS/MAINT FUND | | |
| *** Assets *** | | |
| 401-000-101.000 | CASH IN BANK-SEACOAST NATIONA | 1,291,878.75 |
| 401-000-101.152 | INVESTMENT POOL | 19,733,233.88 |
| 401-000-101.155 | INVESTMENT-SBA | 7,939,896.05 |
| 401-000-101.158 | INVESTMENT | 2,314,063.08 |
| 401-000-102.001 | PETTY CASH | 300.00 |
| 401-000-102.002 | CHANGE FUND | 650.00 |
| 401-000-115.000 | ACCOUNTS RECEIVABLE | 155.00 |
| 401-000-115.401 | ACCOUNTS REC-UTILITY BILLING | 1,064,574.22 |
| 401-000-117.000 | ALLOWANCE FOR UNCOLLECTIBLE A | (75,778.30) |
| 401-000-121.000 | ASSESSMENTS | 277,717.99 |
| 401-000-125.121 | ASSESSMENT INTEREST RECEIVABL | 3,203.78 |
| 401-000-131.001 | DUE FROM GENERAL FUND | 113.38 |
| 401-000-131.402 | DUE FROM CAPITAL | 5,740.00 |
| 401-000-131.606 | DUE FROM CHRISTMAS FUND | 57.69 |
| 401-000-141.001 | INVENTORY | 435,570.39 |
| 401-000-154.003 | DEFERRED LOSS-2006 REFUNDING | 124,839.00 |
| 401-000-154.004 | DEFERRED LOSS-2010 REFUNDING | 100,616.24 |
| 401-000-154.010 | DEFERRED OUTFLOWS | 96,549.00 |
| 401-000-155.000 | PREPAID ITEMS | 36,595.75 |
| 401-000-161.901 | LAND-WATER SYSTEM | 14,303,500.00 |
| 401-000-161.902 | LAND-WASTE WATER SYSTEM | 86,677.00 |
| 401-000-162.901 | BUILDINGS-WATER | 6,950,976.33 |
| 401-000-162.902 | BUILDINGS-WASTE WATER | 5,077,965.37 |
| 401-000-162.903 | BUILDINGS-GENERAL | 452,517.59 |
| 401-000-164.901 | WATER DISTRIBUTION SYSTEM | 36,920,000.22 |
| 401-000-164.902 | WASTE WATER COLLECTION SYSTEM | 27,380,228.73 |
| 401-000-164.903 | WELLS | 6,691,477.27 |
| 401-000-165.901 | ACCUM DEP-WATER | (24,979,503.79) |
| 401-000-165.902 | ACCUM DEP-WASTE WATER | (17,729,514.30) |
| 401-000-166.900 | FURNITURE, FIXTURES& EQUIPMEN | 3,496,298.94 |
| 401-000-166.901 | EQUIPMENT-WATER | 3,265,715.98 |
| 401-000-166.902 | EQUIPMENT-WASTE WATER | 3,580,703.70 |
| 401-000-167.900 | A/D-FURNITURE, FIX., & EQUIP. | (3,049,700.69) |
| <u>401-000-169.900</u> | <u>CONSTRUCTION WORK IN PROGRESS</u> | <u>3,339,155.35</u> |
| | Total Assets | <u>99,136,473.60</u> |
| *** Liabilities *** | | |
| 401-000-202.000 | ACCOUNTS PAYABLE | 116,367.52 |
| 401-000-207.001 | DUE TO GENERAL FUND | 355,420.35 |
| 401-000-207.407 | DUE TO WASTEWATER IMPACT FEES | 27.82 |
| 401-000-210.000 | COMPENSATED ABSENCES | 191,452.25 |
| 401-000-223.001 | DEFERRED INFLOWS | 148,214.00 |
| 401-000-224.903 | UTILITY BOND PREMIUM | 702,754.30 |
| 401-000-229.001 | OVERPAYMENTS | 0.15 |
| 401-000-232.902 | UTILITY BOND PAYABLE 2020 | 26,030,000.00 |
| 401-000-237.001 | OPEB LIABILITY | 198,780.00 |
| 401-000-239.904 | NOTE PAYABLE - BOA | 9,378,298.61 |
| <u>401-000-239.905</u> | <u>NOTE PAYABLE - BOA</u> | <u>1,146,869.65</u> |
| | Total Liabilities | <u>38,268,184.65</u> |
| *** Fund Balance *** | | |
| <u>401-000-276.000</u> | <u>NET ASSETS</u> | <u>59,110,162.57</u> |
| | Net of Revenues VS Expenditures - Current Year | <u>1,758,126.38</u> |
| | Total Liabilities And Fund Balance | <u>99,136,473.60</u> |

Schedule of Bond Coverage 2025

| Operating Revenue | FY 2025 Adopted Budget | Prior YTD 6/30/2024 | YTD 6/30/2025 |
|---|---------------------------|------------------------|-------------------|
| Water Revenues | 8,289,525 | 6,590,891 | 7,147,366 |
| Waste Water Revenue | 3,836,108 | 2,822,280 | 2,960,473 |
| Other Services | 647,399 | 584,237 | 856,854 |
| Miscellaneous Revenues | 275,000 | 1,209,892 | 1,558,688 |
| Total Operating Revenues | 13,048,032 | 11,207,301 | 12,523,381 |
| Operating Expenses | | | |
| Payroll | 3,256,846 | 2,158,052 | 2,297,765 |
| Pension | 438,261 | 86,717 | 33,188 |
| Benefits | 1,018,922 | 628,221 | 738,093 |
| Total Personnel | 4,714,029 | 2,872,989 | 3,069,046 |
| Total Operating | 5,276,879 | 3,120,631 | 3,558,235 |
| Total Personnel and Operating Expenses | 9,990,908 | 5,993,620 | 6,627,281 |
| Net revenue available for debt service before connection fees | 3,057,124 | 5,213,681 | 5,896,099 |
| Connection Fees | 110,000 | 202,481 | 496,394 |
| Net revenue available for debt service including connection fees | 3,167,124 | 5,416,162 | 6,392,493 |
| Scheduled Debt Service | 1,880,000 | 1,343,670 | 1,391,055 |
| Debt service coverage before connection fees | 1.6 | 3.9 | 4.2 |
| Minimum required coverage 1.20 | | | |
| Debt service coverage including connection fees | 1.7 | 4.0 | 4.6 |

SOUTH MARTIN REGIONAL UTILITY

**FISCAL YEAR 2025-2026
PROPOSED ANNUAL BUDGET**

7/21/2025

**SOUTH MARTIN REGIONAL UTILITY
FISCAL YEAR 2025-2026
PROPOSED BUDGET**

| Account Description | 2024 Adopted Budget | 2025 Adopted Budget | 2026 Proposed Budget | % Change | Difference |
|--------------------------------------|---------------------------|---------------------------|----------------------------|-------------|---------------------|
| Revenue | | | | | |
| Water Revenues | \$ 8,025,314 | \$ 8,289,525 | \$ 8,578,712 | 3.5% | \$ 289,187 |
| Waste Water Revenue | \$ 3,715,719 | \$ 3,836,108 | \$ 3,921,654 | 2.2% | \$ 85,545 |
| Other Services | \$ 623,856 | \$ 647,399 | \$ 716,338 | 10.6% | \$ 68,940 |
| Miscellaneous Revenues | \$ 200,000 | \$ 275,000 | \$ 550,000 | 100.0% | \$ 275,000 |
| Total Operating Revenues | \$ 12,564,889 | \$ 13,048,032 | \$ 13,766,704 | 5.5% | \$ 718,672 |
| Connection Fees | \$ 110,000 | \$ 110,000 | \$ 110,000 | 0.0% | \$ - |
| Contribution in Aid of Construction | \$ 500,000 | \$ 620,000 | \$ 500,000 | -19.4% | \$ (120,000) |
| Transfer From Prior Yr Budget | \$ 2,090,000 | \$ 2,923,628 | \$ 1,950,000 | -33.3% | \$ (973,628) |
| Transfer from Reserves (403 R&R) | \$ 2,918,106 | \$ 955,176 | \$ 2,521,734 | 164.0% | \$ 1,566,558 |
| Connection Fee Reserves | \$ 1,400,000 | \$ 1,000,000 | \$ 1,000,000 | 0.0% | \$ - |
| Total Revenues | \$ 19,582,996 | \$ 18,656,836 | \$ 19,848,439 | 6.4% | \$ 1,191,602 |
| Personnel Expenses | | | | | |
| Payroll | \$ 2,938,038 | \$ 3,256,846 | \$ 3,499,780 | 7.5% | \$ 242,934 |
| Pension | \$ 397,350 | \$ 438,261 | \$ 485,861 | 10.9% | \$ 47,600 |
| Benefits | \$ 968,940 | \$ 1,018,922 | \$ 1,046,869 | 2.7% | \$ 27,947 |
| Total Personnel | \$ 4,304,328 | \$ 4,714,029 | \$ 5,032,510 | 6.8% | \$ 318,481 |
| Operating Expenses | | | | | |
| Professional Services | \$ 447,500 | \$ 712,500 | \$ 842,500 | 18.2% | \$ 130,000 |
| Plant / Field Operations | \$ 2,908,000 | \$ 2,992,500 | \$ 3,103,000 | 3.7% | \$ 110,500 |
| General Operation | \$ 503,300 | \$ 517,800 | \$ 537,300 | 3.8% | \$ 19,500 |
| Insurance, Fees and Other | \$ 892,759 | \$ 1,054,079 | \$ 1,109,283 | 5.2% | \$ 55,204 |
| Total Operating | \$ 4,751,559 | \$ 5,276,879 | \$ 5,592,083 | 6.0% | \$ 315,204 |
| Total Personnel and Operating | \$ 9,055,887 | \$ 9,990,908 | \$ 10,624,593 | 6.3% | \$ 633,685 |
| Non - Operating Expenses | | | | | |
| Capital Fund (401) | \$ 14,109 | \$ - | \$ - | 0.0% | \$ - |
| Capital Fund (402, 406, 407) | \$ 2,010,000 | \$ 1,730,000 | \$ 1,610,000 | -6.9% | \$ (120,000) |
| Renewal & Replacement Fund - (403) | \$ 6,665,000 | \$ 5,055,928 | \$ 5,644,946 | 11.7% | \$ 589,018 |
| Debt Service Fund (404) | \$ 1,838,000 | \$ 1,880,000 | \$ 1,968,900 | 4.7% | \$ 88,900 |
| Total Non - Operating | \$ 10,513,000 | \$ 8,665,928 | \$ 9,223,846 | 6.4% | \$ 557,918 |
| Total Expenses | \$ 19,582,996 | \$ 18,656,836 | \$ 19,848,439 | 6.4% | \$ 1,191,603 |

UTILITY OPERATING FUND 401 - REVENUE

| GL Number | Description | 2024 Adopted Budget | 2025 Adopted Budget | 2026 Proposed Budget | % Change | Difference |
|-----------------------|--------------------------------|---------------------------|------------------------|----------------------------|---------------|---------------------|
| 401-000-343.311 | WATER USAGE | \$ 8,000,314 | \$ 8,259,525 | \$ 8,543,712 | 3.44% | \$ 284,187 |
| 401-000-343.312 | Water Installation/Maintenance | \$ 25,000 | \$ 30,000 | \$ 35,000 | 16.67% | \$ 5,000 |
| 401-000-343.313 | FIRE PROTECTION | \$ 85,000 | \$ 90,000 | \$ 110,000 | 22.22% | \$ 20,000 |
| 401-000-343.511 | WASTEWATER-USAGE | \$ 3,715,719 | \$ 3,836,108 | \$ 3,921,654 | 2.23% | \$ 85,545 |
| 401-000-343.912 | AGRF | \$ 80,000 | \$ 80,000 | \$ 90,000 | 12.50% | \$ 10,000 |
| 401-000-343.913 | IQ WATER | \$ 370,856 | \$ 389,399 | \$ 428,338 | 10.00% | \$ 38,940 |
| 401-000-343.914 | METER FEES | \$ 15,000 | \$ 15,000 | \$ 15,000 | 0.00% | \$ - |
| 401-000-343.915 | SET-UP FEES | \$ 10,000 | \$ 10,000 | \$ 10,000 | 0.00% | \$ - |
| 401-000-343.916 | PENALTIES | \$ 40,000 | \$ 40,000 | \$ 40,000 | 0.00% | \$ - |
| 401-000-343.919 | OTHER-BILLING FEES | \$ 23,000 | \$ 23,000 | \$ 23,000 | 0.00% | \$ - |
| 401-000-361.100 | INTEREST | \$ 150,000 | \$ 225,000 | \$ 500,000 | 122.22% | \$ 275,000 |
| 401-000-361.102 | INTEREST - ASSESSMENTS | \$ 35,000 | \$ 35,000 | \$ 35,000 | 0.00% | \$ - |
| 401-000-369.341 | PLAN REVIEW FEES | \$ 10,000 | \$ 10,000 | \$ 10,000 | 0.00% | \$ - |
| 401-000-369.399 | MISCELLANEOUS REVENUE | \$ 5,000 | \$ 5,000 | \$ 5,000 | 0.00% | \$ - |
| 401-000-381.001 | TRSFYR-UNDESIGNATED/UNRESERVED | \$ 2,918,106 | \$ 955,176 | \$ 2,521,734 | 164.01% | \$ 1,566,558 |
| Total Revenue: | | \$ 15,482,995 | \$ 14,003,208 | \$ 16,288,438 | 16.32% | \$ 2,285,230 |

UTILITY OPERATING FUND 401 - EXPENSES

| GL Number | Description | 2024 Adopted Budget | 2025 Adopted Budget | 2026 Proposed Budget | % Change | Difference |
|----------------------------------|--------------------------------------|---------------------------|------------------------|----------------------------|-------------|-------------------|
| --- Appropriations --- | | | | | | |
| SALARY AND WAGES | | | | | | |
| 401-000-512.100 | REGULAR SALARIES & WAGES | \$ 2,649,000 | \$ 2,856,450 | \$ 3,074,273 | 7.6% | \$ 217,823 |
| 401-000-513.100 | EDUCATION/LICENSE INCENTIVES | \$ - | \$ 65,290 | \$ 68,555 | 5.0% | \$ 3,265 |
| 401-000-514.100 | OVERTIME | \$ 68,250 | \$ 91,663 | \$ 96,246 | 5.0% | \$ 4,583 |
| 401-000-515.104 | AUTO ALLOWANCE | \$ 12,000 | \$ 12,000 | \$ 12,000 | 0.0% | \$ - |
| 401-000-521.100 | FICA TAXES | \$ 169,214 | \$ 187,575 | \$ 201,567 | 7.5% | \$ 13,992 |
| 401-000-521.101 | MEDICARE TAXES | \$ 39,574 | \$ 43,868 | \$ 47,141 | 7.5% | \$ 3,272 |
| Total 'SALARY AND WAGES': | | \$ 2,938,038 | \$ 3,256,846 | \$ 3,499,780 | 7.5% | \$ 242,934 |
| BENEFITS | | | | | | |
| 401-000-522.101 | PENSION CONTRIBUTIONS- DCP | \$ 397,350 | \$ 438,261 | \$ 485,861 | 10.9% | \$ 47,600 |
| 401-000-523.100 | HEALTH INSURANCE | \$ 798,250 | \$ 838,163 | \$ 854,926 | 2.0% | \$ 16,763 |
| 401-000-523.101 | LONG-TERM DISABILITY INSURANC | \$ 7,875 | \$ 8,269 | \$ 8,600 | 4.0% | \$ 331 |
| 401-000-523.102 | DENTAL INSURANCE | \$ 16,585 | \$ 17,414 | \$ 18,111 | 4.0% | \$ 697 |
| 401-000-523.103 | LIFE INSURANCE | \$ 11,770 | \$ 12,359 | \$ 12,853 | 4.0% | \$ 494 |
| 401-000-523.106 | CAFETERIA PLAN | \$ 64,200 | \$ 67,410 | \$ 70,106 | 4.0% | \$ 2,696 |
| 401-000-523.107 | SHORT-TERM DISABILITY | \$ 8,560 | \$ 8,988 | \$ 9,348 | 4.0% | \$ 360 |
| 401-000-523.110 | EMPLOYEES' ASSISTANCE PRGM | \$ 1,500 | \$ 1,500 | \$ 1,500 | 0.0% | \$ - |
| 401-000-523.111 | EDUCATION FUND | \$ 6,000 | \$ 6,000 | \$ 6,000 | 0.0% | \$ - |
| 401-000-524.100 | WORKERS' COMP INSURANCE | \$ 46,200 | \$ 50,820 | \$ 57,427 | 13.0% | \$ 6,607 |
| 401-000-525.100 | UNEMPLOYMENT COMPENSATION | \$ 8,000 | \$ 8,000 | \$ 8,000 | 0.0% | \$ - |
| Total 'BENEFITS': | | \$ 1,366,290 | \$ 1,457,183 | \$ 1,532,730 | 5.2% | \$ 75,547 |
| OPERATING | | | | | | |
| 401-000-531.100 | PROF SVCS-LEGAL/GENERAL | \$ 120,000 | \$ 120,000 | \$ 100,000 | -16.7% | \$ (20,000) |
| 401-000-531.105 | PROF SVCS-ENG CONSULTANTS | \$ 185,000 | \$ 450,000 | \$ 450,000 | 0.0% | \$ - |
| 401-000-531.109 | PROF SVCS-BUSINESS | \$ 45,000 | \$ 45,000 | \$ 195,000 | 333.3% | \$ 150,000 |
| 401-000-532.100 | PROF SVCS-AUDITING/ACTUARIAL | \$ 40,000 | \$ 40,000 | \$ 40,000 | 0.0% | \$ - |
| 401-000-532.101 | PROF SVCS-FINANCIAL | \$ 57,500 | \$ 57,500 | \$ 57,500 | 0.0% | \$ - |
| 401-000-534.112 | CONT SVCS-INFOTECH | \$ 50,000 | \$ 65,000 | \$ 77,000 | 18.5% | \$ 12,000 |
| 401-000-534.115 | CONT SVCS-GROUNDS MAINTENANCE | \$ 59,000 | \$ 65,000 | \$ 72,000 | 10.8% | \$ 7,000 |
| 401-000-534.125 | CONTRACTED SVCS--GENERAL OPER | \$ 80,000 | \$ 90,000 | \$ 96,500 | 7.2% | \$ 6,500 |
| 401-000-534.126 | CONTRACTED SVCS-R O PLANT OPE | \$ 20,000 | \$ 20,000 | \$ 30,000 | 50.0% | \$ 10,000 |
| 401-000-534.127 | CONTRACTED SVCS-SLUDGE REMOVAL | \$ 175,000 | \$ 190,000 | \$ 300,000 | 57.9% | \$ 110,000 |
| 401-000-534.129 | CONTRACTED SVCS-WELL TESTING | \$ 30,000 | \$ 35,000 | \$ 40,000 | 14.3% | \$ 5,000 |
| 401-000-534.130 | CONTRACT SVCS-CHEMICAL>90,000 | \$ 975,000 | \$ 975,000 | \$ 900,000 | -7.7% | \$ (75,000) |
| 401-000-534.131 | CONTRACTED SVCS-GROUND WATERS | \$ 15,000 | \$ 15,000 | \$ 10,000 | -33.3% | \$ (5,000) |
| 401-000-534.132 | CONTRACTED SVCS-TEQUESTA WATER | \$ 30,000 | \$ 30,000 | \$ 110,000 | 266.7% | \$ 80,000 |
| 401-000-534.133 | LABS | \$ 115,000 | \$ 126,000 | \$ 120,000 | -4.8% | \$ (6,000) |
| 401-000-534.134 | CONTRACTED SVCS-SYSTEM MAPS | \$ 40,000 | \$ 40,000 | \$ 35,000 | -12.5% | \$ (5,000) |
| 401-000-540.100 | TRAVEL & PER DIEM | \$ 8,000 | \$ 8,000 | \$ 8,000 | 0.0% | \$ - |
| 401-000-541.100 | TELEPHONE | \$ 47,500 | \$ 51,000 | \$ 56,000 | 9.8% | \$ 5,000 |
| 401-000-542.100 | POSTAGE | \$ 4,300 | \$ 4,300 | \$ 4,300 | 0.0% | \$ - |
| 401-000-543.100 | UTILITIES-ELECTRIC | \$ 754,000 | \$ 754,000 | \$ 700,000 | -7.2% | \$ (54,000) |
| 401-000-544.100 | LEASE EXPENSE | \$ 11,000 | \$ 11,000 | \$ 5,000 | -54.5% | \$ (6,000) |
| 401-000-545.100 | LIABILITY, PROPERTY & BOND INSURANCE | \$ 325,000 | \$ 450,000 | \$ 475,000 | 5.6% | \$ 25,000 |
| 401-000-546.100 | EQUIPMENT MAINTENANCE | \$ 1,000 | \$ 1,000 | \$ 3,500 | 250.0% | \$ 2,500 |
| 401-000-546.104 | REPAIR/MAINT-BUILDING | \$ 45,000 | \$ 55,000 | \$ 55,000 | 0.0% | \$ - |
| 401-000-546.105 | REPAIR/MAINT.-WATER | \$ 120,000 | \$ 120,000 | \$ 140,000 | 16.7% | \$ 20,000 |
| 401-000-546.106 | REPAIR/MAINT.-WASTEWATER | \$ 60,000 | \$ 60,000 | \$ 75,000 | 25.0% | \$ 15,000 |
| 401-000-546.107 | REPAIR/MAINT.-INFRASTRUCTURE | \$ 300,000 | \$ 320,000 | \$ 320,000 | 0.0% | \$ - |
| 401-000-546.108 | REPAIR/MAINT.-GENERATOR | \$ 70,000 | \$ 70,000 | \$ 60,000 | -14.3% | \$ (10,000) |
| 401-000-546.109 | VEHICLE MAINTENANCE | \$ 49,000 | \$ 54,000 | \$ 56,000 | 3.7% | \$ 2,000 |

