

**AGENDA
TOWN OF JUPITER ISLAND
TOWN COMMISSION MEETING
WEDNESDAY, DECEMBER 17, 2025, 9:00 AM
ISLAND ROOM – TOWN HALL – 2 BRIDGE ROAD**

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

AGENDA APPROVAL AND COMMENTS*

A. Mayor/Commissioner Comments

- a. Town Coffee Update
- b. Commissioner Comments
- c. Agenda Approval

B. Public Comment (Non-Agenda Related)

Public Comment is an opportunity for the Mayor and Town Commissioners to listen to any issue(s) of importance to you. Public Comment is offered at the beginning of our meetings, in the event attendees cannot stay in chamber for the agenda item or meeting duration. If you elect to address an item on today's agenda during opening Public Comment, we ask that you please refrain from re-addressing the item during Public Comment at the agenda item. Residents also may submit comments, at any time, to the Mayor and Commissioners into the public record: THMail@tji.martin.fl.us. (Please email Public Comment at least one business day prior to the meeting to ensure timely distribution to the Mayor and Commissioners.)

CONSENT ITEMS

1. **Consent Agenda**

Category A- To be reviewed and approved (as is or as edited) by the Town Commission

- a. Minutes of the November 20, 2025, Town Commission Meeting
- b. Minutes of November 24, 2025, Town Commission Special Meeting

Category B- Other Informational Materials (No Action Required)

- a. Minutes of September 11, 2025, Pension Plan Committee Meeting
- b. Minutes of September 11, 2025, Defined Contribution Plan Committee Meeting
- c. Building Department and Code Enforcement Reports
- d. Public Safety Activity Report

PRIORITY MATTERS AND PRESENTATIONS

2. **Guest Speaker- Robert Sanchez, Florida Department of Transportation (FDOT) - Hobe Sound Bridge Feasibility Presentation***

COMMISSION ACTION ITEMS

3. Ordinance No. 414 - Electric Bicycles - 2nd Reading
4. Ordinance No. 415 - Authority of Town Commission regarding Development Review Board - 1st Reading
5. Ordinance No. 416 - Amending Town Code regarding Criteria for Variances - Fill- 1st reading
6. Ordinance No. 417 - Amending Town Code regarding Criteria for Variances - IMP - 1st reading
7. Resolution No. 949 - Approving the Town of Jupiter Island 401 (a) for Special Risk Employees
8. Acceptance of Group Retirement Plan Actuarial Valuation Report
9. RFP 2026-02 Legal Services - Bid Award
10. Comprehensive Plan Agreement Amendment - Kimley Horn
11. Spending Authorizations
 - a. Inspections and Permit Review Services, Diversified Building Department Management
 - b. Government Affairs Consulting - The P5 Group

OTHER ITEMS

12. Meeting Dates
 - December 12, 2025 – Town Commission Special Meeting – 9am (Ranking of RFP Bid Submittals)**
 - December 16, 2025 – Town Coffee with Commissioner Field – 9am**
 - December 16, 2025 – Town Commission Special Meeting – 10am (RFP Interviews)**
 - December 16, 2025 – Beach Protection – 2:30pm**
 - December 17, 2025 – Town Commission Meeting – 9am**
 - December 17, 2025 – Annual Town Staff and Board/Committee Member Appreciation Luncheon – 12pm**
 - January 20, 2026 – Town Coffee with Commissioner Taddeo – 9am**
 - January 20, 2026 – SMRU and Beach District Meeting – 10am**
 - January 21, 2026 – Town Commission Meeting – 9am**
 - February 24, 2026 – Town Coffee with Commissioner Warner – 9am**
 - February 24, 2026 – Beach Protection – 10am**
 - February 25, 2026 – Town Commission Meeting – 9am**
 - March 24, 2026 – Town Coffee with Mayor Townsend – 9am**
 - March 24, 2026 – SMRU and Beach District Meeting – 10am**
 - March 25, 2026 – Town Commission Meeting – 9am**
13. Other Items*

** No advanced materials provided*

TOWN COMMISSION

Penny Townsend, Mayor

Anne Scott, Vice Mayor

Marshall Field VI, Commissioner

Patricia Warner, Commissioner

Joseph Taddeo, Commissioner

ADMINISTRATIVE STAFF

Town Manager, Robert Garlo

Town Attorney Brett Lashley

Town Clerk, Kimberly Kogos

TOWN VISION

The Town of Jupiter Island is a barrier island community, between the Indian River Lagoon and the Atlantic Ocean, where the beauty of nature will always dominate the presence of man. Our vision for the future is illustrated by the traditions of the past, formed by a community of caring individuals who, with imagination and heart, have combined the island's beautiful gifts of nature with those of tradition and family. Inherent in the character of the Town are tranquility, seclusion and safety. The residents of Jupiter Island will faithfully endeavor to preserve and nurture their unique community for all future generations

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Hall, 2 Bridge Road, Hobe Sound, FL 33455, telephone (772) 545-0103.