

**AGENDA
TOWN OF JUPITER ISLAND
BEACH PROTECTION DISTRICT MEETING
FRIDAY, JANUARY 16, 2026
ISLAND ROOM – TOWN HALL – 2 BRIDGE ROAD
1PM OR IMMEDIATELY FOLLOWING THE TOWN COMMISSION MEETING**

1. **Consent Agenda**
 - a. Minutes of December 16, 2025, Beach Protection District Meeting
 - b. Monthly Finance Report
2. **Beach Status***
3. **Other Items***

** No advanced materials provided*

Town Commission

Penny Townsend, Mayor
Anne Scott, Vice Mayor
Marshall Field VI, Commissioner
Patricia Warner, Commissioner
Joseph Taddeo, Commissioner

Town Staff

Town Manager, Robert Garlo
Town Attorney, Kyle B. Teal
Town Clerk, Kimberly Kogos

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Hall, 2 Bridge Road, Hobe Sound, FL 33455, telephone (772) 545-0103.

**MINUTES
TOWN OF JUPITER ISLAND
BEACH PROTECTION DISTRICT MEETING
TUESDAY, DECEMBER 16, 2025**

TIME: Tuesday, December 16, 2025 – 2:30 PM
PLACE: Town Hall Island Room – 2 Bridge Rd., Hobe Sound, FL
PRESENT: Present were Mayor Penny Townsend, Vice Mayor Anne Scott, and Commissioners Marshall Field VI, Patricia Warner and Joseph Taddeo. Also present were Town Manager Robert Garlo, Town Clerk Kimberly Kogos, and IT Director Bill Sutton.

CALL TO ORDER

1. **Mayor/Commissioner Comments***
2. **Public Comment***
3. **Consent Agenda**
 - a. Minutes of the November 19, 2025, Beach Protection District Meeting
 - b. Monthly Finance Report

MOTION: *Commissioner Field/Commissioner Taddeo moved to approve the Consent Agenda as presented.*

ACTION: *Motion Passed 4-0.*

4. **Resolution No. 948 - FEMA Engineered Beaches and Dunes**

Vice Mayor Scott joined the meeting.

Director Duchock provided brief background information regarding this item, reclassifying the beaches and dunes from Category G, Parks and Recreation to Category D, Water Control Facilities, acting as infrastructure. He noted that the Resolution takes the place of a letter to FEMA.

MOTION: *Commissioner Taddeo/Commissioner Field moved to approve Resolution No. 948 as presented.*

ACTION: *Motion Passed 5-0.*

5. **Turtle & Shorebird Monitoring Spending Authorization - Ecological Associates**

Director Duchock explained the spending authorization for Ecological Associates. He noted that Ecological Associates was awarded a multi-year contract for turtle and shorebird monitoring services and a spending authorization for monitoring during the 2026 season is requested in the amount of \$368,082.51. He explained the increased amount. Discussion ensued regarding the prospect of using drone technology, especially as technology improves. It was also noted that some dollars may be eligible for cost share funds.

MOTION: *Commissioner Field/Commissioner Warner moved to approve the spending authorization in the amount of \$368,082.51 as presented.*

ACTION: *Motion Passed 5-0.*

6. Beach Status*

Director Duchock reviewed the current beach conditions. He stated that there is minor erosion along most of the nourished beach with a rolling beach face and mild-isolated escarpment formations. He noted potential hotspots as follows:

- 33 NB to the Public Beach
- 65 SB to 200 SB Rd
- 440 to 460 SB Rd
- 600 Block (dune)

Director Duchock displayed aerial drone footage as well as ground photographs of the shoreline.

7. Other Items*

It was noted that the Florida League of Cities and consultant Ken Pruitt have provided updates regarding State Tax Reform.

Mayor Townsend adjourned the meeting at 2:54pm.

Respectfully Submitted,

Kimberly Kogos, Town Clerk

BEACH EROSION DISTRICT
 INTERIM BALANCE SHEET
 PERIOD ENDING 12/31/2025

GL Number	Description	Balance
Fund 101 - BEACH PROTECTION DISTRICT		
*** Assets ***		
101-000-101.000	CASH IN BANK-SEACOAST NATIONA	419,991.98
101-000-101.001	MONEY MARKET-SEACOAST NATIONA	14,620,942.14
101-000-101.152	INVESTMENT POOL	6,545,447.24
101-000-101.154	INVESTMENT- FL PALM	5,027,455.92
101-000-101.155	INVESTMENT-SBA	106,974.35
101-000-133.002	DUE FROM FEMA	1,524,734.64
	Total Assets	28,245,546.27
*** Liabilities ***		
101-000-207.001	DUE TO GENERAL FUND	3,394.69
101-000-223.000	UNEARNED REVENUE	1,524,734.50
	Total Liabilities	1,528,129.19
*** Fund Balance ***		
101-000-280.001	NONSPENDABLE PREPAID	2,723.00
101-000-284.000	FUND BALANCE	22,577,186.93
	Total Fund Balance	22,579,909.93
	Beginning Fund Balance - 24-25	22,579,909.93
	Net of Revenues VS Expenditures - 24-25	(9,920,214.33)
	*24-25 End FB/25-26 Beg FB	12,659,695.60
	Net of Revenues VS Expenditures - Current Year	14,057,721.48
	Ending Fund Balance	26,717,417.08
	Total Liabilities And Fund Balance	28,245,546.27

BEACH EROSION DISTRICT
INTERIM REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 09/30/2025	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - BEACH PROTECTION DISTRICT						
Revenues						
Dept 000						
101-000-311.000	AD VALOREM TAXES	3,655,318.00	3,655,318.00	3,048,104.41	607,213.59	83.39
101-000-331.391	FEMA REIMBURSEMENT	0.00	0.00	11,064,213.48	(11,064,213.48)	100.00
101-000-361.100	INTEREST	225,000.00	225,000.00	73,154.82	151,845.18	32.51
Total Dept 000		3,880,318.00	3,880,318.00	14,185,472.71	(10,305,154.71)	365.58
TOTAL REVENUES		3,880,318.00	3,880,318.00	14,185,472.71	(10,305,154.71)	365.58
Expenditures						
Dept 211 - BEACH PROTECTION ADMINISTRATION						
PERSONNEL AND BENEFITS						
OPERATING						
Total Dept 211 - BEACH PROTECTION ADMINISTRATION		284,870.00	284,870.00	56,766.32	228,103.68	19.93
		284,520.00	284,520.00	35,607.66	248,912.34	12.51
		569,390.00	569,390.00	92,373.98	477,016.02	16.22
Dept 221 - BEACH PROTECTION PROJECTS						
Total Dept 221 - BEACH PROTECTION PROJECTS		3,310,928.00	3,310,928.00	35,377.25	3,275,550.75	1.07
TOTAL EXPENDITURES		3,880,318.00	3,880,318.00	127,751.23	3,752,566.77	3.29
Fund 101 - BEACH PROTECTION DISTRICT:						
TOTAL REVENUES		3,880,318.00	3,880,318.00	14,185,472.71	(10,305,154.71)	365.58
TOTAL EXPENDITURES		3,880,318.00	3,880,318.00	127,751.23	3,752,566.77	3.29
NET OF REVENUES & EXPENDITURES		0.00	0.00	14,057,721.48	(14,057,721.48)	100.00