| | | | | | | |
|-------------------------------------|-------------------------------|----------------------|----------------------|----------------------|-------------|---------------------|
| 401-000-549.100 | OTHER MISC CHGS & OBLIGATIONS | \$ 6,000 | \$ 6,000 | \$ 10,000 | 66.7% | \$ 4,000 |
| 401-000-549.101 | PUBLIC RELATIONS | \$ 18,000 | \$ 15,000 | \$ 15,000 | 0.0% | \$ - |
| 401-000-549.102 | BANK CHARGES | \$ 500 | \$ 500 | \$ 500 | 0.0% | \$ - |
| 401-000-549.110 | PERMITTING | \$ 35,000 | \$ 35,000 | \$ 35,000 | 0.0% | \$ - |
| 401-000-549.115 | ADMINISTRATION MGMT FEES | \$ 567,759 | \$ 604,079 | \$ 634,283 | 5.0% | \$ 30,204 |
| 401-000-549.116 | BILLING/INFOSEND/LOCKBOX | \$ 94,000 | \$ 94,000 | \$ 97,000 | 3.2% | \$ 3,000 |
| 401-000-549.126 | BAD DEBTS-UTILITIES | \$ 2,000 | \$ 2,000 | \$ 2,000 | 0.0% | \$ - |
| 401-000-549.129 | OPERATIONAL UNANTICIPATED | \$ 25,000 | \$ 25,000 | \$ 25,000 | 0.0% | \$ - |
| 401-000-549.342 | WATER CONSERVATION PROJECTS | \$ - | \$ - | \$ - | 0.0% | \$ - |
| 401-000-551.100 | OFFICE/COMPUTER SUPPLIES | \$ 19,000 | \$ 25,000 | \$ 30,000 | 20.0% | \$ 5,000 |
| 401-000-552.101 | GASOLINE, DIESEL & OIL | \$ 81,000 | \$ 75,000 | \$ 75,000 | 0.0% | \$ - |
| 401-000-552.103 | UNIFORMS | \$ 17,000 | \$ 15,000 | \$ 15,000 | 0.0% | \$ - |
| 401-000-552.105 | SMALL TOOLS & EQUIPMENT | \$ 21,000 | \$ 21,000 | \$ 25,000 | 19.0% | \$ 4,000 |
| 401-000-552.109 | SAFETY COMMITTEE EXPENSE | \$ 2,000 | \$ 2,000 | \$ 2,000 | 0.0% | \$ - |
| 401-000-554.100 | BOOKS,PUBS,SUBS & MEMBERSHIPS | \$ 7,000 | \$ 8,000 | \$ 8,000 | 0.0% | \$ - |
| 401-000-555.100 | PERSONNEL TRAINING | \$ 15,000 | \$ 17,500 | \$ 17,500 | 0.0% | \$ - |
| 401-000-559.100 | DEPRECIATION EXPENSE | | | | | \$ - |
| 401-000-599.900 | CONTINGENCY | \$ 10,000 | \$ 10,000 | \$ 10,000 | 0.0% | \$ - |
| Total 'OPERATING': | | \$ 4,751,559 | \$ 5,276,879 | \$ 5,592,083 | 6.0% | \$ 315,204 |
| | | | | | | \$ - |
| CAPITAL | | | | | | \$ - |
| 401-000-564.100 | MACHINERY & EQUIPMENT | \$ 14,109 | \$ - | \$ - | 0.0% | \$ - |
| 401-000-564.100 | MACHINERY & EQUIPMENT | \$ - | \$ - | \$ - | 0.0% | \$ - |
| Total 'CAPITAL': | | \$ 14,109 | \$ - | \$ - | 0.0% | \$ - |
| | | | | | | \$ - |
| INTERFUND TRANSFERS | | | | | | \$ - |
| 401-000-591.272 | TRANSFER TO RESERVES | | | | | \$ - |
| 401-000-591.402 | TRANSFER TO CAPITAL | \$ - | \$ - | \$ - | 0.0% | \$ - |
| 401-000-591.403 | TRANSFER TO R&R | \$ 6,665,000 | \$ 5,055,928 | \$ 5,644,946 | 11.7% | \$ 589,018 |
| 401-000-591.404 | TRANSFER TO DEBT SERVICE | \$ 1,838,000 | \$ 1,880,000 | \$ 1,968,900 | 4.7% | \$ 88,900 |
| Total 'INTERFUND TRANSFERS': | | \$ 8,503,001 | \$ 6,935,928 | \$ 7,613,846 | 9.8% | \$ 677,918 |
| | | | | | | \$ - |
| Total Appropriations: | | \$ 17,572,997 | \$ 16,926,836 | \$ 18,238,439 | 7.7% | \$ 1,311,603 |

**FUND 402 - CAPITAL
NEW WATER AND/OR WASTEWATER SERVICE**

| GL Number | Description | 2024 Adopted Budget | 2025 Adopted Budget | 2026 Proposed Budget | % Change | Difference |
|------------------------------|-----------------------------------|---------------------------|---------------------------|----------------------------|----------------|---------------------|
| REVENUE | | | | | | |
| 402-000-337.302 | COUNTY GRANT-PETTWAY/KINGSWAY | \$ - | \$ 120,000 | \$ - | -100.00% | \$ (120,000) |
| 402-000-381-401 | TRANSFER FROM O&M-SEPTIC TO SEWER | \$ 500,000 | \$ 500,000 | \$ 500,000 | 0.00% | \$ - |
| Total 'REVENUE': | | \$ 500,000 | \$ 620,000 | \$ 500,000 | -19.35% | \$ (120,000) |
| --- Appropriations --- | | | | | | |
| CAPITAL | | | | | | |
| 402-412-563.102 | WATER LINES-PETTWAY/KINGSWAY | \$ - | \$ 120,000 | \$ - | -100.00% | \$ (120,000) |
| 402-413-564.146 | WW PROJECTS-SEPTIC TO SEWER | \$ 500,000 | \$ 500,000 | \$ 500,000 | 0.00% | \$ - |
| Total Appropriations: | | \$ 500,000 | \$ 620,000 | \$ 500,000 | -19.35% | \$ 120,000 |

**FUND 403 - CAPITAL
RENEWAL AND REPLACEMENT BUDGET**

| GL Number | Description | 2024 Adopted Budget | 2025 Adopted Budget | 2026 Proposed Budget | % Change | Difference |
|------------------------------|-------------------------------|---------------------------|---------------------------|----------------------------|----------|----------------|
| REVENUE | | | | | | |
| 403-000-381-401 | TRANSFER FROM O&M | \$ 6,665,000 | \$ 5,055,928 | \$ 5,644,946 | 11.65% | \$ 589,018 |
| Total 'REVENUE': | | \$ 6,665,000 | \$ 5,055,928 | \$ 5,644,946 | 11.65% | \$ 589,018 |
| --- Appropriations --- | | | | | | |
| CAPITAL | | | | | | |
| 403-412-562.104 | BUILDING IMPROVEMENTS | \$ 210,000 | \$ 160,000 | \$ 275,000 | 71.88% | \$ 115,000 |
| 403-412-563.102 | WATER LINES | \$ 125,000 | \$ 125,000 | \$ 680,000 | 444.00% | \$ 555,000 |
| 403-412-563.104 | SYSTEM REPAIRS (OVER \$1,000) | \$ 150,000 | \$ 150,000 | \$ 100,000 | -33.33% | \$ (50,000) |
| 403-412-564.100 | MACHINERY & EQUIPMENT | \$ 110,000 | \$ 110,000 | \$ 75,000 | -31.82% | \$ (35,000) |
| 403-412-564.106 | VEHICLES | \$ 80,000 | \$ 148,244 | \$ 200,000 | 34.91% | \$ 51,756 |
| 403-412-564.107 | WATER METERS | \$ 75,000 | \$ 125,000 | \$ 75,000 | -40.00% | \$ (50,000) |
| 403-412-564.108 | HYDRANTS & VALVES | \$ 25,000 | \$ 75,000 | \$ 25,000 | -66.67% | \$ (50,000) |
| 403-412-564.109 | SOUTH WELLFIELD IMPROVEMENTS | \$ 50,000 | \$ 50,000 | \$ 25,000 | -50.00% | \$ (25,000) |
| 403-412-564.110 | REMEDIATION EASTERNWELLFIELD | \$ 10,000 | \$ 10,000 | \$ 20,000 | 100.00% | \$ 10,000 |
| 403-412-564.111 | NORTH WELLFIELD IMPROVEMENTS | \$ 50,000 | \$ 50,000 | \$ 125,000 | 150.00% | \$ 75,000 |
| 403-412-564.124 | WATER PROJECTS | \$ 3,890,000 | \$ 1,360,000 | \$ 1,200,000 | -11.76% | \$ (160,000) |
| 403-413-563.103 | WASTEWATER LINES | \$ 100,000 | \$ 100,000 | \$ 400,000 | 300.00% | \$ 300,000 |
| 403-413-563.104 | SYSTEM REPAIRS (OVER \$1,000) | \$ 50,000 | \$ 50,000 | \$ 50,000 | 0.00% | \$ - |
| 403-413-564.100 | MACHINERY & EQUIPMENT | \$ 100,000 | \$ 280,384 | \$ 50,000 | -82.17% | \$ (230,384) |
| 403-413-564.114 | LIFT STATION UPGRADES | \$ 180,000 | \$ 180,000 | \$ 340,000 | 88.89% | \$ 160,000 |
| 403-413-564.118 | DIFUSED AIR & FILTRATIONS | \$ 20,000 | \$ 20,000 | \$ 1,050,000 | 5150.00% | \$ 1,030,000 |
| 403-413-564.121 | WWTP IMPROVEMENTS-GENERAL | \$ 90,000 | \$ 152,300 | \$ 400,000 | 162.64% | \$ 247,700 |
| 403-413-564.124 | WW PROJECTS | \$ 1,350,000 | \$ 1,910,000 | \$ 554,946 | -70.95% | \$ (1,355,054) |
| | | | | | | |
| Total Appropriations: | | \$ 6,665,000 | \$ 5,055,928 | \$ 5,644,946 | 11.65% | \$ 589,018 |

**FUND 406 - WATER
CONNECTION FEES/WATER SYSTEM EXPANSION**

| GL Number | Description | 2024 Adopted Budget | 2025 Adopted Budget | 2026 Proposed Budget | % Change | Difference |
|-------------------------|-------------------------------------|---------------------------|---------------------------|----------------------------|----------|------------|
| REVENUE | | | | | | |
| 406-000-343.948 | CONNECTION FEES | \$ 25,000 | \$ 25,000 | \$ 25,000 | 0.00% | \$ - |
| 406-000-381-001 | TRANSFER FROM CAPITAL RESERVES | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | 0.00% | \$ - |
| Total 'REVENUE': | | \$ 1,025,000 | \$ 1,025,000 | \$ 1,025,000 | 0.00% | \$ - |
| CAPITAL | | | | | | |
| 406-000-564.124 | EXPANSION PROJECTS(Degas/Clearwell) | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | 0.00% | \$ - |
| 406-000-563.102 | WATER LINES | \$ 25,000 | \$ 25,000 | \$ 25,000 | 0.00% | \$ - |
| Total 'CAPITAL': | | \$ 1,025,000 | \$ 1,025,000 | \$ 1,025,000 | 0.00% | \$ - |

**FUND 407 - WASTEWATER
CONNECTION FEES/WASTEWATER SYSTEM EXPANSION**

| GL Number | Description | 2024 Adopted Budget | 2025 Adopted Budget | 2026 Proposed Budget | % Change | Difference |
|-------------------------|--------------------------------|---------------------------|---------------------------|----------------------------|----------|------------|
| REVENUE | | | | | | |
| 407-000-343.948 | CONNECTION FEES | \$ 85,000 | \$ 85,000 | \$ 85,000 | 0.00% | \$ - |
| 407-000-381-001 | TRANSFER FROM CAPITAL RESERVES | \$ 400,000 | \$ - | \$ - | 0.00% | \$ - |
| Total 'REVENUE': | | \$ 485,000 | \$ 85,000 | \$ 85,000 | 0.00% | \$ - |
| CAPITAL | | | | | | |
| 407-000-563.103 | WASTEWATER LINES | \$ 85,000 | \$ 85,000 | \$ 85,000 | 0.00% | \$ - |
| 407-000-564.113 | WWTP IMPROVE-EXPANSION DESIGN | \$ 400,000 | \$ - | \$ - | 0.00% | \$ - |
| Total 'CAPITAL': | | \$ 485,000 | \$ 85,000 | \$ 85,000 | 0.00% | \$ - |

Schedule of Bond Coverage

| Operating Revenue | 2024 Adopted Budget | 2025 Adopted Budget | 2026 Proposed Budget | % Change | Difference |
|---|---------------------------|---------------------------|----------------------------|---------------|-------------------|
| Water Revenues | \$ 8,025,314 | \$ 8,289,525 | \$ 8,578,712 | 3.49% | \$ 289,187 |
| Waste Water Revenue | \$ 3,715,719 | \$ 3,836,108 | \$ 3,921,654 | 2.23% | \$ 85,545 |
| Other Services | \$ 623,856 | \$ 647,399 | \$ 716,338 | 10.65% | \$ 68,940 |
| Miscellaneous Revenues | \$ 200,000 | \$ 275,000 | \$ 550,000 | 100.00% | \$ 275,000 |
| Total Operating Revenues | \$ 12,564,889 | \$ 13,048,032 | \$ 13,766,704 | 5.51% | \$ 718,672 |
| Personnel Expenses | | | | | |
| Payroll | \$ 2,938,038 | \$ 3,256,846 | \$ 3,499,780 | 7.46% | \$ 242,934 |
| Pension | \$ 397,350 | \$ 438,261 | \$ 485,861 | 10.86% | \$ 47,600 |
| Benefits | \$ 968,940 | \$ 1,018,922 | \$ 1,046,869 | 2.74% | \$ 27,947 |
| Total Personnel | \$ 4,304,328 | \$ 4,714,029 | \$ 5,032,510 | 6.76% | \$ 318,481 |
| Operating Expenses | | | | | |
| Professional Services | \$ 447,500 | \$ 712,500 | \$ 842,500 | 18.25% | \$ 130,000 |
| Plant / Field Operations | \$ 2,908,000 | \$ 2,992,500 | \$ 3,103,000 | 3.69% | \$ 110,500 |
| General Operation | \$ 503,300 | \$ 517,800 | \$ 537,300 | 3.77% | \$ 19,500 |
| Insurance, Fees and Other | \$ 892,759 | \$ 1,054,079 | \$ 1,109,283 | 5.24% | \$ 55,204 |
| Total Operating | \$ 4,751,559 | \$ 5,276,879 | \$ 5,592,083 | 5.97% | \$ 315,204 |
| Total Personnel and Operating Expenses | \$ 9,055,887 | \$ 9,990,908 | \$ 10,624,593 | 6.34% | \$ 633,685 |
| Renewal and Replacement (Not Required in calculation) | \$ 6,665,000 | \$ 5,055,928 | \$ 5,644,946 | 11.65% | \$ 589,018 |
| Net revenue available for debt service before connection fees | \$ 3,509,003 | \$ 3,057,124 | \$ 3,142,111 | 2.78% | \$ 84,987 |
| Connection Fees | \$ 110,000 | \$ 110,000 | \$ 110,000 | 0.00% | \$ - |
| Net revenue available for debt service including connection fees | \$ 3,619,003 | \$ 3,167,124 | \$ 3,252,111 | 2.68% | \$ 84,987 |
| Scheduled Debt Service | \$ 1,838,000 | \$ 1,880,000 | \$ 1,968,900 | 4.73% | \$ 88,900 |
| Debt service coverage before connection fees | 1.91 | 1.63 | 1.60 | | |
| Minimum required coverage 1.20 | | | | | |
| Debt service coverage including connection fees | 1.97 | 1.68 | 1.65 | | |



SOUTH MARTIN REGIONAL UTILITY

CONTRACT MEMORANDUM

To: Mayor & Town Commission

Through: Robert Garlo, Town Manager

CC: Kimberly Kogos, Town Clerk

From: Stuart Trent, P.E., SMRU Director

RE: Synagro Technologies, Inc, New Piggyback Contract
For Biosolids Hauling, Disposal and Back-up Dewatering

Date: 7/21/2025

Department: Wastewater Treatment Plant

Prepared by: Stuart Trent, P.E., SMRU Director

Requested by: Mike Gavin, Wastewater Manager

Legal Sufficiency Review: Phillip Gildan, Esq., Greenberg Traurig

Contract Title:

1. Executive Summary: The South Martin Regional Utility (SMRU) wastewater treatment facility produces a liquid wastewater byproduct consisting of biomass that cannot be further reduced or eliminated onsite. The biomass builds up over time requiring dewatering and disposal at an FDEP authorized landfill or other disposal facility. Biomass disposal is critical to the wastewater treatment facility FDEP operating permit, and for proper wastewater treatment plant operation, and must be performed regularly.

