

AGENDA
TOWN OF JUPITER ISLAND
BEACH PROTECTION DISTRICT MEETING
TUESDAY, SEPTEMBER 16, 2025
ISLAND ROOM – TOWN HALL – 2 BRIDGE ROAD
(IMMEDIATELY FOLLOWING THE TOWN COMMISSION PUBLIC HEARING BEGINNING AT 5:01P.M.)

- 1. Open Public Hearing**
 - a. Discussion - Percentage Change in Millage Rate Over/Under the Rolled-Back Rate Necessary to Fund the FY 2025-2026 Beach Protection District Fund Budget**
 - b. Discussion of the FY 2025-2026 Beach Protection District Fund Budget**
 - c. Public Comments**
- 2. Close Public Hearing**
- 3. Adopt Tentative FY 2025-2026 Beach Protection District Fund Millage Rate**
- 4. Adopt Tentative FY 2025-2026 Beach Protection District Fund Operating Budget**
- 5. Other Items**

** No advanced materials provided*

Town Commission

Penny Townsend, Mayor
Anne Scott, Vice Mayor
Marshall Field VI, Commissioner
Patricia Warner, Commissioner
Joseph Taddeo, Commissioner

Town Staff

Town Manager, Robert Garlo
Town Attorney, Thomas J. Baird
Town Clerk, Kimberly Kogos

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Hall, 2 Bridge Road, Hobe Sound, FL 33455, telephone (772) 545-0103.



MEMORANDUM

TO: TOWN OF JUPITER ISLAND, COMMISSION
THRU: ROBERT GARLO, TOWN MANAGER
FROM: MATTHEW PAZANSKI, FINANCE/HR DIRECTOR
DATE: AUGUST 29, 2025
SUBJECT: ADOPT FY 2025-2026 BEACH PROTECTION DISTRICT TENTATIVE MILLAGE RATE AND TENTATIVE ANNUAL BUDGET

Background

At the July 22, 2025, Town Commission Meetings, the Commission approved setting the proposed (maximum) and tentative ad valorem millage tax rate for FY 2025-2026 at:

- .9593 mills for the Beach Protection District, this millage rate represents a 7.63% increase over the rolled back rate of .8913 and is the same millage rate as the current year's rate.

In addition, over the past few months town staff has followed the State of Florida Truth in Millage (TRIM) process by presenting the millage rate and budget to the Town Commission for their consideration.

Discussion

Attached are Resolution No. 938-Adopting a Beach Protection District Fund Millage Rate and Resolution No. 939-Adopting the Beach Protection District Annual Budget for Fiscal Year 2025/2026 for your review and consideration.

These two (2) Resolutions that formally adopt the millage rate and annual budget will be approved at the second public hearing, on September 19, 2025. The TRIM process requires two (2) public hearings to adopt the millage rate and budget, during this first public hearing the governing body is required to adopt the tentative ad valorem millage rate and tentative annual budget.

Recommendations

Staff recommends the Town Commission consider a motion to adopt a Tentative Beach Protection District Millage Rate of .9593 which is 7.63% higher than the rolled-back rate of .8913.

Staff recommends the Town Commission consider a motion to adopt the Tentative Beach Protection District Annual Budget for Fiscal Year 2025/2026 at \$3,880,318.

RESOLUTION NO. 938

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, ADOPTING THE MILLAGE RATE FOR THE JUPITER ISLAND BEACH PROTECTION DISTRICT, TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, FOR FISCAL YEAR 2025/2026; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Jupiter Island, Martin County, Florida, on September 19, 2025, adopted Fiscal Year 2025/2026 Final Millage Rate for the Jupiter Island Beach Protection District following a public hearing as required by Florida Statute 200.065; and

WHEREAS, The Town Commission of the Town of Jupiter Island, Martin County, Florida, held a public hearing as required by Florida Statute 200.062; and

WHEREAS, the gross taxable value for operating the Jupiter Island Beach Protection District for purposes not exempt from taxation within the Town of Jupiter Island, Martin County, Florida has been certified by the Martin County Property Appraiser to the Town Commission of the Town of Jupiter Island as \$ 3,969,167,581.

