

**MINUTES  
TOWN OF JUPITER ISLAND  
BEACH PROTECTION DISTRICT MEETING  
FRIDAY, SEPTEMBER 19, 2025**

**TIME:** Friday, September 19, 2025 – 11:15 AM  
**PLACE:** Town Hall Island Room – 2 Bridge Rd., Hobe Sound, FL  
**PRESENT:** Present were Mayor Penny Townsend, Vice Mayor Marshall Field VI, and Commissioners Anne Scott, Patricia Warner and Joseph Taddeo. Also present were Town Manager Robert Garlo, Town Clerk Kimberly Kogos, Town Attorney Thomas Baird and IT Director Bill Sutton.

**1. Consent Agenda**

- a. Minutes of the July 22, 2025, Beach Protection District Meeting
- b. Monthly Finance Report

**2. Resolution No. 934 Local Government Funding Request**

Director Duchock explained that Resolution No. 934 is in support of the FY 2026/27 Local Government Funding Request application (LGFR) made to the state requesting grant funding to offset the costs of monitoring the Town's beach project.

**MOTION:** *Commissioner Field/Commissioner Taddeo moved to approve Resolution No. 934 as presented.*

**ACTION:** *Motion Passed 5-0.*

**3. Ecological Associates, Inc - Change Order Request**

Director Duchock provided an explanation of the change request for Ecological Associates, Inc. which is directly associated with the increased number of turtle nests:

3707 - Loggerhead

5218 - Green

439 - Leatherback

He explained the cost for monitoring nesting activity and noted the nesting season started earlier than normal this year. A change order to the original work authorization is required to complete turtle and shorebird monitoring for this season.

Director Duchock stated that staff requests a change order in the amount of \$55,618.83, increasing the original amount from \$368,100.01 to \$423,718.84.

**MOTION:** *Commissioner Field/Commissioner Taddeo moved to approve a change order request in the amount of \$55,618.83.*

**ACTION:** *Motion Passed 5-0*

**4. Reporting Requirement for Special Districts**

Director Duchock provided information and background information regarding the special district reporting requirements mandated last year through House Bill 7013, with performance measures

beginning December 1, 2025. He noted that the Towns Beach Protection District (BPD) has developed an expanded and detailed list, and the legislation does not require such detail. He explained that staff is seeking direction regarding the publication and reporting of BPD goals, objectives and performance measures. Discussion ensued.

The Commission agreed that staff will provide what is currently prepared in-house, which is more than is required. Director Duchock will provide a draft for Commission review before submitting.

#### **5. FEMA Reimbursement Update**

Director Duchock provided an update pertaining to FEMA reimbursements. To date, SB4A (Combined Ia/Nicole) funds totaling \$3,385,874.72 and FEMA (Ian) funds totaling \$93,439.15 have been received. FEMA funds (Nicole) totaling \$23,666,698.10 is still pending, although the Town recently received the first reimbursement request of \$10,278,130.27 and anticipates the additional funds to be received in the upcoming months.

#### **6. Beach Status\***

Director Duchock explained the current beach conditions, noting that there is minor to moderate erosion along most of the nourished beach with losses associated with offshore storm wave impacts and profile adjustment. He added that there are moderate escarpment formations. Specific hotspots include 65 South Beach Road to 185 South Beach Road.

Director Duchock provided aerial views and ground photographs of the shoreline, and explained the beach conditions.

#### **7. Sea Turtle Lighting Review Discussion\***

Director Duchock addressed the recently discussed topic of the sea turtle lighting ordinance, noting that staff is actively engaged with the Sea Turtle Conservancy on a review of the Town's ordinance. A redline markup of the Town's current code is under review and will be presented for Commission consideration during the October 28 meeting.

Town Manager Garlo requested an update on the current Federal permits. Director Duchock provided background information and noted that due to his proactive actions, the Town will be granted an extension of the permit and will continue progress.

Mayor Townsend asked if an updated draft FEMA letter will be provided in October for consideration. Director Duchock confirmed and noted an update on the offshore borrow site will be provided as well.

#### **8. Other Items\***

Commissioner Warner stated that she attended a presentation regarding the Coral Reef Tract Project on the Florida coastline and provided supportive comments.

No other items were discussed.

Mayor Townsend adjourned the meeting at 1:04pm.

Respectfully Submitted,

Kimberly Kogos, Town Clerk