Synagro Technologies, Inc. (Synagro) currently provides biomass dewatering and hauling services to the SMRU, through a subsidiary, and its current contract is expiring on September 9, 2025.

Synagro is offering SMRU the opportunity to Piggyback an agreement with the City of Sebring, Florida for biomass disposal. Synagro is one of the only providers that can offer biomass processing, hauling, and disposal via a mobile processing unit and is a common provider to many regional utilities requiring similar services. This new contract reflects an increase from \$0.10/gallon to \$0.13/gallon processed and disposed. This increase projects an elevated budgeted annual operating cost of \$70,000.

Piggyback of existing contract with Sebring, FL
Project was publicly bid by Sebring on: June 4, 2024
Maximum Not-to-Exceed Term: 1 Year, Two 1-year Renewal Options

The contract shall terminate or require further SMRU board approval when the cumulative expenses reach the maximum authorized annual value or contract term. The contract is a standard form of Piggyback Agreement approved by SMRU's Attorney which allows for termination for cause or convenience at any time.

2. Fiscal Impact: Funds will be expended from the GL Line 401-413-534.127 "Contracted Services – Sludge Removal".
3. Recommended Action: SMRU staff requests that the SMRU Board approve the new Piggyback Contract for Synagro for the term of one-year (1-year) and authorize the Mayor to sign the agreement.

AGREEMENT

FOR DISPOSAL OF DOMESTIC WASTEWATER TREATMENT PLANT BIOSOLIDS

THIS AGREEMENT is made the Effective Date, as defined below, by and between the Town of Jupiter Island, Florida, a municipal corporation established under the laws of the State of Florida (the “**Owner**”), with an office located at 2 Bridge Road, Hobe Sound, Florida 33455, and Synagro Technologies, Inc., a Delaware corporation authorized to do business in the State of Florida (the “**Contractor**”), with its principal address at 435 Williams Court, Suite 100, Baltimore, MD 21220.

WITNESSETH:

WHEREAS, the City of Sebring, Florida (the “**City**”) accepted Contractor’s bid, dated April 30, 2024 (the “**Contractor’s Bid**”), for disposal of domestic wastewater treatment plant biosolids (the “**Services**”) submitted in response to City ITB #24-006, pursuant to a competitive public bidding process by the City (the “**ITB**”), and entered into a Contract (Disposal of Domestic Wastewater Treatment Plant Biosolids) between the City and Contractor, dated June 4, 2024, as amended (the “**Contract**”); and

WHEREAS, the ITB, Contractor’s Bid, and the Contract comprise the contract documents binding upon the Contractor, (collectively, the “**Contract Documents**”); and

WHEREAS, Owner desires to obtain Services; and

WHEREAS, as the Services involved in the Contract Documents with Contractor are substantially the same as the Services desired by Owner, Owner elects to utilize the competitively bid contract process administered by the City in the ITB, and Owner and Contractor wish to adopt the Contract Documents, with certain minor modifications as further described herein and enter into this agreement (the “**Agreement**”); and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. RECITALS

The foregoing recitals are true and are hereby made a part of this Agreement. Contractor agrees to provide the Material to Owner in accordance with the terms of this Agreement.

II. AMENDMENTS

The ITB and the Contract Documents are incorporated into this Agreement and are deemed to be a part of this Agreement as modified as follows:

1. General. Where provisions of the City Bid and the Contract Documents refer to “City of Sebring” or “City” as the owner/contracting party, replace it with “Town of Jupiter Island, Florida” or “Owner.” Where provisions of the Contract refer to “Agreement” or “Contract”, it will refer to the Contract as modified by this Agreement. Where provisions of the Contract refer to City service locations, it will refer to Owner’s domestic wastewater treatment Plant facilities in Martin County. Where provisions of the Contract refer to “Highlands County, Florida” it will refer to Martin County, Florida.

2. Term. The term of this Agreement will commence on execution of this Agreement by Owner (the “**Effective Date**”) and continue for a term of one (1) year with the option for two (2) additional one (1) year renewals contingent upon mutual written agreement. Time is of the essence in the performance of this Agreement.

3. Unit Prices. The unit prices for the Services are set forth on Exhibit A to this Agreement. These unit prices will be applicable during the term of this Agreement and are subject to adjustment for any renewal terms upon agreement of the parties.

4. Service Orders.

A. No Services deliveries under this Agreement will be authorized upon execution of the Agreement. The Owner will initiate requests for Services by providing Contractor with a written Service Order (a “**Service Order**”).

B. Each Service Order will set forth, among other things, the following:

- i. The scope of Services requested;
- ii. The time and schedule of delivery;
- iii. The method and amount of compensation based upon the unit prices set forth in Section 3 above;
- iv. Any modifications to this Agreement, if mutually agreed upon by the parties.

C. The Services to be delivered by Contractor will commence after the execution of each Service Order. Contractor’s work must be performed, completed and submitted to Owner as specified in the Service Order.

D. The terms and conditions of this Agreement will be incorporated within and made a part of each Service Order.

5. Invoices. Applications for payments under the Agreement must be submitted to the following:

Finance Director
South Martin Regional Utility/Town of Jupiter Island
P.O. Box 395
Hobe Sound, FL 33475

Notwithstanding any provision of the Contract Documents to the contrary, payment of each Invoice will be made in accordance with the Local Government Prompt Payment Act, Section 218.70, et al., Florida Statutes, as amended, which provides for prompt payment, interest payments, a dispute resolution provided detailed invoices are submitted in compliance with the terms of this Agreement.

6. No Other Amendments. Except as set forth herein, the Agreement is not amended. In the event of any conflict between the terms of this Agreement and the terms of the Contract Documents, the terms of this Agreement will prevail.

III. MISCELLANEOUS

The following miscellaneous provisions are incorporated into this Agreement.

7. Notice. All notices and other communications required in connection with this Agreement must be in writing unless otherwise expressly specified in the Agreement, and any such notice or other communication required in the Agreement must be in at least one of the following methods:

A. Certified United State Mail, postage prepaid, return receipt requested, with notice being deemed received on the date on the return receipt; or

B. Overnight courier, such as by FedEx or UPS, with a request for receipt acknowledgement, with notice being deemed received on the date of the receipt acknowledgment; or

C. Hand-delivery to the person authorized below with a request for receipt acknowledgement, with notice being deemed received on the date of the receipt acknowledgment; or

D. Email if and only if agreed to in writing in advance by Owner and Contractor specifying the email addresses, and if so agreed, the email must request a receipt acknowledgment, with notice being deemed received on the date of the receipt acknowledgment.

The place for giving notice will remain the same as set forth below until changed in writing in the manner provided in this section. For the present, the parties designate the following for notice:

For notices and communications to Owner:

Town Manager
SMRU / Town of Jupiter Island
P.O. Box 395
Hobe Sound, FL 33475
Email: rgarlo@tji.martin.fl.us

For notices and communications to Contractor:

Rhylee Callan – Contract Administration Manager
Synagro Technologies, Inc.

435 Williams Court, Suite 100
Baltimore, MD 21220

By notice complying with the foregoing requirements of this section, each party will have the right to change the address or addressee or both for all future notices and communications to such party, but no notice of a change of address will be effective until received.

8. Captions. The titles or captions contained in this Agreement are inserted only as a matter of convenience and for reference, and such captions in no way define, limit, extend or describe the scope of this Agreement or the intent of any provision hereof.

9. Severability. If any provision of this Agreement or the application thereof to any person or circumstances is held by a court of competent jurisdiction to be invalid or unenforceable to any extent, the remaining provisions of this Agreement and the validity, enforceability, and application of such provisions to other persons or circumstances will not be impaired thereby, but such remaining provisions of this Agreement will be interpreted, applied and enforced so as to achieve, as near as may be, the purposes and intent of this Agreement to the greatest extent permitted by applicable law.

10. Waiver. Unless otherwise specifically provided herein, no delay or failure to exercise a right resulting from any breach of this Agreement will impair such right or will be construed to be a waiver thereof, but such right may be exercised from time to time and as often as may be deemed expedient. Any waiver must be in writing and signed by the party granting such waiver. In any representation, warranty, or covenant by the other party, such waiver will be limited to the breach so waived and will not be deemed to waive any other breach under this Agreement.

11. Conflict of Interest. Contractor represents that it presently has no interest and will acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Section 112.311, Florida Statutes, and as may be amended from time to time. Contractor further represents that no person having any interest will be employed for said performance.

12. Warranties and Representations. Contractor restates, and makes current to the date of this Agreement, and incorporates in this Agreement, the warranties and representations in the Contract Documents. Prior to performance of any work under this Agreement and as a condition precedent to this Agreement, Contractor must provide Owner a current Certificate of Corporate Principal, a current Sworn Statement under Section 287.133(3)(a), Florida Statutes, on Public Entity Crimes, a current Certificate of Liability Insurance, a current State of Florida license certification, and a current Bidder's Qualifications Statement/Statement of Business Organization.

13. Termination. Owner may terminate this Agreement upon seven (7) days written notice to Contractor. Contractor's sole remedy upon such termination is to

receive payments due under this Agreement for outstanding Service Orders performed through the date of termination, which Service Orders terminate with the termination of the Agreement.

14. Allotment of Service Requests/Service Orders to Contractor. Owner, through its designated representative, will, in its sole discretion, issue Service Orders to Contractor as deemed in the best interests of Owner. The Agreement in no way guarantees any future Service Orders. Owner retains the right to utilize other contractors or otherwise bid and execute procurements. Contractor will have no right to appeal or challenge Owner's decision regarding distribution of Service Orders.

15. Choice of Law and Venue. This Agreement will be construed and interpreted under the laws of the State of Florida, without giving effect to principles of conflict of laws, except where specifically pre-empted by Federal law. To the extent Chapter 558, Florida Statutes, is applicable, the parties expressly opt out of the requirements of Chapter 558, Florida Statutes, within the meaning of Section 558.005(1), Florida Statutes. Venue with respect to any state or federal litigation in connection with this Agreement will be exclusively in Martin City, Florida.

16. Availability of Funds. This Agreement is conditioned upon the availability of funds lawfully appropriated and available for the purposes set out herein as determined in the sole discretion of Owner. If funding for this Agreement is in multiple years, funds must be appropriated each year prior to costs being incurred. Nothing in this paragraph will prevent the making of contracts with a term of more than one (1) year, but any contract so made will be executory only for the value of the services to be rendered or paid for in succeeding fiscal years. In the event funds to finance this Agreement become unavailable, Owner may terminate this Agreement upon twenty-four (24) hours' notice to Contractor.

17. Scrutinized Companies List. Pursuant to Section 787.135, Florida Statutes, Contractor represents that it is not on the Scrutinized Companies that Boycott Israel List, maintained by the State of Florida, and is not engaged in a boycott of Israel. Additionally, if the Agreement Price is \$1,000,000 or more, Contractor represents that neither Contractor nor its principals or owners are listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or engages in business activities in Sudan or Cuba. Violations of this section may result in termination of the Agreement and recovery of all monies paid to Contractor under the Agreement.

18. Federal Labor/Employment Laws. In accordance with Section 255.20, Florida Statutes, Contractor represents that it has not been found guilty by a court of any violation of federal labor or employment tax laws regarding the subjects such as safety, tax withholding, workers' compensation, reemployment assistance of unemployment tax, social security and Medicare tax, wage or hour, or prevailing rate laws with the past five (5) years.

19. Prohibited Persons. Neither Contractor nor any of its respective officers, directors, shareholders, partners, members or affiliates (including without limitation indirect holders of equity interests in Contractor) is or will be an entity or person(i) that is listed in the Annex t, or is otherwise subject to the provisions of Executive Order 13224 issued on September 24, 2001 (“EO13224”), (ii) whose name appears on the United States Treasury Department’s Office of Foreign Assets Control (“OFAC”) most current list of “Specifically Designated National and Blocked Persons” (which list may be published from time to time in various mediums including, but not limited to, the OFAC website, <http://www.treas.gov/offices/enforcement/ofac/sdn/t11sdn.pdf>), (iii) who commits, threatens to commit or supports “terrorism”, as that term is defined in EO13224, (iv) is subject to sanction of the United States Government or is in violation of any federal, state, municipal or local laws, statutes, codes, ordinances, orders, decrees, rules or regulations relating to terrorism or money laundering, including, without limitation, EO13224, or (v) who is otherwise affiliated with any entity or person listed above (and all parties described in clauses (i) – (v) above are herein referred to as a “Prohibited Person”.)

20. E-Verify/Verification of Employment Status. As required by Section 448.095(2)(a), Florida Statutes, Contractor represents to Owner that Contractor has registered with and uses the E-Verify System to verify the work authorization status of all newly hired employees. Contractor must provide documentation of its compliance with this requirement to Owner upon Owner’s request. If Contractor enters into a contract with a subcontractor, the subcontractor must provide Contractor with an affidavit that the subcontractor does not employ an unauthorized alien. Contractor must maintain a copy of such affidavit(s) for the duration of the contract. Contractor must provide documentation of its subcontractors’ compliance with this requirement to Owner upon Owner’s request. Contractor agrees that its violation of this section will be grounds for the unilateral termination of the contract by Owner, which termination is not a breach of contract.

21. Public Records. The Contract is amended to replace the City’s Chapter 119, Florida Statutes, Notice to read:

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE TOWN CLERK, WHO IS OWNER’S CUSTODIAN OF PUBLIC RECORDS, AT:

**Office of the Town Clerk
Town of Jupiter Island
2 S.E. Bridge Road
Hobe Sound, Florida 33475
772-545-0100
kkogos@tji.martin.fl.us**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of date signed by Owner (the "Effective Date).

Authentication

THE TOWN OF JUPITER ISLAND

By: _____

Town Clerk

Penelope Townsend

Its Mayor

(TOWN SEAL)

Date: _____

SYNAGRO TECHNOLOGIES, INC.

By: *Rhylee Callan*

Name: Rhylee Callan, Contracts Manager

Its: Authorized Representative

EXHIBIT A
UNIT PRICES FOR SERVICES
(as applicable)

| | |
|--|--------------------|
| Cost per gallon for disposal of biosolids at the Town's Residual Management Facility | \$0.130 per gallon |
| Transportation cost per gallon of unstabilized biosolids | \$0.130 per gallon |
| Cost per gallon for dewatering | \$0.130 per gallon |



SOUTH MARTIN REGIONAL UTILITY

MEMORANDUM

To: Mayor & Town Commission

Through: Robert Garlo, Town Manager

CC: Kimberly Kogos, Town Clerk

From: Stuart Trent, P.E., SMRU Director

RE: Centerline Drilling, Inc. – Well 15S Acidization

Date: 7/21/2025

Background:

The South Martin Regional Utility (SMRU) operates wells that supply raw water for treatment. To improve water flow into the well casing, acid is used to dissolve surrounding rock and minerals at the bottom of the well casing, increasing water availability for pumping out of the well.

JLA Geosciences, Inc. (JLA), SMRU's hydrogeology consultant, has been monitoring Well 15S, which was recently replaced. While the contractor completed development work as outlined in the scope, JLA recommends additional acidization and agitation to at the bottom of the well to further enhance performance. They believe this will improve flow rate and provide long-term value.

SMRU's well-maintenance provider, Centerline Drilling, Inc., has quoted \$67,700 for the acid injection and agitation. Staff believe this investment is worthwhile, as similar treatments have successfully improved water flows from other wells in this part of the aquifer.

Recommendation

Staff requests that the SMRU Board authorize spending approval in the amount of \$67,700.00 to Centerline Drilling, Inc., to acidize and develop well 15S for purposes of enhancing flowability and performance. The PO will be issued and funded from GL line #403-412-564.124, Projects.

Centerline Drilling, Inc.