NOW, THEREFORE BE IT RESOLVED by the Town Commission of the Town of Jupiter Island, Martin County, Florida, that:

1. The Fiscal Year 2025/2026 operating millage rate for the Jupiter Island Beach Protection District is .9593 mills which is an increase of 7.63% above the rolled-back rate of .8913 mills.
2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 19th day of September 2025.

TOWN OF JUPITER ISLAND

Mayor

Vice Mayor

Commissioner

Commissioner

Commissioner

ATTEST:

Town Clerk

RESOLUTION NO. 939

A RESOLUTION OF THE TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, ADOPTING THE BUDGET FOR THE JUPITER ISLAND BEACH PROTECTION DISTRICT FOR THE 2025/2026 FISCAL YEAR; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Jupiter Island, Martin County, Florida on September 19, 2025, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town Commission of the Town of Jupiter Island, Martin, County Florida, set forth the appropriations and revenue estimates for the Budget of the Jupiter Island Beach Protection District of the Town of Jupiter Island for Fiscal Year 2025/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF JUPITER ISLAND, MARTIN COUNTY, FLORIDA, AS FOLLOWS;

Section 1. That the following amounts, as shown under their respective headings or designations in this section, are hereby appropriated for the expense of operating the Jupiter Island Beach Protection District of the Town of Jupiter Island, Florida and the debts of said Town of Jupiter Island Beach Protection District for the fiscal year beginning October 1, 2025 and ending September 30, 2026.

Details of Budget

See "Exhibit "A" Attached

Section 2. That the Town Manager, in the administration of this budget, is authorized to use such amount of the Contingency Fund, as needed, to supplement items in the Budget where there is danger of over-expenditure. The Town Manager is also authorized to supplement the Contingency Fund by items where there has been no expenditure and where there is no probability of expenditure, and provided there shall be no overall increase in the Budget.

Section 3. That the Town Manager, in the administration of the various amounts is authorized to make temporary transfer of funds (Loans) from the Jupiter Island Beach Protection District to the General Fund should the requirement arise.

Section 4. The Fiscal Year 2025/2026 Final Budget for the Jupiter Island Beach Protection District as referenced hereinabove is hereby adopted.

Section 5. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 19th day of September 2025.

TOWN OF JUPITER ISLAND

Mayor

Vice Mayor

Commissioner

Commissioner

Commissioner

ATTEST:

Town Clerk

“Exhibit A”

Beach Protection District Fund FY 2025-2026 Annual Budget

FY 2025-2026 Beach Protection District Revenues

Account Description	Adopted Budget FY 2024-2025	Proposed Budget FY 2025-2026	Difference	%
			Change	
Ad Valorem Taxes (Proposed 0.9593 Mills)	\$ 3,380,769	\$ 3,655,318	\$ 274,549	8.1%
FEMA Reimbursement	\$ 23,666,698	\$ -	\$ (23,666,698)	-100.0%
State Grant-Beach Renourishment	\$ -	\$ -	\$ -	0.0%
State Disaster Relief	\$ 3,380,957	\$ -	\$ (3,380,957)	-100.0%
Interest Income	\$ 200,000	\$ 225,000	\$ 25,000	12.5%
County Cost Share	\$ -	\$ -	\$ -	0.0%
Transfer-Design for Beach Renourishment	\$ 807,539	\$ -	\$ (807,539)	0.0%
Total Revenues	\$ 31,435,963	\$ 3,880,318	\$ (27,555,645)	-87.7%