1696 Old Okeechobee Rd., #3C
 West Palm Beach, Florida 33409
 Water Well Contractor License #11132

Estimate

| Date | Estimate # |
|----------|------------|
| 5/5/2025 | 17-972 |

| Name / Address |
|---|
| South Martin Regional Utility Town of Jupiter Island PO Box 395 Hobe Sound, FL 33475 |

| Project |
|---------|
|---------|

| |
|-----------|
| Well S15R |
|-----------|

| Item | Description | Qty | Rate | Total |
|------|---|-------|----------|-----------|
| 01 | Mobilization & Demobilization of Equipment | 1 | 500.00 | 500.00 |
| 02 | Remove pump, column pipe, wellhead, transducer | 1 | 900.00 | 900.00 |
| 04 | Rotary brush clean existing well casing and screen, complete (per hour) | 8 | 200.00 | 1,600.00 |
| 07 | Acidize existing well with 32% Hydrochloric Acid, Complete | 1 | 4,500.00 | 4,500.00 |
| 08 | Hydrochloric Acid (per gal) | 1,100 | 6.00 | 6,600.00 |
| 12 | Development (including airlift, jetting, jetting with simultaneous airlift, and pump development) | 200 | 250.00 | 50,000.00 |
| 13 | Downhole video surveillance (pre & post) (each) | 1 | 1,500.00 | 1,500.00 |
| 14 | Well Disinfection (Super Chlorination) | 1 | 1,200.00 | 1,200.00 |
| 03 | Reinstall pump, column pipe, wellhead, transducer | 1 | 900.00 | 900.00 |

| | | | |
|-------------------------------------|-------------------------|--------------|--------------------|
| Thank you for your business. | | Total | \$67,700.00 |
| Phone # | E-mail | | |
| (561) 615-0988 | CTRLINEDRILLING@AOL.COM | | |

Centerline Drilling, Inc. is not responsible for any damage to landscaping, sidewalks, driveways, or underground utilities. Also, there are no guarantees on the quality and or quantity of water and shall not release Owner/Customer from payment other than in accord with this Estimate. Centerline Drilling is not responsible for any electrical, water testing, Water Use Permit, excessive insurance, bond, prevailing wages, or anything not listed above. Manufactures warranty shall apply on all material & equipment, and 90 days on labor. Estimate is Valid for 10 Days.

Signature and Acceptance _____



SOUTH MARTIN REGIONAL UTILITY

CONTRACT MEMORANDUM

To: Mayor & Town Commission

Through: Robert Garlo, Town Manager

CC: Kimberly Kogos, Town Clerk

From: Stuart Trent, P.E., SMRU Director

RE: FGUA Interlocal Agreement – Utility Support Services

Date: 7/21/2025

Department: Administration

Prepared by: Stuart Trent, P.E., SMRU Director

Requested by: Administration

Legal Sufficiency Review: Phillip Gildan, Esq., Greenberg Traurig

Contract Title: FGUA Interlocal Agreement

Executive Summary:

As directed by the South Martin Regional Utility (SMRU) Board at last month's Board meeting, SMRU has worked with **Florida Governmental Utility Authority (FGUA)** to develop an Interlocal Agreement for FGUA to provide project support services for SMRU's growing demands for system expansion, system R&R, and evolving regulatory requirements for water treatment and wastewater treatment and disposal. This includes managing select capital initiatives that require additional manpower and specialized expertise.

SMRU has identified a number of capital improvement projects—both large and small—that are critical to improving utility infrastructure and ensuring long-term service reliability. These projects include complex upgrades at SMRU's water and wastewater treatment plants, as well as improvements to the collection and distribution systems. Many of these initiatives may also involve applying for and managing external grant and loan funding from state and federal sources.

As presented to the SMRU Board at its last meeting, FGUA has over 20 years of experience managing capital projects for water and wastewater utilities across Florida. Their team brings specialized expertise in project management, construction inspection, and grant

administration—resources that can strengthen SMRU’s ability to deliver key infrastructure improvements efficiently and effectively.

Note this ILA does not itself authorize any specific project assistance but provides the framework for SMRU issuing Work Authorizations for targeted project assistance as projects arise.

Recommendation:

Staff recommends that the SMRU Board approve the proposed interlocal agreement with the Florida Governmental Utility Authority (FGUA). **Future work authorizations will be issued on a project-by-project basis** and presented to the Board for review and approval as specific projects are identified.

Interlocal Agreement
Between
The Town of Jupiter Island, Florida and the
Florida Governmental Utility Authority

This interlocal agreement ("Agreement") is made and entered into this ____ day of _____. 2025, by and between the Town of Jupiter Island, Florida, a political subdivision of the State of Florida (the "Towny"), and the Florida Governmental Utility Authority (the "FGUA" or "Authority"), a legal entity and public body created by interlocal agreement pursuant to Section 163.01(7), Florida Statutes.

WITNESSETH:

WHEREAS, the Town, on behalf of the Town's enterprise fund, South Martin Regional Utility ("SMRU") previously entered into a Professional Services Agreement Relating to the Evaluation of Utility Services of the South Martin Regional Utility (SMRU) Water and Wastewater Utility System with Anser Advisory, the Management Services contractor to the Florida Governmental Utility Authority (FGUA); and

WHEREAS, in the course of this work, the Town became familiar with the capabilities of the FGUA to perform certain utility capital program and project administration, utility construction inspection, and utility grant/loan administration services on behalf of other public entities, particularly Nassau County, Florida; and

WHEREAS, the Town recognizes the need to implement certain additional capital improvement projects, minor and major, to improve SMRU utility infrastructure and expand SMRU capital program oversight services which have been identified in the course of planning for current and future needs, and

WHEREAS, the SMRU capital program includes complex water and wastewater treatment plant and collection and distribution system construction projects, a re-metering project, and other priority utility service improvement activities within the SMRU service area which may also involve the pursuit, securing and administration of external grant and loan funding resources with other governmental support agencies to fund these projects, and

WHEREAS, the FGUA possesses the unique experience and expertise to provide the Town with water and wastewater utility capital project management and construction inspection and related grant administration services, having performed this work for over twenty years throughout the State, and

WHEREAS, the FGUA has familiarity with the SMRU utility system and has developed relationships with various water and wastewater funding agencies which may facilitate the Town's funding of and prosecution of these projects,

NOW, THEREFORE, the parties hereto agree as follows:

SECTION 1. Incorporation. The above recitals are true and correct and are hereby incorporated herein by reference.

SECTION 2. Scope of Services.

A. Summary of Services to be Rendered

The FGUA will perform such services set forth in the "Scope of Services" set forth in Attachment A, which is incorporated herein by reference, to assist the Utility in advancing various capital improvement projects as assigned by the Utility pursuant to individual work authorizations from the Town. As a special purpose government focused solely on the management, operation, maintenance, and improvement of water and wastewater services, the FGUA will utilize the services of various contractors under contract with the FGUA who possess the necessary skills and expertise to provide relevant portions of the Scope of Services in a professional and workmanlike manner under FGUA's direction and oversight. These FGUA contractors include, but are not limited to, a pool of consulting engineering firms selected in accordance with State Law, Raftelis Financial Consultants, Inc. ("Raftelis"), and Anser Advisory ("Anser"), U.S. Water Services Corporation ("USWSC") and Nabors, Giblin Nickerson (NGN) law firm. FGUA anticipates utilizing Anser to provide the overall capital program and project planning, administration, construction contracting and inspection services, and grant/loan administration services. The FGUA and its contractors will exercise the same degree of care, skill, and diligence in the performance of the Scope of Services as is provided by a professional of like experience, knowledge and resources, under similar circumstances.

B. Utility Responsibilities

For the FGUA to complete the Scope of Services under Work Authorizations from the Town, the Town agrees to assist the FGUA in securing all data, plans and related information concerning the projects assigned and reasonably required by the FGUA. The Town shall also provide to the FGUA all available SMRU utility service area community planning information, including but not limited to estimated utility customer demand forecasts consistent with its comprehensive plans and financial information for grant and loan applications which may assist the execution of capital projects. The Town also agrees to provide the FGUA with all financial, budget and grant application information and financial services support necessary to carry out these activities

SECTION 3. Compensation.

A. Fees

1. The Town shall pay the FGUA for Capital Project Administration services for Capital Projects authorized under Work Authorizations, excluding Construction Inspection services, a fee equal to five percent (5%) of the estimated capital project cost and shall pay the FGUA for Construction Inspection Services authorized under Work Authorizations, on an hourly basis at the FGUA adopted hourly rates reflected in Attachment B.

2. The Town shall pay the FGUA for Grant/Loan Administration Services authorized under Work Authorizations, as outlined in Attachment A, and shall be compensated based upon the higher of a.) fixed percentage of grant/loan dollar value allocation limits as prescribed by the grantor/lending agency or, b.) on a time and materials basis in accordance with the hourly rates set forth in Attachment B. The not to exceed total compensation, including fees and costs (specified in B. below) shall be determined on a project-by-project basis based upon negotiation between the Town and FGUA as set forth in a Work Authorization.

B. Costs

In addition to fees specified above, expenses incurred in the provision Work Authorizations will be reimbursed by the Town to the FGUA, including, but not limited to copy costs, long distance telephone costs, and express mail costs. Travel expenses, to the extent required, will be reimbursed in accordance with the provisions governing the travel of public officers and employees contained in Section 112.061, Florida Statutes.

C. Payment

Where required the FGUA will provide an itemized statement outlining the services rendered and costs incurred to the Town on a monthly basis for fees and costs incurred the previous month as required by individual project work authorizations. When compensation is based upon fixed fee project percentage values or negotiation, invoices shall be submitted monthly in accordance with Work Authorizations. All invoices shall be paid in accordance with the Florida Prompt Payment Act.

SECTION 4. Schedule.

A. Timing.

The Scope of Services will be substantially completed in accordance with individual project schedules on a project-by-project basis as mutually agreed upon by the Town and the FGUA in the Work Authorizations.

B. Uncontrollable Forces

The FGUA shall not be in default of this agreement if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the non-performing party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this Agreement and which is beyond the reasonable control of the nonperforming party. It includes, but is not limited to fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, and governmental actions.

SECTION 5. Records.

A. Public Records

The FGUA and the Town shall each comply with public records laws embodied in Chapter 119, Florida Statutes, and specifically shall:

1. Keep and maintain public records required by the Town or the FGUA in order to perform the Scope of Services described herein.
2. Upon request from the other party provide any requested public records or allow the requested records to be inspected or copied within a reasonable time by the other party.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term, and thereafter.

4. Transfer, at no cost, all public records in possession of the other party upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided upon request from the other party, in a format that is compatible with the information technology systems of that party. If the FGUA keeps and maintains public records upon the conclusion of this Agreement, the FGUA shall meet all applicable requirements for retaining public records that would apply to the Utility.

5. If either party does not comply with a public record request related to the Scope of Services, that failure shall be treated as breach of this Agreement and the contract provisions shall be enforced accordingly. Additionally, if either party fails to provide records when requested, they may be subject to penalties under Section 119.10, Florida Statutes and reasonable costs of enforcement, including attorney fees.

IF EITHER PARTY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, AS TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE TOWN, WHO IS THE TOWN CLERK, AT:

**Office of the Town Clerk
Town of Jupiter Island
2 S.E. Bridge Road
Hobe Sound, Florida 33475
772-545-0100
kkogos@tji.martin.fl.us**

OR

FOR THE FGUA AT (407)-629-6900, Lauren.Duckworth@fgua.com, 9400 Southpark Center Loop, Suite 400 Orlando, FL 32819

SECTION 6. Miscellaneous Provisions.

A. Notice/Project Manager

The project manager for the FGUA will be Scott Towler, System Manager. The project manager for the Utility shall be Robert Garlo, Town Manager. All notices and correspondence shall be addressed as follows:

**Town of Jupiter Island
Robert Garlo, Town Manager, Town of
Jupiter Island 2 Bridge Road, Hobe
Sound, FL 33455**

**FGUA
Scott Towler, System Manager Anser Advisory
9400 Southpark Center Loop, Suite 400,
Orlando, FL 32819**

B. Severability

The invalidity, illegality, or unenforceability of any provision of this Agreement, or the occurrence of any event rendering any portion or provision of this Agreement void, shall in no way affect the validity or enforceability of any other portion or provision of the Agreement. Any void provision shall be deemed severed from the Agreement and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain the particular portion or provision held to be void.

C. Termination

This Agreement may be terminated by either party for convenience upon thirty (30) days' prior written notice to the other party. This Agreement may be terminated by either party immediately upon written notice to the other party in the event of the substantial failure of that party to perform in accordance with the terms of this Agreement. Unless the FGUA is in breach of this Agreement, the FGUA shall be paid for services rendered through the date of termination.

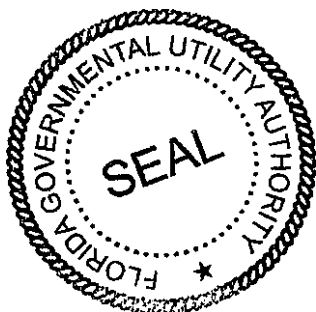
D. Entirety of Agreement

The Town and the FGUA agree that this Agreement sets forth the entire Agreement between the parties related to the matters contained with the Scope of Services, and that there are no promises or understandings other than those stated herein. This Agreement supersedes all prior agreements, contracts, proposals, representations, negotiations, letters or other communications between the Town and FGUA pertaining to the Scope of Services, whether written or oral. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered except by written instrument executed by the parties hereto.

E. Filing

This Interlocal Agreement shall be filed with the Clerk of the Circuit Court of Martin County and with the Clerk of the Circuit Court of Orange County.

IN WITNESS WHEREOF, the Town and the FGUA have caused this Interlocal Agreement to be duly executed and entered into on the date first above written.



FLORIDA GOVERNMENTAL UTILITY AUTHORITY

By: _____

Its: Chairman

Date: _____

Attest:

Clerk

Date

Authentication

Town Clerk

(TOWN SEAL)

THE TOWN OF JUPITER ISLAND

By: _____
Penelope Townsend
Its Mayor

Date: _____, 2025

[SMRU DRAFT]

Attachment A

Scope of Services

Capital Projects Administration Services

The FGUA will perform the following capital projects administration services.

- (A) Assist the Town in establishing appropriate cost estimates and budgets for capital projects assigned to the FGUA.
- (B) Secure necessary work orders for design and supervision of construction of capital improvements, including repair and replacement activities, from the FGUA's consulting engineers, hydro-geologists, and other professionals for Town approval, including:
 - (1) The preparation of all bid specification documents by the engineers;
 - (2) Review of all responses, work orders and contracts from the respondents from a technical aspect;
 - (3) Determination of the availability of funds and ensure consistency with programs and budgets; and
 - (4) Ensure consistency with overall goals and objectives of the FGUA and the approval of the Town.
- (C) Manage activities of the consulting engineers, hydrogeologists, and other professionals to facilitate timely completion and permitting of capital improvement facilities in the following manner:
 - (1) The FGUA will meet on an ongoing basis with the professionals selected by the Authority to ensure that design concepts, construction standards, time frames and budgets are adhered to according to contract commitments.
 - (2) The FGUA will ensure that requirements necessary for the timely permitting of capital improvement facilities are coordinated and monitored.
 - (3) Issues regarding acquisition of easements or right-of-way permits will be reviewed by the FGUA and recommendations made to the Town concerning interests to be acquired.
- (D) Coordinate new facility construction with activities of the SMRU staff or operations contractor to minimize service disruption as follows:
 - (1) The FGUA will serve as liaison for coordination between the contract operators, customer service providers, and the design and construction engineers responsible for these projects. This will require numerous meetings regarding tie-ins to existing facilities, potential service interruption to customers, and any other impairment that may hinder the timely completion of these projects.
 - (2) The FGUA will meet on an ongoing basis with the engineers and the construction managers to provide an independent review of all design drawings, and construction documents. For each project, an analysis will be conducted to determine the potential for additional savings, to determine how to enhance continuing operations, to minimize maintenance costs, to resolve issues regarding design modifications, and to ascertain the impact of those modifications on the budget and schedule.

- (E) Ensure that recommendations for award of contract for the construction of capital improvement facilities are in accordance with Florida law and Authority policy.
 - (1) The FGUA shall prepare the initial specifications for design of improvements. In addition, once design concepts have been developed, the FGUA will oversee development of construction standards, procedures and documents. The FGUA will work with the consulting engineers to determine contract specifications, performance standards, and budget. Each project will be reviewed and analyzed from the standpoint of inspection responsibility.
- (F) The FGUA shall provide for onsite general construction inspection services for all capital projects. The FGUA shall conduct necessary inspections and provide information collected and recorded to the engineer of record for preparation of record drawings and certification of construction as required by regulatory authorities. For each occasion where inspection services are required, the FGUA shall submit to the Town for consideration a work authorization detailing the scope of services required and the estimated cost for said services. Notwithstanding the foregoing requirement, for small repair or replacement projects funded under the Miscellaneous Renewal and Replacement budget, the FGUA shall submit a work authorization for projected labor and associated costs related to inspection services for said projects.
- (G) As a part of project administration, the FGUA will be involved in and assist in the resolution of conflicts, relative to projects carried out by the Authority. These disputes may include: contract issues, change orders, service interruption issues, coordination with other utilities or governmental entities, and customer relations.
- (H) The FGUA will independently review project cost estimates.
 - (1) Due to the nature of these projects and the complexity of the agreements, independent cost estimates may be developed to ensure that the prices and fees being quoted by the contractors are reasonable.
 - (2) Pay request reviews and change order reviews will be performed by the FGUA.
- (I) The FGUA will attend and participate in presentations required to assure the Utility that projects are on schedule, and that appropriate information is being maintained to track and monitor such compliance. Periodic meetings will be held as necessary with neighborhood groups with the engineers and contract managers to explain the purpose of the projects, the interruptions that may occur, and a point of contact for customer complaints or anticipated concerns. Meetings with local governmental entities or other interested parties to provide necessary information regarding the progress of these projects will be conducted as necessary.