FY 2025-2026 Beach Protection District Operating Expenditures				
Account Description	Adopted Budget FY 2024-2025	Proposed Budget FY 2025-2026	Difference	% Change
Salaries & Wages	\$ 321,000	\$ 185,000	\$ (136,000)	-42.4%
Auto Allowance	\$ 6,000	\$ 6,000	\$ -	0.0%
FICA	\$ 22,470	\$ 11,842	\$ (10,628)	-47.3%
Medicare	\$ 4,173	\$ 2,770	\$ (1,404)	-33.6%
Pension Contribution	\$ 37,000	\$ 27,750	\$ (9,250)	-25.0%
Health / Dental Insurance	\$ 43,583	\$ 43,583	\$ -	0.0%
Cafeteria	\$ 1,825	\$ 1,825	\$ -	0.0%
Short-Term Disability	\$ 200	\$ 200	\$ -	0.0%
Long Term Disability/Life	\$ 1,850	\$ 2,000	\$ 150	8.1%
Employee Assistance	\$ 100	\$ 100	\$ -	0.0%
Workers Comp	\$ 4,242	\$ 3,800	\$ (442)	-10.4%
Personnel Cost	\$ 442,443	\$ 284,870	\$ (157,574)	-35.6%
Prof Svcs-Legal/General	\$ 25,000	\$ 25,000	\$ -	0.0%
Finance/ Accounting	\$ 7,500	\$ 7,500	\$ -	0.0%
Prof Svcs-Eng Consultants	\$ 100,000	\$ 100,000	\$ -	0.0%
Prof Svcs-Lobbying	\$ 25,000	\$ 25,000	\$ -	0.0%
Contracted Services - IT	\$ -	\$ -	\$ -	0.0%
Travel & Per Diem	\$ 3,000	\$ 3,000	\$ -	0.0%
Telephone	\$ 1,020	\$ 1,020	\$ -	0.0%
Equipment Maintenance	\$ 7,500	\$ 7,500	\$ -	0.0%
Prof Svcs-Public Relations	\$ -	\$ -	\$ -	0.0%
Other Misc Chgs & Obligations	\$ 6,000	\$ 6,000	\$ -	0.0%
Bank Charges	\$ 500	\$ 500	\$ -	0.0%
Beach Cleaning	\$ 30,000	\$ 30,000	\$ -	0.0%
Books, Pubs, Subs & Memberships	\$ 1,000	\$ 1,000	\$ -	0.0%
Personnel Training	\$ 3,000	\$ 3,000	\$ -	0.0%
Machinery & Equipment	\$ 9,000	\$ -	\$ (9,000)	-100.0%
Transfer to General Fund	\$ 75,000	\$ 75,000	\$ -	0.0%
Debt Service	\$ -	\$ -	\$ -	0.0%
Operating Costs	\$ 293,520	\$ 284,520	\$ (9,000)	-3.1%
Total General Government	\$ 735,963	\$ 569,390	\$ (166,574)	-22.6%

FY 2025-2026 Beach Project Expenditures				
Account Description	Adopted Budget FY 2024-2025	Proposed Budget FY 2025-2026	Difference	% Change
Prof Svcs-Eng Consultants	\$ 310,000	\$ 250,000	\$ (60,000)	-19.4%
Turtle Monitoring/Shorebird Monitoring	\$ -	\$ 250,000	\$ 250,000	0.0%
Reef Monitoring	\$ 175,000	\$ 120,000	\$ (55,000)	-31.4%
Beach Surveys	\$ 250,000	\$ 150,000	\$ (100,000)	-40.0%
Beach Maintenance	\$ -	\$ 35,000	\$ 35,000	0.0%
Dune Restoration	\$ 400,000	\$ 500,000	\$ 100,000	25.0%
Beach Renourishment Project	\$ 28,565,000	\$ -	\$ (28,565,000)	-100.0%
Beach Renourishment Project (MC Cost Share)	\$ -	\$ -	\$ -	0.0%
Contingency	\$ 1,000,000	\$ 100,000	\$ (900,000)	-90.0%
Total Beach Protection Project Expenditures	\$ 30,700,000	\$ 1,405,000	\$ (29,295,000)	-95.4%
Total Beach Protection District Expenditures	\$ 31,435,963	\$ 1,974,390	\$ (29,461,574)	-93.7%
Transfer to Reserves for Future Beach Projects	\$ -	\$ 1,905,928	\$ 1,905,928	0.0%
Total Reserves and Expenditures	\$ 31,435,963	\$ 3,880,318	\$ (27,555,645)	-87.7%