Grant-Loan Administration Services

Grant/Loan Administration services shall include, but not be limited to:

- (A) Serve as the Town's administrator to seek and secure funding as well as manage the grant until close out, making sure all reporting requirements are met.*
- (B) Research, seek, identify and write Federal, State, County and private grant proposals that are applicable to the Town.
- (C) Develop strategies and prioritize schedules and timelines for each identified grant.
- (D) Manage the process of submitting required post-award reports to grantor/lender and assure that ongoing compliance is met.*
- (E) Manage and monitor the funding agency requirements and file a progress report with the Town and SMRU staff assistance, as required.*
- (F) Administer the grants in accordance with the requirement of the funding agency and attend meetings, audits, and prepare and file all necessary documentation to maintain compliance with the grant requirements. *
- (G) Prepare and submit appropriate claim reimbursement requests and respond to questions associated therewith.*
- (H) Monitor the changes to public grants and loans available to identify additional sources of potential financial support and alert the Utility with program specifics.
- (I) Meet with the Town Manager or designees to identify grant/loan resource needs and opportunities for funding as directed.

*To the extent responsibilities are not otherwise required of the Town as Owner of facilities or Custodian of Finances as Auditee/Reporting entity.



Memorandum

To: Mayor & Town Commission
From: R. Garlo, Town Manager *RG*
Date: July 7, 2025
Re: South Martin Regional Utility Services

If the Town Commission chooses to approve the proposed interlocal agreement with the Florida Government Utility Authority, Mr. Scott Towler will be the Town's point of contact with the FGUA. There will be regular meetings held with Mr. Towler and Town Managers on all matters in which FGUA is providing assistance.

Mr. Towler's resume is included for your review.



Scott Towler, PE

Utility Management, Construction
Support & Advisory



Education

Master of Science, Engineering
Management, Pennsylvania
State University, PA

Bachelor of Science,
Engineering Technology,
Temple University, Philadelphia,
PA

Licenses & Certifications

Professional Engineer (PE)
Pennsylvania No. PE076543

Licensed Wastewater
Operator PA T0390

Warren V. Musser
Fellowship in
Entrepreneurial Studies,
Pennsylvania State
University, Great Valley, PA

Boy Scouts of America,
Eagle Scout

American Water Works
Association

Florida Water
Resources Association

Water Environment Federation

Years of Experience

36

Scott Towler is an engineering professional known for possessing a high degree of integrity and dedication to protecting consumer safety through the strict adherence to applicable federal, state, and local laws, regulations, and ordinances. He possesses broad, diversified strategic experience managing small, medium, and large government water and wastewater infrastructure systems and projects with extensive expertise supervising innovative design and design-build projects, including pump stations, piping systems, and water/wastewater treatment facilities. Scott has a successful background in resolving deficiencies that improve overall water quality. Scott is a highly skilled project management and advisory professional with over 30 years of public infrastructure procurement, operations, and senior management experience. He is highly accomplished in leading complex procurements and successful teams and managing costs. As an extremely knowledgeable and highly sought-after industry specialist, Tom provides superior procurement and commercial advisory services to governments and public agencies.

Representative Experience

Accenture Infrastructure & Capital Projects, Public Service Water Group, Senior Director/VP

Serving in the Accenture’s Infrastructure & Capital Projects, Public Service Water Group, assisting with the management of delivering a wide range of services in the areas of management support comprising capital program administration, water, and sewer utility services, financial administration, including debt management, grant management, contract operations, and customer service oversight. Serve as the System Manager for the Florida Governmental Utility Authority (FGUA). The FGUA was formed in 1999 through an interlocal agreement between Brevard, Lee, Polk, and Sarasota counties in Florida as a special purpose government to acquire, own, improve, operate, and maintain water and wastewater facilities and utilities. The FGUA allows partner governments to collaborate to provide drinking and wastewater services to their citizens at a lower cost and with economies of scale.

Water Authority - Cayman, Various Projects, Cayman Islands

Scott is currently providing and conducting professional water/wastewater utility engineering work in the planning, design, project management, investigation, and construction of civil engineering projects within current policies and practices of the Authority. He plans, organizes, coordinates, and directs activities including in-house engineering, pipe relay crews, and contractors. Scott also assists the Deputy Director to maximize the effectiveness of the Engineering Services.

Scott Towler, PE

Utility Management, Construction Support & Advisory

DeKalb County Government - Decatur, GA, Director, Department of Watershed Management

Comprehensive supervision over water and wastewater operations, potable water production, and wastewater disposal for one of Metro Atlanta's largest counties, encompassing 5,000 miles of water distribution and sanitary sewer collection piping. Supervisory responsibilities for a 40 MGD Water Filter Plant, associated water storage tanks, booster pump stations, and a 20 MGD Pole Bridge Advanced Wastewater Treatment Plant. Collaborated with County Commissioners to develop and implement water meter replacement and septic to sewer policies.

Notable Accomplishments:

- Oversaw managing the \$187M expansion of the Snapfinger Advanced Wastewater Treatment Plant (36 MGD to 54 MGD) and 67 lift stations.
- Coordinated with the US EPA and ensured compliance with all laws, regulations, and compliance schedules pertinent to the Sanitary sewer Consent Order.
- Managed the preparation and development of the County's \$300M annual budget. Successfully supervised a \$1.35B plan to upgrade to the County's water and wastewater infrastructure.

Veolia North America, Brockton, MA, Interim Chief Operations Officer, Pittsburgh Water and Sewer Authority

Served as acting COO through Veolia North America's Peer Performance Solutions (PPS) Group. PWSA provides quality water and quality services to approximately 83,000 customers within the city of Pittsburgh.

Veolia North America, Brockton, MA, Business Development Manager

Supported existing projects and expanded scope. Managed key accounts, and contract renewals, managed RFPs, performed due diligence, and created/implemented cost savings initiatives.

Veolia North America, Brockton, MA, Area Manager

Successfully managed key client accounts in four states - CT, DE, PA, AND MD. Managed a P/L of approximately \$23M. Supervised a staff of 70 direct and indirect reports.

URS Corporation (now AECOM) – Fort Washington, PA, Water/Wastewater Program Manager

As a Seller / Doer, strategically developed, designed, and delivered water and wastewater municipal services in Southeast Pennsylvania. Grew a new line of business that diversified service offerings.

Artesian Water, Director of Wastewater Operations, Newark, DE

Scott led the sustainable growth and delivery of water and wastewater services through planning, design, and implementation. He successfully developed technical solutions and proposals which identified risks and opportunities for new business.

American Water, Technical Specialist, Voorhees, NJ

Scott was responsible for the development of technical solutions, evaluation of assets, and the development of operational and improvement cost estimates for the privatization of water and wastewater utility systems for the US Military Installations. He developed strategy and corrective actions to respond to regulatory consent orders, operational and process deficiencies, and system improvements. Scott served as a key team member capturing the award of three significant contracts and establishing the Company's presence in a new market area.



SOUTH MARTIN REGIONAL UTILITY

MEMORANDUM

To: Mayor & Town Commission

Through: Robert Garlo, Town Manager

CC: Kimberly Kogos, Town Clerk

From: Stuart Trent, P.E., SMRU Director

RE: Vehicle Purchase Authorization – Dodge Truck - Infrastructure

Date: 7/21/2025

Background:

SMRU maintains a fleet of vehicles for business operations, typically opting for well-built pickup trucks known for their versatility and durability. The typical replacement cycle for these trucks is 8-10 years, depending on their performance and condition under regular use.

For fiscal year 2026, SMRU has forecast purchase of 2 new vehicles, but has budget remaining to include an additional vehicle in FY2025. The requested vehicle is a Dodge Ram 2500 4x4 with a service body, designed to serve as a lift station service vehicle. The vehicle will be assigned to the infrastructure division. It will be used for hauling and towing equipment and materials needed for lift station maintenance throughout the service territory.

Staff obtained a quote for this vehicle through the Sourcewell Contract #2025 091521-NAF which is a piggyback contract available to local governments. The total cost is \$75,083.00, and the vehicle will be built and delivered as a 2026 model year truck. This vehicle will replace an equivalent unit that has been in service for 10 years.

Recommendation

SMRU staff requests that the SMRU Board approve spending authorization for purchase of one Dodge Ram at a cost of \$75,083.00 via Sourcewell from Alan Jay Fleet Sales. The expenditure will be made from account: 403-412-564.100, Machinery & Equipment.

ALAN JAY FLEET SALES

Contract Number: 2025 091521-NAF & 032824-NAF
Quote ID: 64002
Agency: JUPITER ISLAND, TOWN OF -SOUTH
MARTIN REGIONAL UTILITY
Date: 6/25/2025

Thank you from the Alan Jay Fleet Team for the opportunity to provide this quotation for (1) 2026 RAM 2500 CREW CAB PICKUP 4WD TRADESMAN 8' BED, please review carefully and contact us with any errors or changes.

| | |
|----------------------|-------------|
| MSRP: | \$67,005.00 |
| Base Price: | \$46,220.00 |
| Factory Options: | \$12,590.00 |
| Aftermarket Options: | \$16,273.00 |
| <hr/> | |
| Purchase Total: | \$75,083.00 |

Per attached vehicle specifications.

This quotation is valid as long as the manufacturer is accepting orders for the model year specified. Purchase orders received after factory order cutoff may not be honorable. The vehicle(s) offered on this quotation will be ordered in the color(s) listed. Please contact your Alan Jay sales representative with any questions you have on this quote.

Quoted By: CHRISTY SELF / 904-838-4999 / Christy.Self@AlanJay.com

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

| | | | | |
|--------------------------------|---|---------------------|-----------------|---|
| PHONE (800) ALANJAY (252-6529) | | DIRECT 863-385-9610 | WWW.ALANJAY.COM | 64002-6 |
| Corporate Office | 2003 U.S. 27 South Sebring, FL 33870 | MOBILE 904-838-4999 | Mailing Address | P.O. BOX 9200 Sebring, FL 33871-9200 |
| | | FAX 863-402-4221 | | |

ORIGINAL QUOTE DATE
6/17/2025

QUICK QUOTE SHEET

REVISED QUOTE DATE
6/25/2025

| | | | | |
|-------------------|--|--------|--|-----|
| REQUESTING AGENCY | JUPITER ISLAND, TOWN OF -SOUTH MARTIN REGIONAL UTILITY | | | |
| CONTACT PERSON | SCOTT METCALF | EMAIL | smetcalf@tji.martin.fl.us | |
| PHONE | 772-708-5988 | MOBILE | 772-708-5988 | FAX |

SOURCEWELL CONTRACT # 2025 091521-NAF & 032824-NAF www.NationalAutoFleetGroup.com

| | | | |
|--|------------|------|-------------|
| MODEL | DJ7L92 2UA | MSRP | \$67,005.00 |
| 2026 RAM 2500 CREW CAB PICKUP 4WD TRADESMAN 8' BED | | | |

CUSTOMER ID

CONTRACT PRICE **\$46,220.00**

| | |
|------------|--------|
| BED LENGTH | 8' Bed |
|------------|--------|

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

| FACTORY OPTIONS | DESCRIPTION | |
|-----------------|---|-------------|
| PW7 | Bright White Clearcoat | \$0.00 |
| TXX8 | Diesel Gray/Black, Heavy Duty Vinyl 40/20/40 Split Bench Seat | \$0.00 |
| ETM | Engine: 6.7L I6 Cummins HO Turbo Diesel | \$12,590.00 |
| DFM | Transmission: 8-Speed TorqueFlite HD Automatic | \$0.00 |
| 24A | OPTIONS Quick Order Package 24A Tradesman | \$0.00 |
| DMR | 3.42 Axle Ratio | \$0.00 |
| TWD | Tires: LT245/70R17E BSW AS | \$0.00 |
| WAA | Wheels: 17" x 7.5" Black Steel Styled | \$0.00 |
| Z7G | GVWR: 11,040 lbs | \$0.00 |

FACTORY OPTIONS \$12,590.00

| CONTRACT OPTIONS | DESCRIPTION | |
|------------------|--|--------------|
| TEMP-TAG | Temporary tag | \$45.00 |
| DTF 4 TRK | Deep tint film installed on four doors and back glass for extended/crew cab pickups. | \$245.00 |
| WSTP | Windshield strip | \$60.00 |
| W TLI-4-AW | (4) Whelen ION T-Series DUAL color ultra thin light heads with (2) mounted in grille and (2) mounted to rear of vehicle (AMBER/WHITE). | \$770.00 |
| STEP3-CREW | 3" black tubular cab step for crew cab pickup. | \$475.00 |
| 813-3000UL-UB | XANTREX 3000W modified sine inverter mounted inside curbside front compartment of utility body with ignition sourced remote / user control mounted on dash mounted on dash. (Alternate mounting location may be required due to clearance.) Includes freight and installation with 4/0 powr and ground, ignition controlled solenoid, 300A breaker, heat shrink connectors, and wire loom. (Dealer strongly recommends upgrading alternator and addition of auxillary battery) | \$1,925.00 |
| AF SLU98-SW | 8' Reading Standard Line utility body factory powder coated white with SST paddle latches (Includes 2nd stage MSO, weight slip, & final-stage manufacturers completed vehicle certification.) | \$10,925.00 |
| AF CLV-SB | HITCH PLATE WITH RECEIVER HITCH | \$975.00 |
| AF 7/4 WIRE | Hoppy 40959 7-Way RV / 4-Way Flat Trailer Plug | \$165.00 |
| AF TOP BOX | FABRICATE AND INSTALL (2) EXPANDED METAL ALUMINUM BOX TO BE MOUNTED EACH SIDE OF COMPARTMENT TOP | \$3,754.00 |
| AF WATER TANK | PROVIDE 26 GALLON RESERVOIR WATER TANK, TO BE INSTALLED CURBSIDE COMPARTMENT TOP BEHIND ALUMINUM BOX. | \$429.00 |
| AF CAMERA | FACTORY CAMERA INSTALL IN UTILITY BODY | \$255.00 |
| OTPC | ONE TIME PRICE CONCESSION | (\$3,750.00) |

CONTRACT OPTIONS \$16,273.00

TRADE IN

TOTAL COST

\$75,083.00

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~

TOTAL COST LESS TRADE IN(S)

QTY

1

\$75,083.00

Estimated Annual payments for 60 months paid in advance: \$17,263.13

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS

VEHICLE QUOTED BY

CHRISTY SELF

GOVERNMENT ACCOUNT MANAGER Christy.Self@AlanJay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.



SOUTH MARTIN REGIONAL UTILITY

MEMORANDUM

To: Mayor & Town Commission

Through: Robert Garlo, Town Manager

CC: Kimberly Kogos, Town Clerk

From: Stuart Trent, P.E., SMRU Director

RE: Vehicle Purchase Authorization – Ford Ranger - Wastewater

Date: 7/21/2025

Background:

SMRU maintains a fleet of vehicles for business operations, typically opting for well-built pickup trucks known for their versatility and durability. The typical replacement cycle for these trucks is 8-10 years, depending on their performance and condition under regular use.

For fiscal year 2026, SMRU has forecast purchase of 2 new vehicles, but has budget remaining to include an additional vehicle in FY2025. The requested vehicle is a Ford Ranger 2WD basically equipped for use as a Wastewater Plant Vehicle. It will be used for transportation of personnel and materials offsite and within the SMRU service area.

Staff obtained a quote for this vehicle through the Sourcewell Contract #2025 091521-NAF, which is a piggyback contract available to local governments. The total cost is \$32,808.00, and the vehicle will be built and delivered as a 2025 model year truck. This unit will replace a vehicle that was reassigned for use within the utility.

Recommendation

SMRU staff requests that the SMRU Board approve spending authorization for purchase of one Ford Ranger at a cost of \$32,808.00 via Sourcewell piggyback contract from Alan Jay Fleet Sales. The expenditure will be made from account: 403-412-564.100, Machinery & Equipment.



Awarded Contract

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

| | | | | |
|--------------------------------|---|---------------------|-----------------|---|
| PHONE (800) ALANJAY (252-6529) | | DIRECT 863-385-9610 | WWW.ALANJAY.COM | 64222-1 |
| Corporate Office | 2003 U.S. 27 South Sebring, FL 33870 | MOBILE 904-838-4999 | Mailing Address | P.O. BOX 9200 Sebring, FL 33871-9200 |
| | | FAX 863-402-4221 | | |

ORIGINAL QUOTE DATE
6/30/2025

QUICK QUOTE SHEET

REVISED QUOTE DATE
6/30/2025

| | | | |
|-------------------|--|--------|---------------------------|
| REQUESTING AGENCY | JUPITER ISLAND, TOWN OF -SOUTH MARTIN REGIONAL UTILITY | | |
| CONTACT PERSON | SCOTT METCALF | EMAIL | smetcalf@tji.martin.fl.us |
| PHONE | 772-708-5988 | MOBILE | 772-708-5988 |
| | | FAX | |

SOURCEWELL CONTRACT # 2025 091521-NAF & 032824-NAF **www.NationalAutoFleetGroup.com**

| | | | |
|--|----------|------|-------------|
| MODEL | R4B 100A | MSRP | \$35,520.00 |
| 2025 FORD RANGER SUPER CREW PICKUP 2WD XL 5' BED | | | |

CUSTOMER ID CONTRACT PRICE **\$32,318.00**

| | |
|------------|--------|
| BED LENGTH | 5' Bed |
|------------|--------|

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

| FACTORY OPTIONS | DESCRIPTION | |
|-----------------|---|----------|
| YZ | Oxford White | \$0.00 |
| BH | Ebony, Cloth Front Bucket Seats | \$0.00 |
| 99H | Engine: 2.3L EcoBoost | \$0.00 |
| 44T | Transmission: Electronic 10-Speed Automatic | \$0.00 |
| 100A | OPTIONS Equipment Group 100A Standard | \$0.00 |
| 153 | Front License Plate Bracket | \$0.00 |
| 86S | Tough Bed Spray-In Bedliner | \$490.00 |
| | 3.73 Axle Ratio | \$0.00 |
| | Tires: 255/70R17 All-Terrain BSW | \$0.00 |

| CONTRACT OPTIONS | DESCRIPTION | FACTORY OPTIONS | |
|-------------------------|--|-----------------|---------------|
| EWD | EXTENDED WARRANTY DECLINED | | \$0.00 |
| NO-TEMP | TEMP TAG NOT REQUESTED, CUSTOMER WILL HANDLE THEIR OWN TAG WORK. | | \$0.00 |
| CONTRACT OPTIONS | | | \$0.00 |

TRADE IN TOTAL COST **\$32,808.00**

YES WE TAKE TRADE INS * ASK ABOUT MUNICIPAL FINANCING *****

TOTAL COST LESS TRADE IN(S) QTY 1 \$32,808.00

Estimated Annual payments for 60 months paid in advance: \$7,543.24
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments **QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS**

VEHICLE QUOTED BY **CHRISTY SELF** GOVERNMENT ACCOUNT MANAGER Christy.Self@AlanJay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

ALAN JAY FLEET SALES

Contract Number: 2025 091521-NAF & 032824-NAF
Quote ID: 64222
Agency: JUPITER ISLAND, TOWN OF -SOUTH
MARTIN REGIONAL UTILITY
Date: 6/30/2025

Thank you from the Alan Jay Fleet Team for the opportunity to provide this quotation for (1) 2025 FORD RANGER SUPER CREW PICKUP 2WD XL 5' BED, please review carefully and contact us with any errors or changes.

| | |
|----------------------|-------------|
| MSRP: | \$35,520.00 |
| Base Price: | \$32,318.00 |
| Factory Options: | \$490.00 |
| Aftermarket Options: | \$0.00 |
| <hr/> | |
| Purchase Total: | \$32,808.00 |

Per attached vehicle specifications.

This quotation is valid as long as the manufacturer is accepting orders for the model year specified. Purchase orders received after factory order cutoff may not be honorable. The vehicle(s) offered on this quotation will be ordered in the color(s) listed. Please contact your Alan Jay sales representative with any questions you have on this quote.

Quoted By: CHRISTY SELF / 904-838-4999 / Christy.Self@AlanJay.com



SOUTH MARTIN REGIONAL UTILITY

MEMORANDUM

To: Mayor & Town Commission

Through: Robert Garlo, Town Manager

CC: Kimberly Kogos, Town Clerk

From: Stuart Trent, P.E., SMRU Director

RE: Purchase Authorization – Generator Transfer Switch Replacement – South Water Plant

Date: 7/21/2025

Background:

The existing electric power transfer switch paired with the emergency generator at the SMRU South Water Plant has required increasing levels of repair and maintenance over the past 24 months. Installed in 1986, this original transfer switch unit has undergone multiple modifications and retrofits over its service life to address recurring operational and reliability concerns.

Despite these efforts, the transfer switch is now having further difficulties in its manual operation mode—an essential function for routine testing and servicing. Although it remains functional during full power outages, regular manual activation is required to ensure it performs reliably in the event of an actual power interruption.

Replacement of the transfer switch was originally planned as part of a comprehensive control center upgrade scheduled for 2028. However, due to its deteriorating condition, early replacement is now necessary to ensure operational readiness.

SMRU staff has secured a proposal from Ring Power to supply and install a new transfer switch at a total cost of \$53,300. This pricing is based on Sourcewell piggyback Contract #092222-CAT, which has been successfully used in prior equipment procurements.

The proposed replacement transfer switch is sized to accommodate a one-megawatt generator—exceeding the capacity of the current 500kW unit—and is compatible with anticipated future generator upgrades needed to support facility expansion (but can safely operate the current 500kW unit).

The transfer switch will be manufactured by ASCO, a vendor familiar to SMRU operations staff. ASCO transfer switches are currently deployed with 5 other large

stationary generators in the SMRU system and have consistently demonstrated reliable performance. While SMRU typically pairs ASCO switches with Caterpillar generators and expects to continue this practice, the proposed switch is universally compatible with generators from any manufacturer, ensuring flexibility for future equipment selections.

Recommendation

Staff requests that the SMRU Board authorize spending approval in the amount of \$53,300.00 for purchase and installation of the Transfer Switch. The PO to Ring Power will be issued and funded from GL line #403-412-564.124, Projects.

Your North and Central Florida Caterpillar Dealer

ST. AUGUSTINE
500 World Commerce Prkwy
St. Augustine, FL 32092
904-737-7730

TALLAHASSEE
4752 Capital Circle NW
Tallahassee, FL 32303
850-562-1622

OCALA
6202 N US 301/441
Ocala, FL 34475
352-732-4600

ORLANDO
9901 Ringhaver Dr.
Orlando, FL 32824
407-855-6195

TAMPA
9797 Gibsonton Dr
Riverview, FL 33569
813-671-3700

SALES

SERVICE

PARTS

LEASING

RENTALS

QUOTATION / SALES AGREEMENT / SECURITY AGREEMENT

DATE: 4/23/25

QUOTATION NO: JB25008

CUSTOMER NAME: South Martin Regional Utilities
ADDRESS:
CITY/STATE/ZIP: , FL
CONTACT: Dustin Lindholm
PHONE:

ESTIMATED SHIPPING LEAD TIME: **45 Weeks after Release**
SHIPPING VIA/FOB: Jobsite
ESTIMATED SUBMITTAL LEAD TIME: **1-2 weeks**
JOBSITE ADDRESS:
CITY/STATE/ZIP: FL
PROJECT NAME: ASCO 1000 Amp ATS

TERMS: Full payment is due from buyer within 10 days of delivery or pickup of the equipment.

| DESCRIPTION OF MATERIAL | UNIT PRICE | EXTENSION |
|-------------------------|------------|-----------|
|-------------------------|------------|-----------|

Please ensure quote meets your expectations. Ring Power is pleased to offer this price per the Sourcewell Contract, formerly known as the National Joint Powers Alliance (NJPA) consortium. CAT Contract # 092222-CAT. Ring Power is authorized to use Sourcewell for Federal, State & Local Government projects.

For your reference, your Sourcewell Member ID is 179621 – Town of Jupiter Island

CAT DEALER ADDITIONS:

All receive 5% off List Price per Sourcewell or the typical sale price if no list price is available per the Sourcewell Contract

| | | |
|--|--|--------------------|
| • ASCO ATS – H3ADTSA31000NGXC,1UP,11BE,18RX,72EE,135L ○ 1000 Amp, 3 Pole w/ Solid Neutral, 480V, NEMA 1 | | \$16,330.00 |
| • Freight - Factory to Ring Power, Ring Power to site. | | \$2,700.00 |
| • Installation – Eau Gallie Electric to Install New ATS | | \$34,270.00 |
| TOTAL NET PRICE PER SOURCEWELL CONTRACT# 092222-CAT | | \$53,300.00 |

Quotation Accepted By: _____ Date: _____ Tax No.: _____

Customer: _____ Salesman's Signature: Jake Bechtol

Jake Bechtol, EPG & Industrial Engine Sales.

TERMS

- This offer to sell is made subject to buyer's acceptance within ten (10) days from this date (noted above).
- All quoted prices are subject to change without notice. Those in effect on the date of shipment shall prevail.
- Subject to credit approval.
- Used equipment is subject to prior sale.
- A 25% restocking fee will be assessed for all canceled orders or returned materials.
- No retainage to be withheld. Ring Power Systems is an equipment supplier and is not a sub-contractor. Our terms are Net 10 days.
- No sales tax is included.
- Buyer grants to seller a security interest in all equipment as described in this agreement until such time as payment is made in full in accordance with the terms and conditions of this agreement and in accord with the seller's credit application.
- Ring Power requires a purchase order to secure this sales agreement.

| DESCRIPTION OF MATERIAL | UNIT PRICE | EXTENSION |
|-------------------------|------------|-----------|
|-------------------------|------------|-----------|

Purchase orders must include the current Sourcewell Contract Number 092222-CAT

**Ring Power invoices in full for Equipment at the time of delivery.
Start-up portion will be invoiced for upon completion of those services including Load Test.**

This quotation is valid for 30 days. Due to the fluctuating costs associated with key materials such as steel, aluminum, and copper, and other manufacturer delays beyond Ring Power's control, we reserve the right to review quotation pricing at the time of order and again at time of equipment release. If material costs increase by greater than 2%, Ring Power will update our quotation accordingly. We appreciate your understanding during this volatile time and look forward to partnering with you as we work through it together.

Turn-key installation Scope of Work

- South Martin Regional Utility PWTP 1000A ATS Replacement
- Demo existing ATS Uninstall feeders
- Demo external Jbox
- Rig existing ATS
- Rig New ATS
- Provide/install new Jbox for the emergency conductors and repair the portion of the defective portion of the conduits
- Install New 1000A ASCO ATS 300 Series
- Reconnect auto-start wires between generator and ATS
- Provide/Install Utility side feeders
- Reconnect emergency and load conductors
- Provide engineering, drawings, building permit, final inspection

Exceptions & Clarifications:

We have not included any costs for a Generator Technician. If one is needed, we can provide that at an additional cost if needed.

NOTE:

1. Notice to Buyer:
The Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from or associated with the COVID-19 pandemic or any future epidemic, and the Buyer shall not be entitled to any damages including but not limited to liquidated, special, consequential, or punitive, resulting thereof. Furthermore, the Seller's product lead times are based upon the information provided to Seller from its suppliers at the time of quotation. The Buyer accepts that lead times for products can change and do so without notice and due to reasons, that are beyond any control of the Seller. As such, the Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from lead times that extend past those originally quoted, and Buyer shall not be entitled to any damages resulting thereof."
1. The above price includes start-up, testing, and customer training (during normal business hours, Monday-Friday, 8 AM - 4PM). Equipment installation must complete and equipment ready to start-up. This includes all auxiliary power for generator/enclosure accessories, interconnect wiring, Remote Annunciators, etc. If there are questions regarding the locations for termination, our Project Manager will assist you. Return service calls due to incomplete installation (outside of Ring Power's control) may result in additional charges.
2. Training that is to be videotaped, requires Ring Power approval in advance. RPC "Video Recording Agreement" / waiver signed by the customer / end-user in advance. Videographer / Recording Equipment to be provided by others.
3. No installation (including shipped loose accessories), labor, conduit, wire, equipment off loading, anchor bolts, pad, fuel or fuel piping, DEF - Diesel Exhaust Fluid (when required), natural gas piping and gas flow meters is included
4. Third Party Testing provided by others (i.e. NETA, Infrared Scanning, etc...)
5. Generators provided with a Circuit Breaker(s) 800 Amps or larger are provided with Buss Bar only, Lugs are provided by others.

| DESCRIPTION OF MATERIAL | UNIT PRICE | EXTENSION |
|-------------------------|------------|-----------|
|-------------------------|------------|-----------|

6. In some cases, based on the generator set package weights and dimensions, items may ship loose and must be re-assembled by the contractor on site. Those items might include the fuel tank, load frame & generator, generator enclosures, mufflers, stairs, platforms, etc...
7. For fuel tanks over 550 Gallons, it is the Contractor or Owners responsibility to notify the appropriate State, and/or local regulatory agencies prior to delivery of the fuel storage tank so that it can be inspected prior to fueling. The FDEP Registration form can be found in the Ring Power Submittal or on-line in the link below. Per FDEP Breach of Integrity Testing Guidance, tanks will ship from the factory with a vacuum/gauge installed. On-site testing is not included.
 - Storage tank registration is available online through the DEP Business Portal in lieu of the paper form:
 - DEP Business Portal can be found: <http://www.fldepportal.com/go/submit-registration>
 - Instructions on how to navigate the DEP Business Portal can be found on the DEP Registration web page: <http://www.dep.state.fl.us/waste/categories/tanks/pages/registration.htm>
8. NO SALES TAX INCLUDED
9. Proposal is based on information supplied by the Customer.
10. No specifications, drawings, or diagrams were received and / or reviewed. General exception is taken to any other specifications and drawings not available at time of quotation. Equipment supplied will be limited to that described in this proposal.
11. Under no circumstances does Ring Power accept any flow down provisions without specific written agreement between Ring Power and Buyer
12. Ring Power will be supplying equipment as described in the attached documentation.
13. No equipment will be ordered without an approved Purchase Order.
14. Equipment ordered to meet a specific delivery date, that is then delayed once equipment is received by Ring Power may be billed as Stored Material. This applies when the project is delayed outside of Ring Power's control.
15. Equipment shipped will be invoiced for at the time of delivery.
16. **Ring Power will not release equipment for production until we have received the signed sales agreement and signed and approved submittal from our customer. This is done to insure that we are providing quality equipment that fits our customer's needs.** If you need any assistance, please contact your sales representative.

Thank you for considering Ring Power Systems for your generator needs.

Jake Bechtol
Jake Bechtol

Ring Power Corporation
 Electric Power Generation & Industrial Engine Sales
 (407) 472-6242 Office – (407) 438-0922 Fax – (321) 288-1242 Cell
jake.bechtoll@ringpower.com



SOUTH MARTIN REGIONAL UTILITY

MEMORANDUM

To: Mayor & Town Commission

Through: Robert Garlo, Town Manager

CC: Kimberly Kogos, Town Clerk

From: Stuart Trent, P.E., SMRU Director

RE: Purchase Authorization – Clarifier Rehabilitation Equipment

Date: 7/21/2025

Background:

The Wastewater Treatment Plant currently utilizes Polychem and NRG brand components for all water clarifier systems. During recent due diligence and pricing evaluations, it was determined that alternative manufacturers will not sell clarifier parts unless they are specifically identified in project specifications developed by a licensed engineer. This requirement introduces additional engineering costs, procurement delays, and added project complexity.

To avoid these complications and ensure project efficiency, future clarifier rebuilds will continue to utilize original manufacturer parts from Polychem and NRG. This approach significantly reduces overall costs and eliminates the need for new engineering specifications. It also streamlines procurement, minimizes plant downtime, and ensures operational consistency across all clarifier systems.

Clarifiers for treatment trains one and two have already been successfully rebuilt (Prior two fiscal years) using this standardized approach. Polychem was the equipment provider for the 2 prior clarifier rehabilitations and equipment was procured by the contractor used for installation. The premium for procurement through a contractor, in lieu of direct purchase from the equipment provider, is a contractor profit of 10% on materials which includes the cost of tax paid by the contractor for procurement; direct purchase of the equipment by SMRU avoids both of these costs. To maintain uniformity and operational efficiency, the same strategy will be applied to clarifiers for treatment trains 3 and 4. These rebuilds will involve the removal of existing components and direct replacement with matching Polychem and NRG parts.

By standardizing equipment for all 4 clarifiers with the same manufacturer components, the plant will benefit from simplified maintenance, reduced spare parts inventory, and consistent performance, providing the most cost-effective and reliable long-term solution.

Installation of equipment will be priced in FY2026 and that project is slated for construction, Summer 2026.

The cost to purchase this equipment from Brentwood Industries, the manufacturer's vendor for this region, is \$259,900.00. The Town's procurement officer has determined this purchase is qualified as a single source vendor solicitation.

Recommendation

Staff requests that the SMRU Board authorize spending approval in the amount of \$259,900.00 to procure materials for rehabilitation of clarifiers #3 & #4 at the wastewater treatment facility. The PO to Brentwood Industries will be issued and funded from GL line #403-412-564.124, Projects.

TOWN OF JUPITER ISLAND/SMRU

SINGLE SOURCE MEMORANDUM

TO : Robert Garlo *RG*

FROM : Stuart Trent *Stuart Trent*

REGARDING : **Request for Approval of Single Source Purchasing**

VENDOR : Brentwood Industries

GOOD/SERVICE : WWTP Clarifier Parts

DATE : 7/9/2025

Please provide a detailed explanation/supporting documentation for Single Source Request

Clarifier Standardization

The Wastewater Treatment Plant currently utilizes **Polychem** and **NRG** brand components for all clarifier systems. During recent due diligence and pricing evaluations, it was determined that alternative manufacturers will not sell clarifier parts unless they are specifically identified in project specifications developed by a licensed engineer. This requirement introduces additional engineering costs, procurement delays, and added project complexity.


To avoid these complications and ensure project efficiency, future clarifier rebuilds will continue to utilize original manufacturer parts from Polychem and NRG. This approach significantly reduces overall costs and eliminates the need for new engineering specifications. It also streamlines procurement, minimizes plant downtime, and ensures operational consistency across all clarifier systems.


Clarifiers for treatment trains one and two have already been successfully rebuilt (Prior two fiscal years) using this standardized approach. Polychem was the equipment provider for the two prior clarifier rehabilitations and equipment was procured by the contractor used for installation. The premium for procurement through a contractor is a contractor profit of 10% on materials which includes the cost of tax paid by the contractor for procurement; direct purchase of the equipment by SMRU avoids both of these costs. To maintain uniformity and operational efficiency, the same strategy will be applied to **clarifiers for treatment trains three and four**. These rebuilds will involve the removal of existing components and direct replacement with matching Polychem and NRG parts.

By standardizing all four clarifiers with the same manufacturer components, the plant will benefit from simplified maintenance, reduced spare parts inventory, and consistent performance, providing the most cost-effective and reliable long-term solution.

The cost to purchase this equipment from Brentwood Industries, the manufacturer's vendor for this region, is \$259,900.00



 brentwoodindustries.com

 610.374.5109

July 2, 2025

South Martin Regional Utility
8181 SE Skylark Avenue
Hobe Sound FL 33455

To Whom it May Concern:

Polychem and NRG are brands of Brentwood Industries, Inc. located at 500 Spring Ridge Drive, Reading, PA 19610 USA.

Brentwood Industries is the original equipment manufacturer of non-metallic chain and flight collector system components and the sole supplier of replacement parts either manufactured by Polychem Systems or NRG Products, or that are specially manufactured for use by our vendors to our rigorous quality standards, drawings and specifications, all of which fall under the guidelines of Brentwood Industries' ISO 9001:2015 certification. Polychem chain is regularly tested for ultimate strength, proof loading, elongation and estimated wear life to uphold Brentwood's high quality standards. Brentwood Industries is the sole supplier of Polychem GritShield stainless steel barrel wrapped chain protection which combats grit, reduces barrel wear and extends chain and sprocket life.

If you have any questions or concerns regarding this information, please do not hesitate to contact me.

Sincerely,

Ryan Putt

Solutions Supervisor
Brentwood Industries, Inc.
PH: 610-347-8663
ryan.putt@brentwoodindustries.com



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Brentwood Industries, Inc. | 500 Spring Ridge Drive | Reading, PA 19610, USA



BUDGETARY PROPOSAL #WG08713 | **HOBE SOUND, FL - SOUTH MARTIN REGIONAL UTILITY
PRIMARY CLARIFIERS #3 & #4 REFURBISHMENT**

May 19, 2025

Attn: Dave Serhal
South Martin Regional Utility
8181 SE Skylark Avenue
Hobe Sound FL 33455

Phone: 772-204-3409

email: dserhal@tji.martin.fl.us

Re: Hobe Sound, FL - South Martin Regional Utility Primary Clarifiers #3 & #4 Refurbishment
Polychem™ Chain and Flight Sludge Collection System

POLYCHEM SOLUTIONS PROPOSAL

Brentwood Industries, Polychem Brand, proposes and offers to supply all materials and services as an Approved manufacturer and in general accordance with Brentwood's standard practices and specifications, clarifications, and information provided.

TECHNICAL SPECIFICATION(S): N/A

SECTION(S): N/A

ADDENDA RECEIVED: N/A

BRENTWOOD PROPOSES TO FURNISH POLYCHEM CHAIN AND FLIGHT EQUIPMENT AS FOLLOWS:

Two (2) Primary Longitudinal Collector Mechanisms, Approximately
38 FT Long x 15 FT Wide x 11 FT AWD, 4 Shaft System

Please note this proposal is based upon the evaluation of Primary Clarifier #2 and the corresponding Polychem Solutions field report. This should also be considered representative of the existing conditions in Primary Clarifiers #1, 3 and 4 as they are a similar configuration and vintage.

This proposal has been prepared as a complete Polychem Solutions package and is optimized to address your specific needs. It incorporates project level cost savings where applicable. If line item pricing is required, please understand that additional time will be required and individual prices will result in an increased overall price to account for item specific packaging fees and freight premiums.



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BUDGETARY PROPOSAL #WG08713 | **HOBE SOUND, FL - SOUTH MARTIN REGIONAL UTILITY PRIMARY CLARIFIERS #3 & #4 REFURBISHMENT**

***ITEMS INCLUDED (Continued):**

| COLLECTORS & GENERAL ITEMS | DESCRIPTION / MATERIAL |
|--|--|
| Run Shoe to Splice Wall Bracket to Return Track | Nylon 6-6 |
| Return Track | 3"x8" nominal C-channel, Fiberglass Reinforced Plastic |
| Wear Strip | UHMW-PE - 1/2" thick x 2-5/8" wide |
| Chain Tightener(s) for Drive Chain | Nylon 6-6 7T Sprocket w/ Cast Nylon-6 Arm and FRP Adjustable Mounting Bracket |
| Limit Switch | DPDT, Square D, Alum., NEMA 1,2,4,6,6P,12,13 / Class 1 Div 1 B/C/D, SS Arm |
| Drive Sprocket Shear pin Assembly | 11T Nylon Sprocket Mounted to 304 SS Shear Pin Hub |
| Shear pin Kit(s) | Aluminum |
| Drive Unit Output Shaft | 304 SS |
| Drive(s) - Single, Each Driving (1) Collector | SEW Eurodrive Helical-Bevel Gear box (DIN-ISO) with integral mount SEW Motor (IEC), 1/2 HP, 3 PH, 60 Hz, 230/460 VAC |
| Base Plate for Drive Unit(s) | 304 SS |
| Chain Guard for Drive Chain | 304 SS |
| Deflector Rail (if required by equipment layout) | FRP Angle Rail w/UHMW-PE Wear Strip and Nylon 6-6 Wall Support Brackets |
| Anchor System | 316 SS |
| Adhesive for Anchors w/ Dispenser | Hilti |
| Diaphragm Plate for Headshaft(s) | Stainless Steel |
| * | Above Item Descriptions/Materials may vary slightly after engineering and consultant review. |
| | |
| | |
| | |
| | |



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BUDGETARY PROPOSAL #WG08713 | **HOBE SOUND, FL - SOUTH MARTIN REGIONAL UTILITY
PRIMARY CLARIFIERS #3 & #4 REFURBISHMENT**

Brentwood meets or exceeds the specification as written except for items listed in the below table. Brentwood offers the following clarifications and/or deviations to the specification

| | CLARIFICATIONS |
|--|---|
| | <p>The base scope is similar to Project WGZ0080000 for PST #2 with the following points of clarification:</p> |
| | <p>The services of a qualified Brentwood field technician is included to assist in inspection of installed equipment, startup and field testing for each clarifier during separate trips (two trip for two days on site total). A separate trip is included for a contractor pre-installation meeting and installation oversight on the first tank (one trip for two days on site).</p> |
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Brentwood Industries, Inc. | 500 Spring Ridge Drive | Reading, PA 19610, USA



BUDGETARY PROPOSAL #WG08713**HOBE SOUND, FL - SOUTH MARTIN REGIONAL UTILITY
PRIMARY CLARIFIERS #3 & #4 REFURBISHMENT****SCHEDULE OF VALUES & PAYMENT TERMS:**

1. 100% Net 30 Days from i) shipment of material or ii) Seller's notification to Buyer of finished materials ready for shipment & being held at Brentwood's facility beyond scheduled shipment date, whichever occurs first.
2. These terms are not contingent upon or in conjunction with any agreement purchaser has with other parties.
3. For Brentwood Water & Wastewater Standard Terms and Conditions visit:
<https://www.brentwoodindustries.com/terms/>

ESCALATION:

The price(s) quoted are subject to adjustment to reflect increases in material cost(s), should these increases in price exceed 3% during the specified Schedule of Construction. Increases are based on price indexes for PVC (ChemData) and Stainless Steel (MEPS International), which can be provided upon request. It is understood and agreed that it will be Brentwood's option whether to invoke escalation, should the price exceed this amount.

BILL AND HOLD:

If Purchaser fails to take delivery on any scheduled delivery date based on the terms of the executed purchase Agreement, Brentwood reserves the right to reallocate any Product to other projects and reschedule production for the delayed Product. Purchaser will be required to accept any increase in price associated with the repurchase of material to fulfill the purchased Product requirements and the Product Delivery Date will be rescheduled in conjunction with current production schedules.

If the Purchaser requests that Brentwood holds Product in excess of an agreed upon delivery date and Brentwood agrees to hold the Product, Purchaser will provide written notification to Brentwood to store the Product at its facilities for a period of time prior to shipment ("Bill and Hold"). Brentwood will provide written confirmation of the Bill and Hold to Purchaser, including a Statement of Transfer of Title and invoice.

Payment for the Bill and Hold material is due in accordance with the agreed upon terms in the executed purchase Agreement except to the extent dates must be adjusted due to delivery rescheduling, in which case adjusted dates will be shown on the invoice. All payments will be made in accordance with the invoiced payment terms and instructions. For all Bill and Holds, Purchaser acknowledges that (i) they have made a fixed commitment to purchase the Product, (ii) risk of ownership for the Product passes to Purchaser upon signing Statement of Transfer, (iii) Purchaser has requested that the Product be on a Bill and Hold basis for legitimate business purposes, (iv) if no delivery date is determined at the time of invoicing and Statement of Transfer and Brentwood does not receive a request for delivery within two (2) months from the Bill and Hold invoice date, Brentwood has the right to release the shipment upon written notice to Purchaser any time following the two (2) month period from Bill and Hold invoice date. Brentwood shall be entitled to storage charges of 1 ½% per month of the purchase value of stored material beginning 30 days after Bill and Hold invoice date and continuing until the Product is picked up by Purchaser or shipped by Brentwood. Upon receipt of request from Purchaser to ship the stored Product, Brentwood shall use commercially reasonable efforts to ship the Product within two (2) to 4 (four) business weeks following confirmed receipt of such request.

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Brentwood Industries, Inc. | 500 Spring Ridge Drive | Reading, PA 19610, USA



BUDGETARY PROPOSAL #WG08713

**HOBE SOUND, FL - SOUTH MARTIN REGIONAL UTILITY
PRIMARY CLARIFIERS #3 & #4 REFURBISHMENT**

GENERAL EXCLUSIONS*:

1. Foundations, supports for Polychem equipment (diaphragm plates) or special mounting plates.
2. Bid, performance, supply, or maintenance bonds.
3. Installation of equipment and anchor systems, concrete, sealing compounds, shim stock or grout.
4. Grouting behind idler stub shafts, head shaft spindles, & return track wall brackets is not included, but is required for these systems.
5. Tools or spare parts (unless listed elsewhere in this Proposal).
6. All reducer oil, bearing grease, or other lubricants.
7. Field paint, touch-up, finish painting, or finish coatings.
8. Unloading, hauling, erection, and storage of equipment.
9. Grease line piping (unless listed elsewhere in this Proposal) or grease guns.
10. Any electrical components or controls not shown in items included section of this Proposal.
11. All control panels (unless listed elsewhere within this Proposal), unistrut supports / mounting for control panels, electrical conduit, wires, or wiring, wire fittings, or boxes.
12. Wall Sleeves for scum troughs, weirs, baffles, overflow weirs, effluent troughs.
13. Anchor pull out testing.
14. PI&D drawings
15. Conduit sizing or drawings.
16. Detailed specific storage plans or maintenance schedules for installed equipment outside of Brentwood's standard maintenance and preventative maintenance information.
17. Factory assembly of components.
18. Any component shown or described on a drawing and not included in the Items Included section of this Proposal, or any component or service not shown in this Proposal.

**unless above items are listed as included elsewhere in this Proposal, they are excluded.*



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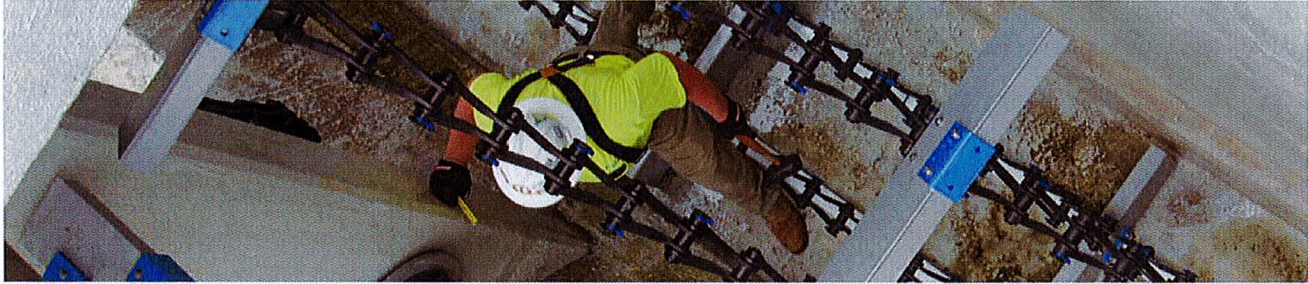
Brentwood Industries, Inc. | 500 Spring Ridge Drive | Reading, PA 19610, USA





FIELD SERVICE RATES

EFFECTIVE
2022 - 2025



DOMESTIC DAILY RATES PER 8 HOUR DAY

| SERVICE SPECIALIST | 2022 | 2023 | 2024 | 2025 |
|--------------------|------------|------------|------------|------------|
| Straight Time | \$1,890.00 | \$2,003.00 | \$2,123.00 | \$2,250.00 |
| OT and Saturday | \$2,827.00 | \$2,996.00 | \$3,175.00 | \$3,365.00 |
| Sunday and Holiday | \$3,780.00 | \$4,005.00 | \$4,246.00 | \$4,500.00 |

INTERNATIONAL DAILY RATES PER 8 HOUR DAY

| SERVICE SPECIALIST | 2022 | 2023 | 2024 | 2025 |
|--------------------|------------|------------|------------|------------|
| Straight Time | \$2,266.00 | \$2,404.00 | \$2,548.00 | \$2,701.00 |
| OT and Saturday | \$3,402.00 | \$3,606.00 | \$3,822.00 | \$4,051.00 |
| Sunday and Holiday | \$4,538.00 | \$4,810.00 | \$5,099.00 | \$5,404.00 |

Definition of Labor Rates

Straight time applies to first eight (8) hours worked and traveled Monday through Friday. Any time worked over 8 hours, up to four (4) hours worked and traveled past eight (8) on Monday through Friday, first twelve (12) hours worked on Saturday will be charged at overtime rate. Standby time will be charged at the applicable rate. In case of long-term assignments, Field Service personnel will be rotated at Buyer's expense.

Expenses

Meals, lodging, and incidental expenses will be billed at cost + 15%. Employee travel expenses will be charged at cost +15% for airfare, rental vehicles, taxis and freight. Mileage rate is \$0.95 per mile. Rental of lifting or other special equipment, outside inspection services, additional sub contracted services, etc. will be cost +15%.

Notes:

1. This rate sheet supersedes all previously issued rate sheets.
2. All prices in US dollars.
3. Any "site-specific" training required will be billed as time worked.
4. Customer to furnish water, oils, solvents and will dispose of same. Customer will also furnish power and air, parts, ladders, access to job-site, overhead crane upon request, and all necessary work permits.
5. Rates are "Portal-to-Portal". Travel time, to and from the site, will be considered hours worked and billed at the applicable rate.
6. Stand-by time will be considered hours worked and billed at the applicable rates according to the following:
 - a. Stand-by from home base - 8 hours per day.
 - b. Stand-by while mobilized and in the field - 8 hours per day.
7. A 4-hour minimum will apply to all service work.
8. Rates quoted are subject to adjustment without notice to conform to Seller's published rates in effect at the time service is performed.
9. This offer is subject to Buyer's acceptance of the Conditions above.
10. This offer and any work performed as a result are exclusively governed by our Terms and Conditions attached. Any additional or conflicting terms contained in any document or purchase order issued authorizing work are expressly objected to in advance and shall not apply, except with the express written consent from Brentwood Industries.



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Brentwood Water Group (Water & Wastewater) Standard Terms and Conditions of Sale

Applicability and Acceptance

These terms and conditions of sale ("Terms") are the only terms which govern the sale of product ("Product") by Brentwood Industries, Inc. ("Brentwood") to Purchaser ("Purchaser"). Brentwood and Purchaser together are the "Parties" and each a "Party" herein. Brentwood's accompanying quotation or proposal (collectively "Proposal") and these Terms (collectively this "Agreement"), comprise the entire agreement between the Parties and supersede all understandings, agreements, negotiations, representations, or communications. In the event of a conflict between these Terms and a Proposal, the terms and conditions in the Proposal prevail. Brentwood's commencement of work or service does not constitute acceptance of any Purchase Order. No Purchase Orders will be binding upon Brentwood without express written acceptance by an authorized Brentwood employee. These Terms will be the sole, controlling terms for Purchaser's Purchase Order ("Purchase Order") and no other terms and conditions will apply.

Pricing and Payment:

Payment to be 100% prepayment of goods before shipment unless a credit application has been completed and an extension of credit has been approved. Approved payment terms shall be due in full within thirty (30) days from invoice date. Pricing is in accordance with Brentwood's Proposal. Brentwood reserves the right to adjust the Proposal price at any future time due to raw material and/or labor cost fluctuations greater than +/- 3%.

Shipment and Title:

The shipment terms unless stated otherwise in Brentwood's Proposal will be EXWORKS. Risk of loss and title transfer at Brentwood's facility. Brentwood may, without liability or penalty, make partial shipments of Products to Purchaser.

Inspection and Claims:

Upon delivery of Product, Purchaser must inspect the Product for freight damage and must notify Brentwood in writing within five (5) days after delivery. Furthermore, Purchaser agrees to inspect and accept the Product within a reasonable timeframe. Brentwood may waive claims not made in accordance with the above terms in this section.

Default:

Purchaser's failure to make payment as agreed and according to invoices or Purchaser's failure to perform any of its other obligations under this Agreement constitutes a default. In the event of default, Brentwood will provide written Notice of the default (in accordance with the Notices section of this Agreement) to Purchaser. If Purchaser does not i) correct the default or ii) address how it plans to correct the default in writing to Brentwood within five (5) business days from receipt of Notice of default, Purchaser will remain in default and Brentwood may do any of the following, (i) exercise any and all other rights and remedies of a secured Party under Article 9 of the UCC or applicable law; (ii) suspend any further Product deliveries or provision of services until Purchaser pays its obligations in full; iii) be excused from any of its performance obligations under this Agreement resulting from Purchaser's delays or inability to complete its obligations; iv) send Purchaser's past due invoice(s) to collections for nonpayment of obligations and report Purchaser's non-payment to appropriate credit agency.

Delays:

Delays in project schedule beyond the expected ship date not caused by Brentwood which result in additional costs not included in quoted price may be invoiced by Brentwood to Purchaser.

Storage Fees:

Unless otherwise agreed upon by Brentwood and Purchaser, in the event Purchaser notifies Brentwood it cannot take delivery on the agreed upon delivery date on the face of Purchaser's Purchase Order, Brentwood will store the Product free of charge for up to thirty (30) days after the initially agreed delivery date. After the thirtieth (30th) day, Purchaser agrees to pay a monthly storage fee equal to one and one-half (1.5%) percent of the invoice price of the Product. The monthly storage fee will be due in full upon receipt of invoice for the storage fee regardless of whether Purchaser has been invoiced or has paid for the Product.

Termination:

Brentwood or Purchaser may terminate this Agreement if either Party defaults by materially breaching its obligations in this Agreement, provided the breaching Party does not commence correction of the breach within five (5) business days from receipt of written notice of default. The Parties will agree upon a reasonable amount of time to correct the breach. In the event the Party in default fails to correct the breach within the agreed upon time frame, the other Party may terminate the Agreement by providing written notification to the Party in default. In the event of termination, the Purchaser agrees to pay Brentwood cancellation charges in accordance with the table below based on the Purchase Order Value.

| Contracted Shipment (weeks) | Elapsed Time – from date of Executed Purchase Order to date of Cancellation (weeks) | | | | | | | | | | | | | | | |
|-----------------------------|---|----------|----------|----------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | 0 - 2 | 2.01 - 4 | 4.01 - 6 | 6.01 - 8 | 8.01 - 12 | 12.01 - 16 | 16.01 - 20 | 20.01 - 24 | 24.01 - 28 | 28.01 - 32 | 32.01 - 36 | 36.01 - 40 | 40.01 - 44 | 44.01 - 48 | 48.01 - 52 | 52.01 - 56 |
| Up to 8 | 20 | 50 | 75 | 100 | | | | | | | | | | | | |
| 8.01 - 12 | 15 | 40 | 60 | 80 | 100 | | | | | | | | | | | |
| 12.01 - 16 | 10 | 25 | 45 | 60 | 85 | 100 | | | | | | | | | | |
| 16.01 - 20 | 10 | 15 | 25 | 45 | 65 | 85 | 100 | | | | | | | | | |
| 20.01 - 24 | 10 | 10 | 20 | 25 | 50 | 70 | 90 | 100 | | | | | | | | |
| 24.01 - 28 | 10 | 10 | 15 | 20 | 25 | 50 | 70 | 90 | 100 | | | | | | | |
| 28.01 - 32 | 10 | 10 | 10 | 15 | 20 | 35 | 60 | 75 | 90 | 100 | | | | | | |
| 32.01 - 36 | 10 | 10 | 10 | 15 | 20 | 25 | 50 | 60 | 85 | 95 | 100 | | | | | |
| 36.01 - 40 | 10 | 10 | 10 | 10 | 15 | 25 | 50 | 60 | 70 | 85 | 95 | 100 | | | | |
| 40.01 - 44 | 10 | 10 | 10 | 10 | 15 | 25 | 45 | 55 | 65 | 80 | 90 | 95 | 100 | | | |
| 44.01 - 48 | 10 | 10 | 10 | 10 | 15 | 25 | 45 | 55 | 60 | 65 | 80 | 90 | 95 | 100 | | |
| 48.01 - 52 | 10 | 10 | 10 | 10 | 15 | 20 | 40 | 50 | 55 | 60 | 70 | 85 | 90 | 95 | 100 | |
| 52.01 - 56 | 10 | 10 | 10 | 10 | 15 | 20 | 35 | 50 | 55 | 60 | 70 | 80 | 85 | 90 | 95 | 100 |

Changes:

Purchase Order changes are subject to Brentwood's written approval, and additional time and charges may apply. Brentwood will not be liable for any delays due to change order requests. Brentwood may make changes to its Product without obligation, apply or manufacture such changes in any Product manufactured prior thereto. Brentwood may make such changes to any ordered Product as does not, in Brentwood's reasonable judgment, interfere with the satisfactory operation of the Product.

Taxes:

All government charges upon the production, shipment or sale of the Product, including, without limitation, sales, use, occupation, export and import taxes, and any other impositions by any government whatsoever, direct or indirect, including those required to be collected by Brentwood, will be paid by Purchaser or, in lieu thereof, Purchaser will furnish Brentwood with an exemption certificate acceptable to the taxing authority. Brentwood reserves and Purchaser disclaims all rights to drawback of duties paid on materials used in the manufacture of the Product. Purchaser will supply Brentwood with proof of exportation and all other documents necessary and otherwise cooperate to obtain payment thereof.

Returns:

No Product may be returned for credit or otherwise unless Purchaser receives Brentwood's authorization. Product authorized for return or credit must be returned in good condition, in its original packaging with completed identification and with all supporting documentation detailing of any claimed defect as required by Brentwood. All shipping and freight charges shall be prepaid by the Purchaser. The returned Product may be subject to a restocking charge of 30%.



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Brentwood Industries, Inc. | 500 Spring Ridge Drive | Reading, PA 19610, USA



Severability:

If any term or provision of this Agreement is invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

Notices:

All notices, requests, consents, claims, demands, waivers and other communications hereunder (each, a "Notice") shall be in writing and addressed to the Parties at the addresses set forth on the face of the Proposal or to such other address that may be designated by the receiving Party in writing. All Notices shall be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid or certified or registered mail (in each case, read receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) upon receipt of the receiving Party, and (b) if the Party giving the Notice has complied with the requirements of this Section.

Authority:

The individual assenting to or executing any documents or orders, whether as a hard copy or, on behalf of Purchaser acknowledges, represents and warrants that he or she has read and understands these Terms and Conditions and has been duly authorized by the Purchaser to execute such on behalf of the Purchaser and bind the Purchaser to these Terms and Conditions.

Relationship of the Parties:

The relationship between the Parties is that of independent contractors. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever.

Survival:

Provisions of this Agreement which by their nature should apply beyond their terms will remain in force after any termination or expiration of this Agreement.

Amendment and Modification:

This Agreement may only be amended or modified in writing by Brentwood and executed by an authorized representative of each Party.

By signing below both Parties accept Brentwood Water Group (Water and Wastewater) Standard Terms and Conditions of Sale.

BRENTWOOD INDUSTRIES, INC.

By: _____
Print Name: _____
Title: _____
Brentwood Industries, Inc.

PURCHASER

By: _____
Print Name: _____
Title: _____
Company: _____



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BUDGETARY PROPOSAL #WG08713 | **HOBE SOUND, FL - SOUTH MARTIN REGIONAL UTILITY
PRIMARY CLARIFIERS #3 & #4 REFURBISHMENT**

May 19, 2025

Attn: Dave Serhal
South Martin Regional Utility
8181 SE Skylark Avenue
Hobe Sound FL 33455

Phone: 772-204-3409

email: dserhal@tji.martin.fl.us

Re: Hobe Sound, FL - South Martin Regional Utility Primary Clarifiers #3 & #4 Refurbishment
Polychem™ Chain and Flight Sludge Collection System

POLYCHEM SOLUTIONS PROPOSAL

Brentwood Industries, Polychem Brand, proposes and offers to supply all materials and services as an Approved manufacturer and in general accordance with Brentwood's standard practices and specifications, clarifications, and information provided.

TECHNICAL SPECIFICATION(S): N/A
SECTION(S): N/A
ADDENDA RECEIVED: N/A

BRENTWOOD PROPOSES TO FURNISH POLYCHEM CHAIN AND FLIGHT EQUIPMENT AS FOLLOWS:

Two (2) Primary Longitudinal Collector Mechanisms, Approximately
38 FT Long x 15 FT Wide x 11 FT AWD, 4 Shaft System

Please note this proposal is based upon the evaluation of ^{SC} Primary Clarifier #2 and the corresponding Polychem Solutions field report. This should also be considered representative of the existing conditions in Primary Clarifiers #1, 3 and 4 as they are a similar configuration and vintage.

This proposal has been prepared as a complete Polychem Solutions package and is optimized to address your specific needs. It incorporates project level cost savings where applicable. If line item pricing is required, please understand that additional time will be required and individual prices will result in an increased overall price to account for item specific packaging fees and freight premiums.



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BUDGETARY PROPOSAL #WG08713 | **HOBE SOUND, FL - SOUTH MARTIN REGIONAL UTILITY
PRIMARY CLARIFIERS #3 & #4 REFURBISHMENT**

PRICING SUMMARY:

LUMP SUM TOTAL BASE PRICE: \$259,900.00

Additional pricing can be provided upon request for Polychem Ball Detent Torque Limiters in lieu of shear pin devices, SmartGuard Collector Monitoring, Turnkey Installation, Scum Troughs, Recommended safety stock of spare parts, Manufacturers training on Periodic Maintenance procedures, product familiarization and new product updates or customizable PM Oversight yearly inspection contracts.

Proposal Submitted By:

Ryan Putt

Ryan Putt, Solutions Supervisor
Brentwood Industries, Polychem Brand
email: ryan.putt@brentwoodindustries.com



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Brentwood Industries, Inc. | 500 Spring Ridge Drive | Reading, PA 19610, USA





SOUTH MARTIN REGIONAL UTILITY

MEMORANDUM

To: Mayor & Town Commission

Through: Robert Garlo, Town Manager

CC: Kimberly Kogos, Town Clerk

From: Stuart Trent, P.E., SMRU Director

RE: Purchase Authorization – PFAS Skid Rental Authorization

Date: 7/21/2025

Background:

At a previous meeting, the SMRU Board authorized Kimley-Horn and Associates, Inc. (KHA) to conduct an assessment of various PFAS treatment media. The primary objective of this study is to evaluate the service life and replacement frequency of each media type, which is critical to estimating long-term operational costs of potential treatment technologies.

To conduct this study, KHA requires the use of a specialized pilot testing skid. However, due to company policy, KHA is not permitted to rent equipment directly. As discussed during the initial approval, this necessitates a separate client-approved rental agreement for the required equipment.

Most vendors that supply pilot skids are media manufacturers who restrict usage to their proprietary media, preventing a comparative evaluation across multiple manufacturers. Since KHA and SMRU staff intend to test several media types from different vendors, it is essential to secure a rental unit that allows flexibility in media selection.

To comply with the Town's procurement policy, staff issued a direct invitation to bid to the only three known vendors capable of supplying this type of equipment under open-media conditions.

Three bids were received ranging in cost from \$65,300 to \$104,900 (attached). AqueousVets submitted the lowest responsive bid. In addition to competitive pricing, AqueousVets has a strong industry reputation and a positive track record working with Kimley-Horn on similar projects. Kimley-Horn has reviewed the responses and has provided a letter recommending award to AqueousVets (attached).

Recommendation

Staff recommends that the SMRU Board approve funding in the amount of \$65,300.00 for the rental and installation of the pilot testing equipment. A purchase order will be issued to AqueousVets, with funding allocated from GL line #401-411-531.105, Engineering.



July 16, 2025

Stuart Trent, P.E.
South Martin Regional Utility
9650 Water Street
Hobe Sound, FL 33455

RE: South Martin Regional Utility – PFAS Pilot Testing Skid Equipment Rental
SMRU Direct Solicitation 2025-09
KHA Job No. 044117144

Dear Stuart,

South Martin Regional Utility (SMRU) distributed an Invitation to Bid to three vendors to provide PFAS Pilot Testing Skid Equipment through a Direct Solicitation process on July 10, 2025. On July 16, 2025, three bids were received. The bid totals ranged from \$65,300.00 to \$104,900.00.

Kimley-Horn and Associates, Inc. has been asked to review the bid proposal for the apparent low bidder for completeness with respect to the lowest responsive, responsible bidder. The bid package of Aqueous Vets, LLC. was provided and reviewed by Kimley-Horn. The result of our review follows:


- No math errors were found on the Schedule of Bid Items.
- Upon review of the bid package, it was found that Aqueous Vets, LLC. has submitted the documentation requested by the bid.

Kimley-Horn has worked with Aqueous Vets, LLC. on past projects and we have no reason that the SMRU should not award this project to Aqueous Vets, LLC. Based on the results of our review, Aqueous Vets, LLC. submitted the lowest responsive, responsible bid for the project.

Should you have any questions or comments, please do not hesitate to contact this office at (561) 840-0256.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



Jason Lee, P.E.

Cc: File

K:\WPB_Civil\044117144 2025 SMRU Gen Consulting\PFAS Direct Solicitation Letter\Bids\Bid Review SMRU PFAS Pilot Skid (ITB 071025).docx

Bidder Company Name: Aqueous Vets, LLC

Business Address: (Street, Town, State, Zip Code)

16761 Clear Creek Rd.

Redding, CA 96001

State of Incorporation: CA

Telephone: 925-331-0573 Fax: 925-886-4352

Email: rbergsgaard@aqueousvets.com

FEI/EIN # 47-2950249

BIDDER:

Sarah Johnson

Signature of Official authorized to bind Bidder.

Print Name: Sarah Johnson

Title: Secretary & Vice President

Date: 7/15/2025



(COPY OF REGISTRATION OR BUSINESS TAX RECEIPT – MUST BE OBTAINED PRIOR TO CONTRACT EXECUTION)

Failure to fully complete and sign this Bid Form may result in rejection of the Bid.

SCHEDULE OF BID ITEMS

TOWN OF JUPITER ISLAND: ITB 2025-09

PROJECT TITLE: SOUTH MARTIN REGIONAL UTILITY PFAS PILOT TESTING SKID EQUIPMENT

| Item | Description | Quantity | Units | Unit Price | Extended Price |
|------|---|----------|--------|-------------------|----------------|
| 1 | Initial equipment installation, including: - Delivery to site locations as specified - Installation & Startup - First Month's Rent | 2 | Each | \$11,400 | \$22,800 |
| 2 | Monthly Rental Fee (commencing in 2nd month) Location 1 | 5 | Months | \$1,900 | \$9,500 |
| 3 | Monthly Rental Fee (commencing in 2nd month) Location 2 | 5 | Months | \$1,900 | \$9,500 |
| 4 | End of Service Decommissioning, breakdown of equipment and transportation to vendor facility. | 2 | Each | \$11,750 | \$23,500 |
| | Refer to AV Priced Scope of Work for Forklift Deduct. | | | Bid Total: | \$65,300 |

Item Descriptions:

- 1.) Initial equipment installation to two separate water production facilities inclusive of equipment Delivery to site locations and including all associated costs of providing labor and materials for; transportation, delivery, setup, startup assistance, vendor technician time and associated personnel costs, and first month's rent for rental units. Rental Equipment to be located inside building or under cover. SMRU will provide piped source water feed to equipment within general proximity to final on-site equipment location.
 - a. Location 1: 9650 SE Water Street, Hobe Sound, FL 33455
 - b. Location 2: 7500 SE Osprey Street, Hobe Sound, FL 33455
- 2.) Monthly rental fee shall include all costs to retain equipment for the projected duration of the project. Should the client require testing beyond the projected duration, the client may, upon mutual agreement between vendor and client, extend the rental month-by-month. Should the project end early, the client will only be required to pay for actual months in use at the specified price through the end of the month notified.
- 3.) See description for item 2.)
- 4.) End of service decommissioning shall include all associated costs of providing labor and materials for; breakdown, disconnection and decommissioning equipment, return transportation to vendor facility, disposal of media as described in the scope of services, vendor technician time and associated personnel costs.

Bidder Company Name: Emerging Compounds Treatment Technologies, Inc.

Business Address: (Street, Town, State, Zip Code)

Corporate Headquarters:
5120 Northshore Drive, North Little Rock, AR 72118

State of Incorporation: MA

Telephone: 501.900.6400 Fax: 501.801.8501

Email: panewman@ect2.com (Direct Contact)

FEI/EIN # 463134515

BIDDER:



Signature of Official authorized to bind Bidder.

Print Name: Daniel Casey

Title: Director, Field Service and Product Deployment

Date: 7/16/2025

(COPY OF REGISTRATION OR BUSINESS TAX RECEIPT – MUST BE OBTAINED PRIOR TO CONTRACT EXECUTION)

Failure to fully complete and sign this Bid Form may result in rejection of the Bid.

SCHEDULE OF BID ITEMS

TOWN OF JUPITER ISLAND: ITB 2025-09

PROJECT TITLE: SOUTH MARTIN REGIONAL UTILITY PFAS PILOT TESTING SKID EQUIPMENT

| Item | Description | Quantity | Units | Unit Price | Extended Price |
|-------------------|---|----------|--------|------------|----------------|
| 1 | Initial equipment installation, including: - Delivery to site locations as specified - Installation & Startup - First Month's Rent | 2 | Each | 23,000 | \$46,000.00 |
| 2 | Monthly Rental Fee (commencing in 2nd month) Location 1 | 5 | Months | 2,440 | \$12,200.00 |
| 3 | Monthly Rental Fee (commencing in 2nd month) Location 2 | 5 | Months | 2,440 | \$12,200.00 |
| 4 | End of Service Decommissioning, breakdown of equipment and transportation to vendor facility. | 2 | Each | 4,300 | \$8,600.00 |
| Bid Total: | | | | | \$79,000.00 |

Item Descriptions:

- 1.) Initial equipment installation to two separate water production facilities inclusive of equipment Delivery to site locations and including all associated costs of providing labor and materials for; transportation, delivery, setup, startup assistance, vendor technician time and associated personnel costs, and first month's rent for rental units. Rental Equipment to be located inside building or under cover. SMRU will provide piped source water feed to equipment within general proximity to final on-site equipment location.
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- 3.) See description for item 2.)
- 4.) End of service decommissioning shall include all associated costs of providing labor and materials for; breakdown, disconnection and decommissioning equipment, return transportation to vendor facility, disposal of media as described in the scope of services, vendor technician time and associated personnel costs.

Bidder Company Name: CLEAR CREEK SYSTEMS

Business Address: (Street, Town, State, Zip Code)

4101 UNION AVE
BAKERSFIELD, CA 93305

State of Incorporation: CA

Telephone: 310-569-0365 Fax: _____

Email: EJORDAN@CLEARCREEKSYSTEMS.COM

FEI/EIN # 77-04180398

BIDDER:

CLEAR CREEK SYSTEMS

Signature of Official authorized to bind Bidder.

Print Name: ERIC JORDAN

Title: BUSINESS DEVELOPMENT MANAGER

Date: 7-16-25

(COPY OF REGISTRATION OR BUSINESS TAX RECEIPT – MUST BE OBTAINED PRIOR TO
CONTRACT EXECUTION)



Failure to fully complete and sign this Bid Form may result in rejection of the Bid.

SCHEDULE OF BID ITEMS**TOWN OF JUPITER ISLAND: ITB 2025-09****PROJECT TITLE: SOUTH MARTIN REGIONAL UTILITY PFAS PILOT TESTING SKID EQUIPMENT**

| Item | Description | Quantity | Units | Unit Price | Extended Price |
|------|---|----------|--------|-------------------|----------------|
| 1 | Initial equipment installation, including: - Delivery to site locations as specified - Installation & Startup - First Month's Rent | 2 | Each | \$13,250 | \$26,500 |
| 2 | Monthly Rental Fee (commencing in 2nd month) Location 1 | 5 | Months | \$7,000 | \$35,000 |
| 3 | Monthly Rental Fee (commencing in 2nd month) Location 2 | 5 | Months | \$7,000 | \$35,000 |
| 4 | End of Service Decommissioning, breakdown of equipment and transportation to vendor facility. | 2 | Each | \$4,200 | \$8,400 |
| | | | | Bid Total: | \$104,900.00 |

Item Descriptions:

- 1.) Initial equipment installation to two separate water production facilities inclusive of equipment Delivery to site locations and including all associated costs of providing labor and materials for; transportation, delivery, setup, startup assistance, vendor technician time and associated personnel costs, and first month's rent for rental units. Rental Equipment to be located inside building or under cover. SMRU will provide piped source water feed to equipment within general proximity to final on-site equipment location.
 - a. Location 1: 9650 SE Water Street, Hobe Sound, FL 33455
 - b. Location 2: 7500 SE Osprey Street, Hobe Sound, FL 33455
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- 3.) See description for item 2.)
- 4.) End of service decommissioning shall include all associated costs of providing labor and materials for; breakdown, disconnection and decommissioning equipment, return transportation to vendor facility, disposal of media as described in the scope of services, vendor technician time and associated personnel costs.